

FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Land Con & Water Res Eng	LEGISTAR FILE #	2018 FTR-09	
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES		
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	28,029	Salaries & Wages	LWRCONSV 10009			
2	2,214	Retirement Fund	LWRCONSV 10099			
3	2,144	Social Security	LWRCONSV 10108			
4	11,367	Health	LWRCONSV 10117			
5	920	Dental	LWRCONSV 10153			
6	9	Disability Insurance	LWRCONSV 10171			
7	3	Life Insurance	LWRCONSV 10180			
8	70	Workers Compensation	LWRCONSV 10189			
TRANSFER AMOUNT(S) TO				CURRENT BALANCES		
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	28,029	Salaries & Wages	LWRWRED 10009			
2	2,214	Retirement Fund	LWRWRED 10099			
3	2,144	Social Security	LWRWRED 10108			
4	11,367	Health	LWRWRED 10117			
5	920	Dental	LWRWRED 10153			
6	9	Disability Insurance	LWRWRED 10171			
7	3	Life Insurance	LWRWRED 10180			
8	70	Workers Compensation	LWRWRED 10189			
9						
EXPLANATION			APPROVALS			
To correct the accounts stated in 2018 RES-079 "Authorizing the Creation of an Erosion Control Specialist Position and Fund Transfer" which listed the incorrect Org # for the accounts as LWRCONSV. The accounts should have been listed with the Org #				DATE	APPROVED	DENIED
			Oversight Committee			
			Controller			

LWRWRED.

County Executive

Finance Committee

Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.