

FUND TRANSFER REQUEST FORM

AGENCY	HIGHWAY & TRANSPORTATION	ORGANIZATION		LEGISTAR FILE #	2024 FTR-015			
TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase Revenue)								
				CURRENT BALANCES				
Amount in Whole \$\$		Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance		
1	8,181.14	SNOWBLOWER-LOADER MOUNTED	HWFLTFAC	58663	\$ 8,181.14	\$ 8,181.14		
2	303.00	CONCRETE TRUSS SCREED	HWFLTFAC	51006	\$ 303.00	\$ 303.00		
3	67,457.68	HYBRID VEHICLES	HWFLTFAC	59215	\$ 67,457.68	\$ 67,457.68		
4	9,058.18	CNG 2-TON UTILITY TRUCKS	HWFLTFAC	59211	\$ 40,928.88	\$ 40,928.88		
5	300,000.00	CTH A-CTH D TO CTH MM	HWCONCAP	58230	\$ 922,383.20	\$ 922,383.20		
6								
7								
8								
9								
	385,000.00	Transfer From Total						
TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)								
				CURRENT BALANCES				
Amount in Whole \$\$		Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance		
1	75,000.00	SEMI TRACTOR	HWFLTFAC	58547	\$ 300,550.00	\$ 274,060.00		
2	10,000.00	USED TRUCK CHASSIS	HWFLTFAC	57036	\$ 64,292.00	\$ 43,164.00		
3	300,000.00	CTH G-BRIDGE B130038	HWCONCAP	51010	\$ 300,000.00	\$ 297,761.00		
4								
	385,000.00	Transfer To Total						
EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)			APPROVALS					
1. Cost of new semi tractor higher than anticipated. 2. Setup costs of trucks higher than anticipated. 3. Box culvert price and end treatment came in higher than anticipated.			Committee	Date	Approved	Denied		
			Oversight Committee					
			Controller					
			County Executive					
			Finance Committee					
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.								