

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: RUSK		Resolution No. <u>2016 RES-513</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

ESTABLISHING A PETTY CASH CHECKING ACCOUNT FOR THE DANE COUNTY CHILD SUPPORT AGENCY

Policy Analysis Statement:

Brief Description of Proposal -
 The Child Support agency would be authorized to establish a petty cash check account to allow for more efficient payments for service processing fees, copies of birth certificates, copies of records and other emergent expenses.

Current Policy or Practice -
 Establishing a petty cash account requires County Board approval.

Impact of Adopting Proposal -
 The Child Support agency will be authorized to establish a petty cash checking account for \$1,000 with a per check limit of \$250.00

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input checked="" type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

NONE

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

NONE

Prepared By:

Agency:	Division:
Prepared by: MEG KROHN	Date: 2/6/17
Reviewed by:	Phone: 608-266-4110
	Date:
	Phone: