

## MEMORANDUM

DATE: August 23, 2018

TO: Chair and Members of the Personnel and Finance Committee

FROM: Janel Heinrich, Director  
Kate Austin, Director of Operations

SUBJECT: Approval to fill position #2831 Health Equity Coordinator

County Ordinance 29.52(15) requires the Personnel & Finance Committee, along with the County Executive, to approve filling positions that have been vacant longer than six months. I am seeking approval to fill position #2831, Health Equity Coordinator, vacant for over six months.

Health and racial equity work in Dane County is both urgent and a long-term priority. We are committed to advancing equity in pursuit of improved health outcomes for all County residents. The Health Equity Coordinator position will support our agency in applying health and racial equity tools, principles, and practices to our work, including the following:

- Partner with institutions and communities across Dane County to advance equity so that health outcomes in the county will not be determined by race, class, gender, income, or other group status;
- Operationalize health and racial equity throughout all of our programs via agency policies and institutional practice; and
- Provide technical assistance in the application of the Public Health Madison and Dane County Health and Racial Equity Program Readiness Tool.

The position description is attached.

Please let me know if you need any additional information. Thank you for your attention to this matter.