

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Chawla		Resolution No. 2022 RES 281
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING RECLASSIFICATION OF AN ACCOUNT CLERK II TO AN ACCOUNTING ASSISTANT IN THE LAND AND WATER RESOURCES DEPARTMENT

Policy Analysis Statement:

Brief Description of Proposal -

Reclassify position #1732 from Account Clerk II to Accounting Assistant.

Current Policy or Practice -

Reclassification of vacant positions requires County Board authorization.

Impact of Adopting Proposal -

This will allow the Land & Water Resources Department recruit for and hire a candidate with the skills et, knowledge and experience more closely aligned with an Accounting Assistant's financial responsibilities, which is necessary to support the Department's accounting and budgeting needs.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

This reclassification will result in an expenditure increase of approximately \$4,500 annually.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services			\$4,500		County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$4,500	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

This reclassifies an existing position and does not change position authority.

Prepared By:

Agency: Land & Water Resources Department	Division:
Prepared by: Laura Hicklin	Date: 12/14/22
Reviewed by:	Phone: 516-3096
	Date:
	Phone: