

# Dane County Contract Cover Sheet

RES 309  
Significant

<b>Dept./Division</b>	Human Services / BPHCC
<b>Vendor Name</b>	Dr. Frederica Schuster, DDS
<b>Vendor MUNIS #</b>	29894
<b>Brief Contract Title/Description</b>	Dental Services for the residents of Badger Prairie Health Care Center extension.
<b>Contract Term</b>	1/1/2021 – 12/31/2024)
<b>Total Contract Amount</b>	\$200,000 max (\$50,000 annually)

<b>Contract #</b> <small>Admin will assign</small>	13869A
<b>Addendum</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of Contract</b>	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

<b>Purchasing Authority</b>	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input checked="" type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	<b>RFB/RFP #</b> 119085
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	BPHCPFS	Obj Code	30846	Amount	\$ 50,000
<b>Req #</b> 806	Org Code		Obj Code		Amount	\$
<b>Year</b> 2021	Org Code		Obj Code		Amount	\$

<b>Resolution /Addendum Form</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>	
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.	
	<input checked="" type="checkbox"/> Resolution required and a copy is attached.	<b>Res #</b> 309
	<input type="checkbox"/> Addendum Form required.	<b>Year</b> 2020


Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	1/14/21		
	Controller			
	Purchasing			
NA	Corporation Counsel			see "i" below
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Spring Larson, Contract Coord. Assistant	<b>Name</b>	Frederica Schuster, DDS
<b>Phone #</b>	(608) 242-6391	<b>Phone #</b>	608-217-6964
<b>Email</b>	<a href="mailto:larsen.spring@countyofdane.com">larsen.spring@countyofdane.com</a>	<b>Email</b>	fschus@gmail.com
<b>Address</b>	1202 Northport Drive, RM Gr42A, Madison WI 53704	<b>Address</b>	1209 Shorewood Blvd, Madison, WI 53705

<b>Human Services Only</b>	a. Dane County Res. #	N/A	<b>Approvals</b>	Initials	Date
	b. Budget/Personnel Required		g. Accountant	LLG	10/19/2020
	c. Program Manager Name	William Brotzman	h. Supervisor	CW 197	10/26/2020
	d. Current Contract Amount	\$ 50,000	i. Corporation Counsel	DH 1/14/2021	
	e. Adjustment Amount	\$ 0	j. To Provider		1/4/2021
	f. Revised Contract Amount	\$ 50,000	k. From Provider		1/13/2021

<b>Certification:</b> The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input checked="" type="checkbox"/>	Non-standard contract.

## Contract Cover Sheet Signature

<b>Dept. Head / Authorized Designee</b>	<b>Signature</b>	<b>Date</b>
		1/14/2021
	<b>Printed Name</b>	
	Shawn Tessmann, Director of Human Services	

## Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	<b>Signature</b>	<b>Date</b>
	<b>Comments</b>	
<b>Corporation Counsel</b>	<b>Signature</b>	<b>Date</b>
	<b>Comments</b>	

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Thursday, January 14, 2021 10:53 AM  
**To:** Hicklin, Charles; Clow, Carolyn; Lowndes, Daniel  
**Subject:** Contract #13869A  
**Attachments:** 13869A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 1/14/2021 10:53 AM	Approve: 1/14/2021 10:53 AM
	Clow, Carolyn		Approve: 1/14/2021 11:43 AM
	Lowndes, Daniel	Read: 1/14/2021 11:02 AM	Approve: 1/14/2021 11:02 AM

Contract #13869A

Department: Human Services

Vendor: Dr Frederica Schuster DDS

Contract Description: Extend contract for Dental Services for the residents of Badger Prairie Health Care Center (Res 309)

Contract Term: 1/1/21 – 12/31/2024

Contract Amount: \$200,000

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

*Michelle Goldade*

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

*Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.*

2020 RES –309

**EXTENSION OF CONTRACT DR FREDERICA SCHUSTER, DDS FOR DENTAL SERVICES  
AT THE BADGER PRAIRIE HEALTH CARE CENTER**

Badger Prairie Health Care Center (BPHCC) is in need of dental services from Dr. Frederica Schuster. Dr. Schuster was selected in 2019 through RFP #119085 and the initial contract was issued for one year. This resolution is to extend the contract with Dr. Schuster for four (4) years from January 1, 2021-December 31, 2024 in an amount not to exceed \$50,000 annually. Provider shall be paid hourly for these services.

BPHCC seeks to increase the contract for the term of January 1, 2021-December 31, 2024 not to exceed \$200,000.

**NOW, THEREFORE, BE IT RESOLVED** the County Board approves the award of an extension to the contract with Dr. Frederica Schuster, DDS for no more than \$200,000, and authorizes the County Executive and County Clerk to execute the contract document, and authorizes the Controller to issue checks for payment of invoices.

APPROVED  
CORPORATION COUNSEL

DH 1/14/2021

**ADDENDUM OF AGREEMENT**

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Dr. Frederica Schuster DDS (hereinafter, "Provider").

**WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 13869, have previously entered into a contractual relationship pursuant to which Provider has agreed to provide the County certain services more fully described in the Master Agreement; and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the term of the contract.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31, 2024 to continue the program. The rate for dental services provided will be \$200.00 per hour, with a total contract maximum not to exceed \$200,000, or \$50,000 annually.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR COUNTY:**

Date Signed: 1/14/2021



SHAWN TESSMANN, Director of Human Services

Date Signed: \_\_\_\_\_

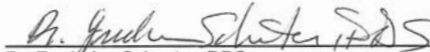
\_\_\_\_\_  
JOE PARISI, County Executive

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
SCOTT MCDONELL, County Clerk

**FOR PROVIDER:**

Date Signed: 1/13/2021



Dr. Frederica Schuster, DDS