

**DANE COUNTY  
POLICY AND FISCAL NOTE**

|  |                                 |                               |
|--|---------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> Original   | <input type="checkbox"/> Update | Substitute No. _____          |
| Sponsor: Supervisor McCarville   |                                 | Resolution No. 2018 RES-613   |
| Vote Required:<br>Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/> |                                 | Ordinance Amendment No. _____ |

**Title of Resolution or Ord. Amd.:**

AUTHORIZING A CONTRACT FOR JAIL SECURITY SYSTEM MAINTENANCE AND REPAIR SERVICE

**Policy Analysis Statement:**

Brief Description of Proposal -

Request approval to award a 3-year contract , with two 1-year renewal options, to SGTS, Inc., to provide quarterly maintenance and on-call repair service for security systems and related items at the three County detention facilities and the Courthouse, at a total cost of \$284,384.

Current Policy or Practice -

Contracts for amounts exceeding \$100,000 require County Board approval.

Impact of Adopting Proposal -

The Jail security system requires continual maintenance and repair. Failure of security systems creates a safety hazards for inmates, staff and the community.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply) -

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Costs are included in the 2019 Budget.

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |              | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |              | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues -   |              |          |            |          |
| Personal Services    |              |          |            |          | County Taxes |              |          |            |          |
| Operating Expenses   |              |          |            |          | Federal      |              |          |            |          |
| Contractual Services | \$91,218     |          | \$92,010   |          | State        |              |          |            |          |
| Capital              |              |          |            |          | Other        |              |          |            |          |
| Total                | \$91,218     | \$0      | \$92,010   | \$0      | Total        | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

|                                     |                                    |
|-------------------------------------|------------------------------------|
| Agency: Sheriff Office              | Division: Administrative Services  |
| Prepared by: Lillian Radivojevich   | Date: 03/19/19 Phone: 608.284.4801 |
| Reviewed by: Chief Deputy Jeff Hook | Date: 03/19/19 Phone: 608.284.6167 |