

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2020 RES-288
Vote Required:		Ordinance Amendment No. _____
Majority X	Two-Thirds	

Title of Resolution or Ord. Amd.:

AUTHORIZING ALLIED LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - PEI DIVISION

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) - Prevention & Early Intervention (PEI) division provides more localized services in the communities identified as needing those services the most through the Joining Forces for Families (JFF) program. This program leases four office units in a building located at 2225 Allied Drive, #1, 2, 3 and 4, Madison, Wisconsin owned by Pondrom Apartments and managed by Faircrest Management, LLC. The current lease expires on December, 31, 2020 and DCDHS intends to continue leasing this space for another year, beginning January 1, 2021 through December 31, 2021.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The space will be utilized by a Dane County community social worker and other JFF partners.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The negotiated rental rate for the designated JFF space is \$3,042 per month (\$760.50 for each unit) or \$36,504 annually. The lease includes an additional one year renewal term at a 4% increase.

This lease begins January 1, 2021 through December 31, 2021 and therefore, there is no net impact for the year.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$0		\$0	
Operating Expenses	\$0		\$0		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
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