

AWARDING CONTRACT FOR TEMPORARY SHUTTLE BUS SERVICES AT THE DANE COUNTY REGIONAL AIRPORT TO BADGER BUS LINES, INC.

Dane County received four responses to its request for proposals for the provision of temporary shuttle bus service for parking lot customers displaced during construction to expand the parking ramp at the Dane County Regional Airport. During construction in the summer and fall of 2014, public parking spaces will be displaced from the existing ramp, resulting in the need to provide remote customer parking in the economy parking lot. Pricing from Badger Bus Lines, Inc. was the lowest of the four vendors that responded to the RFP. Badger Bus was also the only vendor to offer alternative fuel vehicles, and will utilize a factory-new shuttle bus powered by propane as the primary vehicle for this service at a rate of \$42.00 per hour. Service will be provided during periods of peak parking demand. All vehicles used in the provision of these services will be accessible. At the County's option, the initial six-month term of the purchase of services agreement may be extended on a monthly basis for up to one year.

NOW, THEREFORE, BE IT RESOLVED that a Purchase of Services Agreement be awarded to Badger Bus Lines, Inc. for the period of June 1, 2014 through November 30, 2014, with the County's option to extend the agreement on a monthly basis through May 31, 2015, for the provision of shuttle bus services at the Dane County Regional Airport, as set forth above.

BE IT FURTHER RESOLVED that the County Executive and the County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County.

Submitted by Supervisors O'Loughlin and Gillis, April 3, 2014.
Referred to PERSONNEL & FINANCE and PUBLIC WORKS & TRANSPORTATION.

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>298</u> , 2013-2014
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/>		

Title of Resolution or Ord. Amd.:

AWARDING CONTRACT FOR TEMPORARY SHUTTLE BUS SERVICES AT THE DANE COUNTY REGIONAL AIRPORT TO BADGER BUS LINES, INC.

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Regional Airport is constructing additional parking in the summer and fall of 2014. During this time, public parking spaces will be displaced from the existing ramps and surface lots creating consistent periods when close-in parking will be extremely limited and available parking will only be in the remote economy lot. Through a request for proposal process (rfp) Badger Bus Lines, Inc. was selected to provide shuttle bus services to customers during construction. Badger Bus will provide the service with alternative fuel vehicles that are accessible for both the regular service and supplemental service during times of peak parking demand.

Current Policy or Practice -

It has been the policy of the Airport to provide shuttle service during extended periods of time when close-in parking is unavailable and the remote economy parking lot is the only available parking for customers.

Impact of Adopting Proposal -

The Airport will shuttle customers between the terminal building and the remote economy parking lot while parking spaces are displaced due to construction.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

It is anticipated that construction, and the need for shuttle services, will be completed by the end of 2014.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital	\$152,880				Other				
Total	\$152,880	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency: Airport	Division: Administration	Phone: 246-3384
Prepared by: Doug Pickard	Date: 03/26/14	Phone: 246-3391
Reviewed by: Kim Jones	Date: 03/26/14	