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2019 RES-114

**AUTHORIZING RECLASSIFICATION OF VACANT CASE MANAGER POSITIONS TO SOCIAL WORKER POSITIONS  
DCDHS – ADULT COMMUNITY SERVICES (ACS) DIVISION**

The Department of Human Services - ACS Division has three positions that are classified as Case Manager positions that have been requested to be reclassified to Social Worker positions. All three positions are in the Children’s Long-Term Support (CLTS) Unit and are all currently vacant. The Department of Administration – Employee Relations has recommended approval of this request.

Two of these positions (Position Number: 3185 and 3186) were recently added to the Department of Human Services via 2018 Resolution-589. Position number 3186 was classified as a Case Manager – Bilingual (Spanish). Because of the unclear language in this resolution, these positions were classified as case managers. Most of the CLTS unit is comprised of social workers. Because of the additional steps in the salary schedule for a social worker position when compared with a case manager, social workers are more likely to be retained in the CLTS unit. Having consistency among the professionals working in this unit is more beneficial for the children and families receiving these services. Position number 1471 was classified as a case manager and assigned to another unit prior to the transition of long-term care case work to Managed Care Organizations as part of the Family Care Transition. This position was reassigned to the CLTS unit following this transition and was recently vacated when the incumbent resigned. The rationale behind the request to reclassify Position number: 1471 is the same as stated above.

The CLTS program in Dane County has 919 children and families enrolled and there are approximately 200 children who are currently on the waiting list. These positions will help to enroll more children into the program from that waiting list.

**NOW, THEREFORE BE IT RESOLVED** that the Dane County Board of Supervisors does hereby support and authorize reclassification of the vacant Case Manager positions (Numbers 1471, 3185, and 3186) in the Human Services Department to Social Worker positions (# 3186 to be reclassified as a Social Worker – Bilingual (Spanish)), commensurate with the Department’s request and approval of the Department of Administration – Employee Relations Division.