



Dane County

Minutes - Final Unless Amended by Committee

Zoning & Land Regulation Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, October 10, 2023

6:30 PM**BUDGET** Hybrid Meeting: Attend in person at the City
County Building in Room 354; or Attend virtually via
Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

A. Call to Order

Chair Doolan called the meeting of the ZLR Committee to order at 6:30pm in
Room 354 of the City-County Building.

Staff present: Todd Violante, Roger Lane, Dan Everson, Rachel Holloway, Olivia
Parry

Present 5 - JERRY BOLLIG, MICHELE DOOLAN, TIM KIEFER, KATE MCGINNITY, and
MELISSA RATCLIFF

B. Public comment for any item not listed on the agenda

No comments made by the public.

[2023](#)
[RPT-343](#)

October 10, 2023 ZLR Registrants

Attachments: [Oct 10 ZLR registrations final](#)

C. Consideration of Minutes

[2023](#)
[MIN-302](#)

September 26, 2023 ZLR Committee Meeting Minutes

Attachments: [9-26-23 ZLR Public Hearing Minutes](#)

A motion was made by RATCLIFF, seconded by MCGINNITY, that the minutes of
the September 26, 2023 ZLR meeting be approved. The motion carried by the
following vote: 4-0-1 with KIEFER abstaining since he was not present.

Ayes: 4 - BOLLIG,DOOLAN,MCGINNITYandRATCLIFF

Abstain: 1 - KIEFER

D. Budget Discussion and Amendments

[2023](#)
[RPT-325](#)

Department Budget Presentations

Attachments: [2024 County Executive Budget Planning Development Department.pdf](#)

Kristi Chlebowski presented an overview of the 2024 Register of Deeds Department budget.

Todd Violante presented an overview of the 2024 Planning and Development Department budget.

The committee took no action.

[2023](#)
[ACT-178](#)

ZONING & LAND REGULATION COMMITTEE AMENDMENTS TO THE PROPOSED 2024 OPERATING BUDGET

Potential amendments were discussed to the 2024 Capital Budget. No formal amendments were proposed. No action taken.

[2023](#)
[ACT-179](#)

ZONING & LAND REGULATION COMMITTEE AMENDMENTS TO THE PROPOSED 2024 CAPITAL BUDGET

No amendments proposed to the 2024 Capital Budget. No action taken.

E. Zoning Map Amendments and Conditional Use Permits from previous meetings

F. Plats and Certified Survey Maps

[2023 LD-005](#) Preliminary Plat - Mount Vernon Hills
Town of Springdale
Staff recommends conditional approval.

Attachments: [conditional approval](#)

[23-12 Mount Vernon Hills II](#)

[11962 Staff Update](#)

A motion was made by RATCLIFF, seconded by MCGINNITY, that the preliminary plat be approved with conditions. The motion carried by the following vote: 5-0.

1. Rezone will not become effective until a final plat is approved and fully executed by the Town of Springdale.

- The subdivision plat shall restrict access onto County Highway G subject to Dane County Highway requirements.

- A deed restriction shall be recorded on the balance of the property remaining in AT-35 (tax parcels 060734490020, 060734485008, 060734380611, 060734380022, 060734328508, 060734326206, 060734310991, 060734295017, 060734283119, and 060734190611) stating the following:

- Further residential/nonfarm development is prohibited on the remaining AT-35 zoned land. The housing density rights for the former Louis H. and Cynthia A. Heitke farm have been exhausted per the Town Comprehensive Plan density policies.

2. All public land dedications are to be clearly designated "dedicated to the public."

- No public dedications shown.

3. Comments from the Public Health department are to be recognized:

- No comments or concerns – 9.06.23

4. Comments from the Highway department are to be recognized:

- CTH G is a controlled access highway.

- Preliminary Plat Lot 5, 6, and 7:

- No access designated across the frontage of CTH G to Lot 6 and 7 is correct.

- Access easement through Lot 5 and 7 for benefit of Lot 5, 6, and 7 appears correct.

- Right of way appears to be correct.

- Preliminary Plat Lot 1 - 4:

- Not commenting on CSM's that are not adjacent to a County Trunk Highway.

- Property Map RR-2 Spot Zone:

- Access Permit 308C changed an existing agricultural access to a residential single family residence. This 1 access is to serve 1 single family residence and all surrounding agricultural lands.

- All remaining frontage of CTH G is to be designated as "no access".

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

G. Resolutions

H. Ordinance Amendment

I. Items Requiring Committee Action

[2023](#)
[RPT-326](#) Discussion of receiving public comment on the merits of the department or agency's program pursuant to DCCO 7.11(7)

Attachments: [DCCO Section 7.11\(7\).pdf](#)

The Committee discussed how to address the requirements in s. 7.11(7) of Dane County Code of Ordinances for soliciting resident comments on departmental programs and services. Suggestions for staff included soliciting feedback from town boards, issuing an online survey, presenting information on staff's work outside of meetings, and including the Register of Deeds office.

J. Reports to Committee

K. Other Business Authorized by Law

L. Adjourn

A motion was made by RATCLIFF, seconded by MCGINNITY, to adjourn the meeting at 7:20pm. The motion carried unanimously.