

# Contract Cover Sheet

Note: Shaded areas are for County Executive review.

Department: <b>HUMAN SERVICES</b>	Contract/Addendum #: <b>1150A</b>															
1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS	<table style="width:100%; border:none;"> <tr> <td></td> <td style="text-align:center;">Contract</td> <td style="text-align:center;">Addendum</td> </tr> <tr> <td>POS</td> <td style="text-align:center;"><input type="checkbox"/></td> <td style="text-align:center;"><input type="checkbox"/></td> </tr> <tr> <td>Grant</td> <td style="text-align:center;"><input type="checkbox"/></td> <td style="text-align:center;"><input type="checkbox"/></td> </tr> <tr> <td>Lease</td> <td style="text-align:center;"><input type="checkbox"/></td> <td style="text-align:center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Other</td> <td style="text-align:center;"><input type="checkbox"/></td> <td style="text-align:center;"><input type="checkbox"/></td> </tr> </table>		Contract	Addendum	POS	<input type="checkbox"/>	<input type="checkbox"/>	Grant	<input type="checkbox"/>	<input type="checkbox"/>	Lease	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/>
		Contract	Addendum													
POS		<input type="checkbox"/>	<input type="checkbox"/>													
Grant		<input type="checkbox"/>	<input type="checkbox"/>													
Lease	<input type="checkbox"/>	<input checked="" type="checkbox"/>														
Other	<input type="checkbox"/>	<input type="checkbox"/>														
2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																
3. Term of Contract or Addendum: <b>9/1/12 - 8/31/17</b>																
4. Amount of Contract or Addendum: <b>\$ 49,800</b>																

5. Purpose: **NA - Not required when Human Services signs.**

6. Vendor or Funding Source: **Sherman Plaza**  
 Vendor #: **22849**

7. If grant: Funds Positions?  Yes  No Will require on-going or matching funds?  Yes  No

8. Are funds included in the budget?  Yes  No. Please give account codes and related \$ amounts.  
 Code: \_\_\_\_\_ \$ \_\_\_\_\_; Code: \_\_\_\_\_ \$ \_\_\_\_\_

9. Is a resolution needed?  Yes  No If yes, has a resolution been prepared/submitted?  Yes  No  
 Please attach a copy of the Resolution

10. Does Domestic Partner Equal Benefits requirement apply?  Yes  No

11. Director's Approval: *Symon Sheen*

	a. Dane County Res. #	Approvals	Initials	Date
<b>Human Services Only</b>	b. HSD Res. ID#	g. Accountant	<i>MT</i>	<b>6/16/15</b>
	c. Program Manager Name <b>Fisher</b>	h. Supervisor	<i>TK</i>	<b>7/1/15</b>
	d. Current Contract Amount	i. To Provider		<b>---</b>
	e. Adjustment Amount <b>\$ 49,800</b>	j. From Provider		<b>---</b>
	f. Revised Contract Amount	k. Corporation Counsel	<i>JA</i>	<b>7-1-15</b>

Contract Review/Approvals				Vendor
Initials	Ftnt	Date In	Date Out	Vendor Name
<i>MA</i>	Received	<b>7/6/15</b>		Contact Person  Phone No.  E-mail Address
<i>MR</i>	Controller	<b>7/7/15</b>	<b>7/7/15</b>	
<b>NA</b>	Corporation Counsel	See "k" above		
<i>AD</i>	Risk Management	<b>7/6/15</b>	<b>7/6/15</b>	
<i>AD</i>	ADA Coordinator	<b>7/6/15</b>	<b>7/6/15</b>	
<i>AW</i>	Purchasing Agent	<b>7/7/15</b>	<b>7/7/15</b>	
	County Executive			

Footnotes:  
 1. \_\_\_\_\_

Return to: Name/Title: Spring Larson, CCA Phone: (608) 242-6391 E-mail Address: Larson.spring@countyofdane.com	Dept.: Human Services Mail Address: 1202 Northport Drive
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JK  
7-1-15

# LEASE AMENDMENT

**THIS LEASE AMENDMENT** is entered into by and among Sherman Plaza, Inc, a Wisconsin corporation (hereinafter, "Lessor"), and County of Dane, a Wisconsin quasi municipal corporation (hereinafter, "Lessee").

**WITNESSETH:**

**WHEREAS** Lessee is a party to a lease with Lessor, signed by Lessee on July 13, 2012 (hereinafterthe "Lease"), under the terms of which Lessee leases from Lessor a building located in Madison, Wisconsin at 2865 N. Sherman Avenue (hereinafter, the "Premises"), as described in the Lease; and

**WHEREAS** the parties hereto wish to amend the Lease as set forth below to upgrade the HVAC system on the Premises; and

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party, Lessee and Lessor agree as follows:

1. The Lease shall remain in full force and effect unchanged in any manner by this Amendment to Lease except for those changes expressly set forth herein.
2. The Lessor shall contract with General Heating and Air Conditioning to make modifications and upgrades to the HVAC system in accordance with the proposal attached hereto as Enclosure 1.
3. The Lessee shall pay to Lessor within 30 days of completion of the work the sum of \$49,800.
4. The Lessee shall act as project manager for the HVAC work and any change orders must be approved by Lessee.
5. This Amendment shall not modify the Lessor's future obligations under Paragraph 9b for maintenance or repair of the HVAC system.

**IN WITNESS WHEREOF** Lessor and Lessee, by their respective authorized agents, have caused this Amendment to Lease to be executed on the dates indicated below.

**FOR DANE COUNTY:**

\_\_\_\_\_  
Joe Parisi  
Dane County Executive

Date:\_\_\_\_\_

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

Date:\_\_\_\_\_

FOR SHERMAN PLAZA INCORPORATED:



David W. Bruns  
President

Date: 6.15.15




Donald B. Bruns  
Secretary

Date: 6/15/15

**Certification**

The attached contract: [check as many as apply]


- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy<sup>1</sup>

Date: 7-3-15 Signed:   
 Telephone Number 242-6469 Print Name: Lynn Green

**Major Contracts Review (DCO Sect. 25.20)** This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

**Executive Summary** (attach additional pages, if needed).

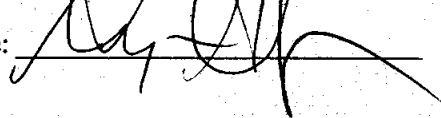
1. Department Head  Contract is in the best interest of the County.  
 Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 7-3-15 Signature: 

2. Director of Administration  Contract is in the best interest of the County.  
 Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

3. Corporation Counsel  Contract is in the best interest of the County.  
 Comments:

Date: 7-1-15 Signature: 

<sup>1</sup> A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).