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2017 RES-32
AUTHORIZING LEASE AND ACCEPTING GUARANTEE FUNDS FOR
NORTHSIDE EARLY CHILDHOOD ZONE OFFICE – DCDHS - CYF DIVISION

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Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Northside Early Childhood Zone (NECZ). The NECZ program will rent approximately 1,800 square feet of office space in a building owned by Sherman Plaza, Inc. located at 2830 Dryden Drive, Madison, Wisconsin. This resolution is to pay for the monthly rental payment of \$1,833.33 per month to cover costs related to occupying this space during the lease term of twelve months (06/01/17 - 05/31/18), with an option to renew for a second year under the same terms through 5/31/19. The total rate for the initial lease term is \$22,000. All utilities will be paid by the landlord.

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The NECZ program is a partnership between Dane County Human Services and the Oscar Rennebohm Foundation, Inc. (ORF). The ORF will provide \$1,833.33 monthly to offset these lease costs as well as \$3,000 per year for phone and internet services at the site, totaling \$25,000 annually.

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NOW, THEREFORE, BE IT RESOLVED that Dane County enter into a lease with Sherman Plaza, Inc. under the terms summarized above; and

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BE IT FURTHER RESOLVED that Dane County enter into a Guarantee and Payment Agreement with the Oscar Rennebohm Foundation, Inc. whereby the foundation agrees to fund and the County agrees to accept funds for this NECZ lease as well as costs for phone and internet services.

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BE IT FURTHER RESOLVED that the following revenue account be created and that the revenue be credited to the General Fund and transferred from the General Fund to the following expenditure account in the Department of Human Services Budget:

<u>Revenue Account Number</u>	<u>Account Title</u>	<u>Amount</u>
CYFSUPRT 81587	Early Childhood Zone Partner	\$14,583
<u>Expenditure Account Number</u>	<u>Account Title</u>	<u>Amount</u>
CYFACNEC COYYAA (new) NECZ – CYF Rent		\$12,833
CYFACNEC ABTEAA (new) NECZ – Phone		\$ 1,750

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BE IT FURTHER RESOLVED that the Dane County Clerk and County Executive are hereby authorized to execute both the described lease with Sherman Plaza, Inc. and the Guarantee and Payment Agreement with the Oscar Rennebohm Foundation, Inc. on behalf of Dane County.