



# Dane County Land & Water Resources Department

Administration • Land Conservation • Office of Lakes & Watersheds • Parks • Water Resource Engineering

Kevin F. Connors, Director

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Date: July 9, 2015

To: County Executive Parisi  
Supervisor Pertl, Chair P & F

From: Kevin Connors, Director

Re: Approval to recruit for the LWRD- OLW, Strategic Engagement Coordinator Position, #3021

County Ordinance 29.52(15) requires the Personnel & Finance Committee, along with the County Executive to approve filling positions that have been vacant longer than six months. I am requesting to fill the 1.0 FTE Strategic Engagement Coordinator position.

**What is the nature of the work or what is the essential function of the position?**

This newly created position was authorized in the 2015 budget. The purpose of the position is to improve water quality through behavior change. Behavior change may be accomplished by support to water volunteers, local water-focused groups and community education. Most immediately, the position will develop and implement civic engagement strategies within the Yahara sub watershed that lead to phosphorus and sediment reductions and biological improvements.

**How has this function been fulfilled during the vacancy?**

The duties have been performed by the Limited Term Employee that was performing the work in 2014. Current LTE is nearing the 1200 hours of work permitted by ordinance.

**What will the impact be on the department's function and mission if the position remains vacant?**

Previously committed activities planned earlier this year will either have to be canceled, scaled back or conducted by the Lakes & Watershed Management Coordinator.

Cc: Chuck Hicklin

Meg Krohn

Sue Jones