

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 158

		Contract # Admin will assign		11666M
Dept./Division	County Board Office	Vendor Name	Granicus	
Brief Addendum Title/Description	Legislative management system and services	Vendor MUNIS #	28810	
		Addendum Term	1/1/2026-12/31/2026	
		Amount (\$)	\$ 57,567.57	

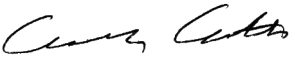
Department Contact Information		Vendor Contact Information	
Contact	Kaileen Mayoh	Contact	Lucas Casey
Phone #	608-640-0003	Phone #	651-300-7380
Email	mayoh.kaileen@danecounty.gov	Email	lucas.casey@granicus.com
Purchasing Officer	Megan Rogan		

Purchase Order – Maintenance or New PO					
☐	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
☐	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
☒	New PO / Req. Submitted Req#	Org: COBRDCAP	Obj: 57738	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	10/21/2013-1/1/2015	\$ 58,638.00	☐ None	Res# RES-114,13-14
	11666 a,b,c,d,e,f,g	1/1/2015-12/31/2021	\$ 244,320.08	☒ None	Res#
	11666 h,i,j,k	1/1/2022-12/31/2025	\$ 211,388.67	☒ None	Res#
	11666 L	4/1/2025-11/30/2025	\$ 16,456.50	☒ None	Res#
	11666M	1/1/2026-12/31/2026	\$ 56,567.57	☐ None	Res# 2025 RES-158
				☐ None	Res#
Total Contracted Amount			\$ 587,370.82		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
☐ Corporation Counsel:	☐ Risk Management:	☒ No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 10/14/25 Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, October 14, 2025 4:01 PM
To: Hicklin, Charles; Rogan, Megan; Pabellon, Carlos; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #11666M
Attachments: 11666M.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 10/15/2025 9:15 AM	Approve: 10/15/2025 9:15 AM
	Rogan, Megan		
	Pabellon, Carlos		
	Cotillier, Joshua		Approve: 10/15/2025 9:19 AM
	Stavn, Stephanie		
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #11666M
Department: County Board
Vendor: Granicus
Contract Description: Legislative Management system and services (Res 158)
Contract Term: 1/1/26 – 12/31/26
Contract Amount: \$57,567.57

Thanks much,
Michelle

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

Goldade, Michelle

From: Pabellon, Carlos
Sent: Tuesday, October 14, 2025 4:18 PM
To: Goldade, Michelle
Subject: Approve: Contract #11666M

Goldade, Michelle

From: Rogan, Megan
Sent: Tuesday, October 14, 2025 4:07 PM
To: Goldade, Michelle
Subject: Approve: Contract #11666M

2025 RES-158

**AUTHORIZATION OF ADDENDUM TO AGREEMENT WITH GRANICUS, INC. FOR
LEGISLATIVE MANAGEMENT SYSTEM**

The Dane County Board Office has contracted with Granicus, Inc. since 2013 for legislative management software and maintenance. The current contract expires on December 31, 2025.

The County Board Office wishes to amend the Master Agreement in order to extend the term of the contract to December 31, 2026 and to add the additional cost of \$57,567.57 for 2026 services, bringing the total contract amount to \$588,370.82.

NOW, THEREFORE, BE IT RESOLVED that Addendum M to the Purchase of Services agreement #11666 be awarded to Granicus, Inc. through December 31, 2026 for a total contract amount of \$588,370.82; and

BE IT FINALLY RESOLVED that the County Executive and the County Clerk are authorized to sign the contract addendum.



DANE COUNTY CONTRACT

ADDENDUM # 11666M

Revised 09/2025

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Granicus Inc. (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 11666, have previously entered into a contractual relationship pursuant to which Provider will provide legislative tracking software and maintenance, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the term of the contract through December 31, 2026.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.

3. The term of the contract is extended through December 31, 2026 to continue providing legislative tracking software and maintenance at an additional cost of \$57,567.57.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Legistar)	Annual	1 Each	\$0.00
Granicus Remote Administration	Annual	1 Each	\$1,657.88
Meeting Efficiency Suite	Annual	1 Each	\$4,186.55
Government Transparency Suite	Annual	1 Each	\$8,373.08
Legistar	Annual	1 Each	\$21,769.98
Boards and Commissions	Annual	1 Each	\$21,580.08
govDelivery for Integrations	Annual	1 Each	\$0.00
SUBTOTAL:			\$57,567.57

4. The products included within the scope of this contract addendum are described in the table below.

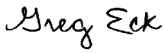
Solution	Description
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Send Agenda (Legistar)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Meeting Efficiency Suite	Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, use LiveManager to record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word, and publish online with the click of a button. Meeting Efficiency includes: • Unlimited user accounts • Unlimited meeting bodies • Unlimited storage of minutes documents • Access to the LiveManager software application for recording information during meetings • Access to the Word Add-in software component for minutes formatting in MS Word if desired • Up to one (1) MS Word minutes template (additional templates can be purchased if needed)
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.
Legistar	Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office. Clerks can leverage Legistar to easily manage the entire legislative

Solution	Description
	process from drafting files, through assignment to various departments, to final approval. Legistar includes: • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Up to one (1) Legistar database • Up to one (1) InSite web portal
Boards and Commissions	Boards and Commissions is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the citizen application and appointment to boards process of the clerk's office. Boards and Commissions includes: • Unlimited user accounts • Unlimited boards, commissions, committees, and subcommittees • Unlimited storage of citizen applications • Access to up to one (1) Boards and Commissions site • Access to customizable, embeddable iFrame websites for displaying information to citizens • Access to a customizable online citizen application form including board-specific questions • Customizable forms for board details, appointment details, and internal tracking details • Pre-designed document PDFs for applications, board details and rosters, and vacancy reports • Downloadable spreadsheets for easy reporting <i>Optional custom templates for document or report generation may also be purchased for an additional fee.</i>
govDelivery for Integrations	Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Receive a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network. Note: govDelivery integrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

DocuSigned by:



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Greg Eck

Senior Manager, Contracts

10/8/2025

Date

* * *

FOR COUNTY:

Melissa Agard
Dane County Executive

Date