

FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Parks	LEGISTAR FILE	2019FTR-25		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	36,000	Park Improvement Projects	LEWSLUNY 58036				
2	8,238	McCarthy Park Bridge	LEWSLUNY 52102				
3	7,762	Fish Lake Boat Launch Relo	LEWSLUNY 57433				
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	52,000	Anderson Farm Dog Park	LEWSLUNY 58824				
2							
3							
4							
5							
EXPLANATION			APPROVALS				
<p>To transfer \$36,000 from Park Improvement Projects, to the Anderson Farm Dog Park account for seed that will be purchased this fall and planted this winter. This will allow the plants to get established before the opening of the dog park. Transfer \$8,238 from McCarthy Park Bridge account and \$7,762 from Fish Lake Boat Launch Relocation for stone base for parking lots that will be installed this fall with paving next year. These funds shall carry forward until expended.</p>				DATE	APPROVED	DENIED	
			Controller				
			County Executive				
<p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>							