

# Dane County Contract Cover Sheet

BAF# 21013  
Res 342 Significant

<b>Dept./Division</b>	Human Services /
<b>Vendor Name</b>	Dungarvin
<b>Vendor MUNIS #</b>	2266
<b>Brief Contract Title/Description</b>	2021 contract addendum to add a new placement and adjust contract language.
<b>Contract Term</b>	1/1/21-12/31/21
<b>Total Contract Amount</b>	\$1,213,500

<b>Contract #</b> <small>Admin will assign</small>	85176A/14260A
<b>Addendum</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of Contract</b>	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

<b>Purchasing Authority</b>	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$

<b>Resolution /Addendum Form</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Resolution required and a copy is attached.		Res #
	<input type="checkbox"/> Addendum Form required.		Year
			342
			2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	1/28/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
N/A	Corporation Counsel			See "I" below
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Spring Larson, Contract Coord. Assistant	<b>Name</b>	Terrill Hampton
<b>Phone #</b>	(608) 242-6391	<b>Phone #</b>	920-980-2177
<b>Email</b>	<a href="mailto:larson.spring@countyofdane.com">larson.spring@countyofdane.com</a>	<b>Email</b>	<a href="mailto:thampton@dungarvin.com">thampton@dungarvin.com</a>
<b>Address</b>	1202 Northport Drive, RM Gr42A, Madison WI 53704	<b>Address</b>	2802 Coho St, Ste 101, Madison WI 53713

<b>Human Services Only</b>	a. Dane County Res. #	N/A	<b>Approvals</b>	Initials	Date
	b. Budget/Personnel Required	No	g. Accountant	LY	1/21/21
	c. Program Manager Name	Ecker	h. Supervisor	CW 22	1/25/2021
	d. Current Contract Amount	\$629,625	i. Corporation Counsel		
	e. Adjustment Amount	\$583,875	j. To Provider		
	f. Revised Contract Amount	\$1,213,500	k. From Provider	SL 1.26.21	

<b>Certification:</b> The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input checked="" type="checkbox"/>	Non-standard contract.

## Contract Cover Sheet Signature

<b>Dept. Head / Authorized Designee</b>	<b>Signature</b>	<b>Date</b>
	<i>Shawn Tessmann</i>	<i>1/27/2021</i>
	<b>Printed Name</b>	
	Shawn Tessmann, Director of Human Services	

## Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	<b>Signature</b>	<b>Date</b>
	<i>Greg Brockmeyer</i>	<i>2/1/21</i>
	<b>Comments</b>	
<b>Corporation Counsel</b>	<b>Signature</b>	<b>Date</b>
	<b>Comments</b>	

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Friday, January 29, 2021 9:15 AM  
**To:** Hicklin, Charles; Clow, Carolyn; Lowndes, Daniel  
**Cc:** Oby, Joe  
**Subject:** Contract #14260A  
**Attachments:** 14260A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 1/29/2021 9:35 AM	Approve: 1/29/2021 9:36 AM
	Clow, Carolyn		Approve: 1/29/2021 9:22 AM
	Lowndes, Daniel		Approve: 1/29/2021 12:25 PM
	Oby, Joe		

Contract #14260A  
Department: Human Services  
Vendor: Dungarvin  
Contract Description: Addendum for additional residential services (Res 342)  
Contract Term: 1/1/21 – 12/31/21  
Contract Amount: \$629,625

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1 SUB \_\_\_\_ 2020 RES-342 (Proposed Doyle)

2  
3 ACCEPTING ADDITIONAL MEDICAID REVENUE  
4 FOR BEHAVIORAL HEALTH SERVICES FOR RESIDENTIAL SERVICES CONTRACTS  
5 WITH DUNGARVIN AND INTEGRITY  
6 DCDHS - ACS DIVISION  
7

8 Dane County Department of Human Services (DCDHS) Adult Community Services (ACS)  
9 Division has been successfully working with the state mental health institutes and community  
10 providers to transfer some individuals from long-term stays at the mental health institutes back  
11 to the community. DCDHS budget already includes \$629,625 to cover a contract with Dungarvin  
12 Wisconsin, LLC to provide supportive home care services.  
13

14 Currently, two individuals who have very high needs due to significant mental illness are now  
15 being moved into specialized community residential placements. Close supervision, unique  
16 home adaptations, and regular medication regimens are key features of these community-based  
17 placements. These types of living arrangements are more humane and provide opportunities for  
18 individuals to work toward recovery in a way that extended periods of time in a mental health  
19 institute will not. DCDHS has contracts with Dungarvin and with Integrity Residential Services to  
20 provide these unique and individualized living arrangements. Adequate support of these high  
21 needs individuals in a community setting requires an increase to the budget. However, this  
22 budget increase can be offset by revenue from Medicaid, which will provide partial  
23 reimbursement for the specialized services these agencies will provide.  
24

25 **NOW, THEREFORE, BE IT RESOLVED** that the following 2021 Department of Human  
26 Services revenue account be adjusted and that the revenue increase be credited to the County  
27 General Fund and transferred from the General Fund to the following expenditure accounts in  
28 the Department of Human Services:  
29

