



Dane County

Minutes - Draft

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, October 16, 2023

5:30 PM

Hybrid Meeting: Attend in person at the Dane County
Regional Airport or virtually via Zoom

See below for instructions on how to attend the meeting and provide public testimony

The Monday, October 16, 2023 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the Dane County Regional Airport, 4000 International Lane, in Conference Room 1, located at the north end of the terminal past baggage claim.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_QsVnzIOFQJSKzXim5V8yvw

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 938 6653 8379

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be un-muted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: Gallagher.julie@msnairport.com

A. Call To Order

Chair ILSTRUP called the meeting to order at 5:38 PM.

Others Present: Kim Jones, Gene Meyers, Michael Kirchner, Tomasz Pajor, Amy Tutwiler, Adam Ussher, Julie Gallagher, Lt. Col. Michel Dunlap

Registrants: Joseph, Leedle, Erik Anderson, Matthew Koch, Ryan Morehouse, Beri Santosa, Emmeran Geyer, Laura Bakken, Ryan Heitke, Ole Birkeland, Steve Books, Scott Lettman, Shannon Maier, Travis Thomas

Present: 5 - ANGELA THOMAS, JASON ILSTRUP, LARRY PALM, MAUREEN McCARVILLE and AARON COLLINS

Excused: 3 - PERRY ARMSTRONG, ANDREW SCHAUER and AMANI LATIMER BURRIS

The Pledge of Allegiance was recited.

B. Consideration of Minutes

[2023](#)
[MIN-339](#)

MINUTES OF THE 08/09/2023 AIRPORT COMMISSION MEETING

Attachments: [2023 MIN-339](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that the minutes from 8.09.2023 be approved. The motion passed. (5-02)

C. Reports of subcommittees - None

D. Referrals (Resolutions & Ordinance Amendments)

1. [2023 OA-055](#) AMENDING CHAPTER 67 OF THE DANE COUNTY CODE OF ORDINANCES ADDRESSING AIRPORT TERMINAL RENT AND LANDING FEES

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2023 OA-055](#)
[2023 OA-055 FISCAL NOTE](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor COLLINS, that the item be recommended for approval. The motion passed. (5-0)

2. [2023 RES-168](#) AUTHORIZING EXECUTION OF AIRPORT JOINT USE AGREEMENT WITH THE UNITED STATES AND THE STATE OF WISCONSIN

Sponsors: McCARVILLE, BOLLIG and ENGELBERGER

Attachments: [2023 RES-168.pdf](#)
[2023 RES-168 FISCAL NOTE.pdf](#)
[2023 RES-168 CONTRACT #15226](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor COLLINS, that the item be recommended for approval. The motion passed. (5-0)

3. [2023 RES-193](#) AWARD OF CONTRACT FOR STRATEGIC BUSINESS CONSULTING SERVICES AND AIR SERVICE DEVELOPMENT CONSULTING FOR DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE, KIGEYA, ENGELBERGER and ROSE

Attachments: [2023 RES-193 Landrum Brown Contract.pdf](#)
[2023 RES-193 FISCAL NOTE Landrum Brown.pdf](#)
[2023 RES-193 CONTRACT #15229](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor COLLINS, that the item be recommended for approval. The motion passed. (5-0)

4. [2023 RES-194](#) AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT WITH TELOS IDENTITY MANAGEMENT SOLUTIONS, LLC DCRA AGREEMENT No. 11678

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2023 RES-194](#)
[2023 RES-194 FISCAL NOTE](#)
[2023 RES-194 CONTRACT #11678B](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor COLLINS, that the item be recommended for approval. The motion passed. (5-0)

- 5. [2023 RES-197](#) AWARD OF CONTRACT FOR ENVIRONMENTAL SITE INVESTIGATION OF THE DARWIN TRAINING AREA AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE, ROSE and ENGELBERGER

Attachments: [2023 RES-197](#)
[2023 RES-197 FISCAL NOTE.pdf](#)
[2023 RES-197 CONTRACT #15230](#)

Registered in support: Steve Books

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that the item be recommended for approval. The motion passed. (5-0)

- 6. [2023 RES-130](#) PROVIDING A ONE TIME STIPEND TO CERTAIN EMPLOYEES OF THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RITT, ENGELBERGER and MILES

Attachments: [2023 RES-130](#)
[2023 RES-130 as Amended by PWT on 8-22-23](#)
[2023 RES-130 FISCAL NOTE](#)

The following registered in support: Erik Anderson, Matthew Koch, Ryan Morehouse, Beri Santosa, Emmeran Geyer, Laura Bakken, Ryan Heitke, Scott Lettman.

Shannon Maier and Travis Thomas registered in support and also spoke on the item.

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that item 2023 RES-130 as Amended by PWT on 8-22-23 be recommended for approval. The motion passed. (5-0)

E. Items Requiring Committee Action

- 1. [2023 ACT-184](#) EXEMPT LEASE MIDWESTERN WHEELS/VEHICAL RENTAL SERVICES SHORT TERM PARKING LEASE

Attachments: [EXEMPT LEASE DCRA 2023-01 Midwestern Wheels](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that the item be approved. The motion passed. (5-0)

- 2. Mileage and per diem for Airport Commission Members in attendance at this October 16, 2023 hybrid meeting.

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that the item be approved. The motion passed. (5-0)

F. Presentations - None**G. Reports to Committee - None****H. Comments of the Chair****I. Future Meeting Items and Dates**

The next meeting date is to be determined based on the County Board Budget meetings.

J. Public Comment on Items not on the Agenda**K. Such Other Business as Allowed by Law****L. Adjourn**

A motion to adjourn was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS. The motion passed (5-0). The meeting adjourned at 6:13 pm.

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.