



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant (CDBG) Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, May 7, 2024

5:00 PM

Hybrid Meeting - In-person attendees may go to the
Town of Westport, 5387 Mary Lake Road, Waunakee, WI

53597

See below for additional instructions on how to attend the meeting and provide public testimony.

A. Call To Order & Roll Call

Meeting was called to order at 5:00pm with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Michelle Bozeman, Caleb Odorfer

Present 5 - RON JOHNSON, GODWIN AMEGASHIE, JEREMIAH DEGOLLON, KATHERINE KAMP, and MARTIN LACKEY

Excused 2 - TERESITA TORRENCE, and TAYLOR BROWN

B. Consideration of Minutes

[2024](#) 04.15.24 CDBG COMMISSION MINUTES
[MIN-029](#)

Attachments: [04-15-2024 CDBG Commission Minutes](#)

Motion was made by Johnson and seconded by Kamp to approve the 4-15-2024 meeting minutes. No discussion and no opposition. Motion passed unanimously.

C. Presentations

1. Dane County Regional Housing Study- Olivia Parry

[2024](#) DCRHS - STRATEGIC ACTION PLAN
[RPT-100](#)

Attachments: [DCRHS-SAPReport-FNL-web](#)

[2024](#) REGIONAL HOUSING STRATEGY PRESENTATION
[PRES-015](#)

Attachments: [RHS PRESENTATION CDBG COMMISSION 5.7.24](#)

Olivia Parry gave a presentation on the Dane County Regional Housing Strategy, which included overall key findings, areas of concerns, population data and growth, population diversity, employment, income, household growth (including 30% AML), home sale prices, and other factors that contribute or affect housing needs. Olivia also reviewed next steps for the implementation of the findings and priorities, and the overall housing production goals. Commission members asked several questions relating to composition of land, use and farming, housing demands, etc. Olivia also mentioned that Dane County is embarking upon a housing feasibility study in the near future, and she will be connecting with stakeholders around the county.

2. 2025-2029 CDBG Consolidated Plan Survey

[2024](#) CONSOLIDATED PLAN MARKETING MATERIALS
[PRES-010](#)

Attachments: [Consolidated Plan flyer - English](#)

[Nroog Madison thiab Dane County lub zeem muag kev koom tes tsim
kho mus rau 5 lub xyoo tom ntej
Plan Consolidado - Espanol](#)

Cindy Grady gave an update on the 2025-2029 Consolidated Plan, and stated that the first phase of the plan is the launch of the community survey, which has been created in English, Spanish, Hmong and Chinese. The surveys and flyers were distributed via email to the Commission members, as well as to community members, municipalities, and service partners. Grady encouraged the members to share the survey with their networks and constituents, and to also fill out the survey themselves. The CDBG team has been conducting additional outreach and Joanna Cervantes has been a guest on a Spanish radio station.

The CDBG team is making efforts to coordinate with or gather information from other Dane County surveys and plans, such as the Regional Housing Strategy, so that the Consolidated Plan has as much information as possible.

D. Reports to Committee

1. May Expended Funds Report

[2024](#)
[RPT-049](#)

CDBG EXPENDITURE STATUS REPORT MAY 2024 - CV GRANTS

Attachments: [CDBG - Expenditure Status Report May.2024 - CV Grants](#)

Cindy Grady informed the Commission that some of the 2024 grant recipients are still in contract negotiations, but most contracts are either already signed or are routed for signature. Therefore, there are still full 2024 grant balances in this report. One agency, CAC, relinquished their grant award funding because the scope of their project changed. Joanna Cervantes indicated that the amount of their grant will need to be reallocated to either Badger Prairie Needs Network or Urban Triage, depending on whether the State CV grant is renewed for one more year.

We are requesting an extension from the State Department of Administration (DOA) for our CV grant for one more year, to end May 31, 2025. This would allow us to fund Urban Triage with the State CV funds, in addition to the County CDBG-CV funds.

[2024](#)
[RPT-048](#)

CDBG/HOME MAY EXPENDED FUNDS REPORT

Attachments: [CDBG - Expenditure Status Report May.2024](#)

Cindy Grady discussed the CDBG/HOME expended funds to date. One agency, Habitat for Humanity, did not move forward with their project and relinquished the funds, in the amount of \$30,000. This will be moved to the 2024 CDBG/HOME available funding.

E. Future Meeting Items and Dates

June 4, 2024 at 5pm

F. Public Comment on Items not on the Agenda

Amegashie asked about the status of the CDBG Loan Review Team (LRT) and updates to the loan manuals. Cindy Grady informed the Commission that the Loan Review Team has the physical copies of the loan manuals and should be making recommendations for edits now, before the LRT meets. The LRT will likely meet prior to the June 4th CDBG Commission meeting, and the subcommittee members should indicate their availability as soon as possible.

There were no meeting registrants, and no other comments from the public.

G. Adjourn

Motion was made by Johnson and seconded by DeGollon to adjourn the meeting at 6:10pm. Motion passed by voice vote.