

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>2024 RES-057</u>
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 _____	

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF A 1.0 VICTIM WITNESS CASE MANAGER TO A 1.0 BILINGUAL (SPANISH) DEPUTY DIRECTOR OF VICTIM WITNESS SERVICES IN THE DANE COUNTY DISTRICT ATTORNEYS OFFICE

**Policy Analysis Statement:**

Brief Description of Proposal -

Requesting a reclassification of a Victim Witness Case Manager SW20 position (2517) to a Bilingual (Spanish) Deputy Director of Victim Witness Services M12 position.

Current Policy or Practice -

Position #2517 is vacant as of June 1, 2024 due to retirement.

Impact of Adopting Proposal -

Creates additional leadership and service opportunities that will enhance service delivery to Spanish speaking victims and witnesses.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- \_\_\_\_\_ No Budget Effect
- \_\_\_\_\_ Increases Rev. Budget
- \_\_\_\_\_ Increases Exp. Budget
- \_\_\_\_\_ Decreases Rev. Budget
- \_\_\_\_\_ Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

This creates an additional manager position in the Victim Witness Unit and opportunity to enhance services to Spanish speaking victims and witnesses.

**Prepared By:**

Agency:	Division:	
Prepared by:	Date:	Phone:
Reviewed by:	Date:	Phone: