



SCOTT McDONELL  
COUNTY CLERK

**DANE COUNTY CLERK**  
City-County Building, Room 106A  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
(608) 266-4121

RECEIVED  
SEP 29 2017  
DANE COUNTY

Sherri Endres  
CHIEF DEPUTY  
(608) 266-4122

**CITY-COUNTY BUILDING USE APPLICATION**  
**RETURN ALL APPLICATIONS TO DANE COUNTY CLERK'S OFFICE**  
**Room 106A, City-County Building – 30 days PRIOR TO EVENT**

DATE OF APPLICATION: 9/29/2017

NAME & ADDRESS OF ORGANIZATION:

City of Madison - Information Technology Dept  
210 Martin Luther King Jr Blvd, Room 500

CONTACT PERSON: Molly Larson Email: mlarson@cityofmadison.com

PHONE - DAYS: 261-9806 PHONE – EVENINGS: \_\_\_\_\_

DATE OF FUNCTION: Permanent HOURS OF FUNCTION: \_\_\_\_\_

NATURE OF FUNCTION:

We would like to purchase and place a memorial bench on the Wilson St side of the building. This bench would ideally be placed near the entrance.

SPECIAL NEEDS: \_\_\_\_\_

HAS THIS FUNCTION BEEN HELD IN THE CITY-COUNTY BUILDING PREVIOUSLY?

YES  NO \_\_\_\_\_ WHEN? Existing benches near MLK entrance

<b>FOR OFFICE USE ONLY</b>	
FACILITIES MANAGEMENT COMMENTS: _____	
COMMITTEE ACTION: APPROVED AT MEETING OF: _____	DISAPPROVED AT MEETING OF: _____
CONDITIONS OF APPROVAL: _____	

CC: FACILITIES MANAGEMENT