

FUND TRANSFER REQUEST FORM

AGENCY Public Works			ORGANIZATION Highway & Transportation			DATE 3/17/17	
TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	170,000	BOOM MOWER	HWFLTFAC-59008	170,000		170,000	
2	170,000	LOADERS	HWFLTFAC-58858	203,000	6,800	196,200	
3							
4							
5							
6							
7							
TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	340,000	DUMP TRUCKS	HWFLTFAC-58854	320,000		320,000	
2							
3							
4							
5							
EXPLANATION			ACTION				
Apply savings from low bids to cover equipment upgrades or additional costs.			Dept/Committee	Date	Approved	Denied	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.							