



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, July 8, 2020

5:30 PM

Remote Meeting: Call 1-877-309-2073 Access Code:
272-983-565

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The July 8, 2020, Airport Commission Meeting is being held remotely. The public can access the meeting by calling the number below. Once prompted, enter in the access code and you will be connected to the meeting.

NOTE: You will be placed on hold until the host joins.

United States (Toll Free): 1-877-309-2073

Access Code: 272-983-565

Present: 8 - PERRY ARMSTRONG, JERRY BOLLIG, WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, PAUL RUSK, ANDREW SCHAUER and JASON ILSTRUP

Excused: 1 - ANGELA THOMAS

Staff in Attendance: Jones, Meyers, Kirchner, Ladell, Gallagher

Guests in Attendance: Kevin Kunde & Jeff Manzetti with Mead & Hunt

No Registered Members of the Public in Attendance.

If you would like to register to speak, please fill out a registration form by clicking on the following link: <https://www.surveymonkey.com/r/MCCL7PT>

A. Call To Order

1. Pledge of Allegiance

The Pledge was recited by all.

2. Election of Officers

McCARVILLE nominated HAIGHT as Chair. There were no other nominations. HAIGHT was confirmed by a voice vote of 8-0.

RUSK nominated ILSTRUP as Vice-Chair. There were no other nominations. ILSTRUP was confirmed by a voice vote of 8-0.

SCHAUER nominated ARMSTRONG as Secretary. There were no other nominations. ARMSTRONG was confirmed by a voice vote of 8-0.

B. Consideration of Minutes

1. [2020 MIN-070](#) AIRPORT COMMISSION MINUTES OF REMOTE 06/10/2020 MEETING

Attachments: [2020 MIN-070](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor RUSK, that the Minutes be approved. The motion carried by a voice vote. (8-0)

C. Report of Subcommittees - None

D. Referrals (Resolutions & Ordinance Amendments)

1. [2020 RES-104](#) APPROVING ASSIGNMENT, AMENDMENT, AND EXTENSION OF LEASE FOR PREMISES AT THE DANE COUNTY REGIONAL AIRPORT LEASE NO DCRA 97-03

Sponsors: RUSK, SCHAUER, VELDRAN and PETERS

Attachments: [2020 RES-104](#)

[2020 RES-104 Fiscal Note](#)

[CONTRACT #8356B](#)

[2020 RES-104 SIGNED COPY](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Vice-Chair ILSTRUP, that the Resolution be recommended for approval. The motion carried by a voice vote. (8-0)

E. Items Requiring Commission Action

1. Per Diem for Airport Commission Members in Attendance at this, remote, July 8, 2020 Meeting of the Airport Commission

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor SCHAUER to approve per diem for Commissioners in attendance. Motion carried (8 – 0)

F. Presentations - None**G. Reports to Commission****1. Activity Report**

Director Jones reported on activity for May. Traffic was down 93% for the month which brought our YTD down by 46.6%. Jones explained that the leisure-led recovery is contributing to our average 700 passengers a day. This may slow due to the recent COVID-19 trends. The airport partners have recently seen increased concession sales. Jones reported that the airport will move forward with the terminal expansion and that airline partners have recently been briefed on that plan. Discussion ensued with many questions from Commission Members.

2. Project Update

Mike Kirchner - Airport Engineer, Kevin Kunde – M&H Project Manager, and Jeff Manzetti – M&H Architect, presented a slideshow on the terminal expansion project. Highlights included the timeline, amenities, increased number of gates, and passenger conveniences. Discussion ensued with many questions from Commission Members.

H. Future Meeting Items and Dates**1. The Next Meeting is tentatively scheduled for Wednesday, August 12, 2020 @5:30pm, or Call of the Chair**

Jones noted that the Draft Budget will be presented at the next Commission Meeting.

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

1. Committee Members congratulated Chris Ladell on her impending retirement and thanked her for her years of service and her professionalism over the years.
2. Supervisor RUSK asked Director Jones to comment on the recent aircraft noise due to the work being done on the Air National Guard (ANG) Hush-House. Jones explained that engine run-ups are needed occasionally due to F-16 maintenance and that the hush-house helps quiet the noise. Unfortunately the hush-house is out of service for some time due to maintenance of the facility. The airport is in contact with the ANG to help address noise concerns.

K. Adjourn

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor PETERS to adjourn. Motion carried by voice vote (8 – 0). The meeting adjourned at 6:38 PM.

Minutes respectfully Submitted on behalf of William Haight, Chair

WH:GM:jag

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Gallagher.Julie@msnairport.com or Call WI Relay TTY 7-1-1