

**FUND TRANSFER REQUEST FORM**

<b>AGENCY</b> Land & Water Resources	<b>ORGANIZATION</b> Parks	<b>LEGISTAR FILE #</b> 2021 FTR-016
--------------------------------------	---------------------------	-------------------------------------

TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance	
1	10,000.00	Friends of LkVw Conservancy & Grounds	LWRPKOP	21054		127,997.41	127,997.41
2							
3							
4							
	10,000.00	TRANSFER FROM TOTAL					

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance	
1	9,289.00	LTE - Land Management/Restoration	LWRPKOP	10079		142,495.12	68,157.25
2	711.00	Social Security	LWRPKOP	10108		210,055.00	97,860.41
3							
4							
	10,000.00	TRANSFER TO TOTAL					

<b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	<b>APPROVALS</b>			
<p>The Parks Division and the Friends of Lake View Hill County Park would like to use some of the rental income from the Lake View Hill tower for LTE Land Management wages. This will allow Parks Land Management LTEs an additional 550 hours to be devoted to Lake View Hills natural area land restoration.</p>		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
	<p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>			