

Dane County Contract Cover Sheet

Dept./Division	Human Services / CYF
Vendor Name	JEK APARTMENTS LLC
Vendor MUNIS #	28675
Brief Contract Title/Description	RENEWAL OF JFF LEASE. THIS IS A MONTH TO MONTH LEASE, FOR AN APARTMENT LOCATED AT 1125W BADGER RD #6, MADISON WI
Contract Term	BEGINNING 10/1/2019 – MONTH TO MONTH
Total Contract Amount	\$900.00 PER MONTH

Contract # <small>Admin will assign</small>	132440
Addendum	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input checked="" type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$35,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$35,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$35,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$35,000 (N/A to Public Works)	
<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$

Resolution /Addendum Form/ N/A	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Resolution is required.		
	<input type="checkbox"/> Addendum Form required.		
	<input type="checkbox"/> N/A		
	Res #	311	
	Year	2019	

Domestic Partner Does Domestic Partner Equal Benefits Requirement Apply? Yes No

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
NG	Received by DOA	10/17/19		
CW	Controller		10/21/19	
oe	Purchasing	10/21/19	10/22/19	
NA	Corporation Counsel	—	—	See "I" below
TL	Risk Management	10/22/19	10/22/19	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Spring Larson, Contract Coord. Assistant	Name	JEK APARTMENTS LLC
Phone #	608-242-6391	Phone #	
Email	Larson.spring@countyofdane.com	Email	SWEENEY@JEKPROPERTIES.COM
Address	1202 Northport Drive, Madison WI 53704, GR FLR	Address	620 W BADGER RD, MADISON WI 53713

Human Services Only	a. Dane County Res. #	NA	Approvals	Initials	Date
	b. Budget/Personnel Required		g. Accountant	KC	10/10/2019
	c. Program Manager Name	CHANCE	h. Supervisor	CW	10-11-19
	d. Current Contract Amount	\$	i. Corporation Counsel	ST	10-15-19
	e. Adjustment Amount	\$	j. To Provider		
	f. Revised Contract Amount	\$	k. From Provider		

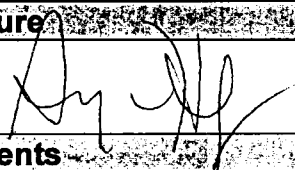
Department Head Approval/Shawn Tessmann, Director

Shawn Tessmann

10/14/19

Certification: The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input checked="" type="checkbox"/>	Non-standard contract.

Contracts Exceeding \$100,000
Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
		10/15/19
	Comments	

**AUTHORIZING LEASE AT BADGER ROAD FOR JOINING FORCES FOR
FAMILIES PROGRAM – DCDHS – CYF DIVISION**

Dane County Department of Human Services provides localized services in communities identified as needing those services the most through the Joining Forces for Families Program (JFF). JFF is currently leasing office space for a Dane County community social worker at 1125 W. Badger Road, #6, Madison from JEK Apartments, LLC (JEK).

JFF plans to move to a larger space early next year that is also owned by JEK which will be shared by Dane County Community Restorative Court. In the meantime, JFF desires to continue renting the space at Badger Road #6 on a month to month basis until the new location becomes available.

JEK has agreed to continue renting the current space on a month to month lease for \$900 per month under the same terms and conditions of the current lease. All utilities except electricity and telephone will be paid by the landlord.

NOW, THEREFORE, BE IT RESOLVED that Dane County enter into a month to month Lease Renewal with JEK Apartments, LLC under the terms summarized above; and

BE IT FURTHER RESOLVED that the Dane County Executive and County Clerk are hereby authorized to execute the Lease Renewal on behalf of Dane County.

Memorandum

To: Joe Parisi
CC: Shawn Tessmann, Martha Stacker, Ron Chance, Sharene Smith
From: David Marshall
Date: 10/10/2019
Re: Joining Forces For Families Office – West Badger Rd

The attached resolution is for a renewal of a lease for the Human Services Joining Forces for Families (JFF) office at 1125 W. Badger Road #6, Madison, WI 53713.

JFF plans to move to a larger space early next year that is also owned by JEK which will be shared by Dane County Community Restorative Court. In the meantime, JFF desires to continue renting the space at Badger Road #6 on a month to month basis until the new location becomes available.

JEK has agreed to continue renting the current space on a month to month lease for \$900 per month under the same terms and conditions of the current lease. All utilities except electricity and telephone will be paid by the landlord.

13244C

APPROVED
CORPORATION COUNSEL

10-15-19 *JA*

LEASE RENEWAL

This agreement is between:

Dane County Dept of Human
Services
1125 W Badger Rd #6
Madison, WI 53713

AND

JEK Apartments, LLC
1214 Ann Street
Madison, WI 53713

For the apartment located at 1125 W Badger Rd #6, Madison, WI 53713

This lease is extended for an additional month to month lease term, beginning on 10/1/2019. Lease agreement may be terminated by tenant or landlord with a written 60 day notice from the desired termination date. Tenant will be released from lease agreement at 12:00PM on the last day of the month in which the lease expires.

All terms and conditions of the lease shall remain in effect, including security deposit, any pet fees and/or parking fees, if applicable, except for the following:

Monthly Rent: \$ 900.00

Monthly Pet Fee: \$ 0

Total Due: \$ 900.00

Resident(s) Signature(s):

Date Signed:

COUNTY EXECUTIVE SIGNATURE

COUNTY CLERK SIGNATURE

Landlord's Signature

Date Signed:

[Handwritten Signature]

10/2/2019