



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging Board

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, November 6, 2023

3:45 PM

Hybrid Meeting: Attend in person at  
2865 N. Sherman Ave., Conference  
Room 109; Attend virtually via Zoom.

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*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

The Monday November 6, 2023 AAA Board meeting will be conducted in hybrid fashion. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_a6XVYRqkQd-EBWrVIAIMdA](https://zoom.us/webinar/register/WN_a6XVYRqkQd-EBWrVIAIMdA)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 947 1883 7940

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [Matulle.Cindy@countyofdane.com](mailto:Matulle.Cindy@countyofdane.com)

**A. Call To Order**

*Staff and Guests Present: Laura Langer, Sarah Lim, Jill McHone, Melissa Mennig, Sri devi Mohan, Claire Purkis, Howard Thomas, and Xinyue Zhang.*

**Chair Farsetta called the meeting to order at 3:45 p.m.**

**Present** 5 - Vice Chair KATE MCGINNITY, Chair DIANE FARSETTA, CAROLINE WERNER, CLEVELAND JAMES, and EDWARD WREH

**Absent** 4 - Supervisor MELISSA RATCLIFF, Supervisor LARRY PALM, Supervisor RICK ROSE, and HELEN PAN

**B. Consideration of Minutes**

[2023](#) AAA Board Minutes October 9, 2023  
[MIN-374](#)

**Attachments:** [2023\\_1009\\_AAA Board Minutes](#)

A motion was made by WERNER, seconded by MCGINNITY, that the Minutes be approved. The motion carried by a voice vote 5-0.

**C. Action Items**

Nutrition/Wellness Committee Appointment

*Emily Muwin. I am the Health and Wellness Programs Manager at Second Harvest Foodbank – I work with healthcare partners in our service area on various initiatives to reduce food insecurity among folks with chronic and acute health conditions. I have a Master of Public Health with a concentration in nutrition, and I have held multiple roles within the food and nutrition space. Previous roles have included nutrition education, program administration (including Child and Adult Care Food Program, Summer Meals Program, and National School Lunch Program), wellness initiatives (including local produce and diabetes-focused food boxes), as well as diet-specific data collection and analysis. I live in Madison, and I am 27 years old.*

**A motion was made by WERNER, seconded by WREH, that Emily Muwin be appointed to AAA's Nutrition/Wellness Committee. The motion carried by a voice vote 5-0.**

#### Attendance Update

**Helen Pan joined the meeting.**

- Present** 6 - Vice Chair KATE MCGINNITY, Chair DIANE FARSETTA, HELEN PAN, CAROLINE WERNER, CLEVELAND JAMES, and EDWARD WREH
- Absent** 3 - Supervisor MELISSA RATCLIFF, Supervisor LARRY PALM, and Supervisor RICK ROSE

#### D. Presentations

##### 1. Aging and Homelessness (Sarah Lim & Melissa Mennig)

[2023  
PRES-171](#)

DANE COUNTY AGING & HOMELESSNESS PRESENTATION

**Attachments:** [Aging and Homelessness Presentation](#)

*City of Madison Community Development Specialist Sarah Lim and Dane County Housing Program Specialist Melissa Mennig provided a PowerPoint presentation and answered Board members' questions.*

##### 2. Regional Housing Strategy Update (Olivia Parry)

*Dane County Planning and Development Department Senior Planner Olivia Parry was unable to attend the meeting. The presentation will be rescheduled.*

#### E. Reports to Board

## 1. State and Federal Report (Langer)

*Wisconsin Bureau of Aging and Disability Resources (BADR) Program Administrator Laura Langer reported BADR wished to congratulate the Aging & Disability Resource Center of Dane County for its role in the celebration of the 25th anniversary of ADRCs in October. The Administration for Community Living has sought input regarding Older Americans Act-funded programming and new regulations are expected for aging plans beginning with the 2025-2027 cycle. The regulations are expected to be released in March 2024. BADR met with AAA staff recently and received updates about goals and planning for the upcoming aging plan. November is National Family Caregiver Month and AAA will conduct several events throughout Dane County to celebrate caregivers.*

## 2. Board Member Reports

<https://dane.legistar.com/Calendar.aspx>

## a. AAA Access Committee (Farsetta, McGinnity)

[2023](#) AAA Access Minutes from July 10, 2023  
[MIN-222](#)

**Attachments:** [2023\\_0710 AAA Access Committee Minutes](#)

*Farsetta reported the Access Committee has not met since the Board's previous meeting.*

**Next meeting: Monday January 8, 2024 at 2:30 p.m. via hybrid.**

## b. AAA Legislative/Advocacy Committee (Rose)

[2023](#) AAA Legislative/Advocacy Committee Minutes 10.25.23  
[MIN-377](#)

**Attachments:** [2023\\_1025 AAA Leg-Adv Committee Minutes](#)

*Farsetta reported the Legislative/Advocacy Committee met on October 25, when the topics of discussion included the Healthy Aging Grant state legislation the Board voted in favor of supporting in the most recent meeting. There was also a presentation on client experiences with the case management program.*

**Next meeting: Wednesday December 6, 2023 at 9 a.m. via hybrid.**

## c. AAA Nutrition/Wellness Committee (Werner)

[2023](#) AAA Nutrition/Wellness Minutes 9.6.23  
[MIN-318](#)

**Attachments:** [2023\\_0906\\_AAA\\_Nutrition-Wellness\\_Committee\\_Minutes](#)

*Farsetta reported the Nutrition/Wellness Committee has not met since the Board's previous meeting.*

**Next meeting: Wednesday February 7, 2024 at 11:30 a.m. via hybrid.**

d. Dane County Health & Human Needs Committee (Palm)

[2023](#) HHN Minutes from 10.12.23 and 10.17.23.  
[RPT-374](#)

**Attachments:** [HHN Minutes 10.12.23](#)  
[HHN Minutes 10.17.23](#)

*Farsetta reported HHN met on October 12 and October 17 regarding the 2024 DCDHS budget.*

**Next meeting: Thursday November 9, 2023 at 5:30 p.m. via hybrid.**

e. Dane County Specialized Transportation Commission

*No meeting since September 27, 2023. Minutes shared at last meeting.*

**Next meeting: Wednesday, November 15, 2023 at 3:30 p.m. via hybrid.**

3. Board Member Status

*Mohan reported that the Board has two openings and asked members to let her know if someone is interested in serving.*

4. Chair & Staff Reports

*Mohan reported AAA staff have started to conceptualize the plan for the 2025-2027 aging plan and informed the Board that they might be asked to step in at a later time to share/gather information and provide feedback from their communities.*

*Farsetta reported the 4th annual Aging Well Summit is scheduled for Nov. 11-12, with a panel discussion on the continuing caregiver crisis an item of particular interest for the Board.*

**F. Future Meeting Items and Dates**

**Next meeting: Monday, January 8, 2024 at 3:45 p.m. via hybrid.**

**G. Public Comment on Items not on the Agenda**

*None.*

**H. Such Other Business as Allowed by Law**

*None.*

**I. Adjournment**

**A motion was made by WREH, seconded by WERNER, that the meeting be adjourned. The motion carried by a voice vote 6-0 and the meeting adjourned at 5:07 p.m.**

*Minutes respectfully submitted by Howard Thomas pending Board approval.*