30 Revenue	Account Number	Account Title	Amount
31 460000	86501	MA Crisis	\$383,652
33 Expenditure	Account Number	Account Title	Amount
34 469331	35506	Dungarvin Crisis Homes	\$352,084
35 469331	35506	Integrity Crisis Homes	<u>\$ 31,568</u>
36 Total Expenditures			\$383,652

37  
38 **BE IT FINALLY RESOLVED** that the County Board approves the following contract and  
39 addenda and authorizes the County Executive and County Clerk to execute the contract  
40 addenda on behalf of Dane County, and authorizes the Controller to issue checks for payment  
41 of contract invoices.  
42

43 Vendor	Addendum Amount
44 <u>Dungarvin Wisconsin, LLC contract</u>	<u>\$629,625</u>
45 Dungarvin Wisconsin, LLC <u>addendum</u>	<u>\$583,875</u> <del>\$352,084</del>
46 Integrity Residential Services, Inc. <u>addendum</u>	<u>\$87,613</u> <del>\$31,568</del>

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2020 RES-342
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds	X

Title of Resolution or Ord. Amd.:

**ACCEPTING ADDITIONAL MEDICAID REVENUE FOR BEHAVIORAL HEALTH SERVICES FOR RESIDENTIAL SERVICES CONTRACTS WITH DUNGARVIN AND INTEGRITY DCDHS - ACS DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) Adult Community Services (ACS) Division has been successfully working with the state mental health institutes and community providers to transfer some individuals from long-term stays at the mental health institutes back to the community. Currently, two individuals who have very high needs due to significant mental illness are now being moved into specialized community residential placements. This will allow individuals who have very high needs due to significant mental illness to be moved into specialized community residential placements. Close supervision, unique home adaptations, and regular medication regimens are key features of these community-based placements. These types of living arrangements are more humane and provide opportunities for individuals to work toward recovery in a way that extended periods of time in a mental health institute will not.

Current Policy or Practice -

Budget changes and major contracts require County Board approval.

Impact of Adopting Proposal -

DCDHS has contracts with Dungarvin and with Integrity Residential Services to provide these unique and individualized living arrangements. Adequate support of these high needs individuals in a community setting requires an increase to the budget. However, this budget increase can be offset by revenue from Medicaid, which will provide partial reimbursement for the specialized services these agencies will provide.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- \_\_\_\_\_ No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - \_\_\_\_\_ Decreases Rev. Budget
  - \_\_\_\_\_ Decreases Exp. Budget
  - \_\_\_\_\_ Increases Position Authority
  - \_\_\_\_\_ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Funding comes from the Crisis Intervention benefit in Medicaid. Revenue is earned after services are provided and will continue as long as the specialized services continue. Local match of the revenue from Medicaid is required. However, these local funds have already been budgeted for mental health institutional placements, which will be repurposed.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$383,652				State	\$383,652			
Capital					Other				
Total	\$383,652	\$0	\$0	\$0	Total	\$383,652	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:		Division:	
Prepared by:	Der Xiong	Date:	1/14/2021
Reviewed by:	Chad Lillethun	Date:	1/14/2021
		Phone:	242-6314
		Phone:	242-6431

APPROVED  
CORPORATION COUNSEL  
\_\_\_\_\_

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and **Dungarvin Wisconsin, LLC** (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. **85176** (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum consists of two (2) pages.

<u>Current Cost</u> <u>for 2021</u>	<u>Addendum Amount</u>	<u>Revised Maximum</u> <u>Cost for 2021</u>
\$629,625	\$583,875	\$1,213,500

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

Date Signed: 1/26/21

Tracy Noble  
\_\_\_\_\_  
Signature

Tracy Noble, State Director  
\_\_\_\_\_  
Print Name and Title of Signer

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title of Signer

FOR COUNTY:

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
JOE PARISI, County Executive  
(when applicable)

Date Signed: 1/27/2021

Shawn Tessmann  
\_\_\_\_\_  
SHAWN TESSMANN, Director,  
Department of Human Services  
(when applicable)

## Program Summary Form

Created: 10/13/2020	Contract #: 85176	Provider: Dungarvin Wisconsin, LLC
Revised: <b>1/5/2021</b>	Division: Adult Community Services	Funding Period: January 1, 2021 through December 31, 2021

Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org. #	Obj. #	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a. 13359	13359	469331	35506	Supp Serv Home Care	104.10	2	2	varies	730	\$ 1,213,500		\$ 1,213,500	600/610
b.													
c.													
d.													
e.													
f.													
g.													
h.													
i.													
j.													
<b>Total</b>										\$ 1,213,500	\$ -	\$ 1,213,500	

\*Other Revenue-Include here the source and related amount for each program:

The section below is to be used to further define the information above.

a. Unit = one day of residential support. Unit cost varies by client as specified in individual placement agreements. <b>1/5/21 revision: added \$583,875 for an additional client.</b>	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	

Standard Program Category (SPC) Code Description:

a. 104.10 = Supportive Home Care	c.	e.	g.	j.
b.	d.	f.	h.	k.

Contract Manager(s)/Programs: Jessica Ecker	Accountant(s)/Programs: Laura Yundt
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