

2014 RES-398

**AWARDING OF COMMISSARY SERVICE CONTRACT FOR DANE COUNTY SHERIFF'S OFFICE**

Dane County and the Sheriff are responsible for the keeping of the Dane County Jail and caring for inmates therein. The Sheriff's Office contracts for vending service provided to inmates, staff, and visitors and commissary service provided to inmates to purchase approved items that are not furnished by the Dane County Jail.

Commissary service includes the operation of a "Canteen" by a Contractor to sell and deliver specified food, snacks, beverages and personal items to inmates. Vending service includes the vending of products as requested through the use of vending machines.

Dane County issued a Purchase of Service Agreement Contract # 10827 to Compass Group USA, by and through its Canteen Correctional Services Division to provide vending service and Contract #11207 to Trinity Services Group for commissary service to the Dane County Jail, at the City County Building, the Public Safety Building and the Ferris Center, contract terms were October 12, 2011 – October 11, 2014.

The Sheriff's Office received notification from Trinity Services Group, October 27, 2014, that Contract #10827 for vending service and Contract #11207 for commissary service to the Dane County Jail will terminate November 26, 2014. Steller Services, LLC responded to RFP #111042 and has been selected to provide commissary service to the Dane County Jail at the termination of Contracts #10827 and #11207.

**NOW, THEREFORE, BE IT RESOLVED**, that a contract is awarded to Steller Services, LLC, for the provision of commissary service commencing November 27, 2014 and continuing for 18 months.

**NOW, BE IT FINALLY RESOLVED**, that on behalf of the County of Dane the County Executive and the County Clerk are authorized to execute this agreement.