



COUNTY OF DANE

DEPARTMENT OF ADMINISTRATION

DIVISION OF INFORMATION MANAGEMENT

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Greg Brockmeyer
DIRECTOR OF ADMINISTRATION

Sam Olson
CHIEF INFORMATION OFFICER

To: Personnel & Finance Committee

From: Sam Olson, Dane County CIO

Date: August 14th, 2025

Subject: Request for Exception to Ch. 20 (Employee expenses claimed outside of the 60-day window)

I am requesting an exception to County Ordinance 20.08 60 Day Reporting Deadline for the May 2025 reimbursement form for Brian Wimann, DCIM System Administrator 3. Brian submitted his exception report in June however it was missed for signature by his supervisor and ultimately submitted for payment on August 12th which is after the 60-day window, resulting in a denial. DCIM has accounted for this reimbursement, and I am respectfully requesting that the committee allow this payment to be authorized to Brian Wimann in the amount of \$248.80.

Thank you for your consideration in my request and please reach out with any questions.

- Sam