



Bid Waiver Form

Revised 02/2020

Short Description of Goods/Services	RTO Maintenance and Inspections
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Date	7/12/2021
Department	Waste & Renewables
Name	Roxanne Wienkes
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Phone	608.509.6681
Purchasing Officer	Pete Patten

Vendor Name	TANN Corporation
Vendor MUNIS #	31438
Requisition #	938 (PO 20210700)
Requisition Year	2021
Total Cost	\$111,820 (2.5 years)

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Vendor will provide quarterly inspection and annual maintenance of regenerative thermal oxidizer (RTO) unit. Vendor will perform ice blasting (intensive cleaning) of the unit if found to be necessary during the internal inspection. The attached scope of services is for 2.5 years of scheduled maintenance, including confined space entry and ice blasting.

Vendor will also supply unscheduled service and parts as needed for unexpected service and repairs. The total estimated price includes an allowance and actual prices and parts may vary depending on need during the contract term. Total cost may exceed the estimated amount.



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Procurement Exception List (place an "X" next to any that apply)	
	Emergency Procurement
X	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
	Unique and specific technical qualifications are required
	A special adaptation for a special purpose is required
	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:

Dane County Department of Waste & Renewables (W&R) owns and operates a Renewable Natural Gas (RNG) Plant that converts landfill gas (LFG) to pipeline quality RNG that is injected into the interstate transmission pipeline. As part of the treatment process waste gasses (carbon dioxide, contaminants, and nitrogen that are separated from the methane) need to be destructed.

TANN Corp. is the manufacturer and installer of the regenerative thermal oxidizer (RTO) unit which is used to destruct waste gasses at the RNG plant. TANN is the sole vendor and service provider for the parts for their equipment and their services are needed to maintain warranty and proper operation. Tann is based out of Wisconsin and has provided service to the unit since commissioning.

Tann has an existing purchase order for a smaller scopes of work which will be modified as need to include this increased scope of services. A new PO will be created for future years and a contract will be established as needed.

Bid Waiver Approval (Purchasing Use Only)

Under \$37,000 Controller Approval	Date

\$37,000 or over Personnel & Finance Committee Approval	Date



**RTO Inspection Program
Dane County
TANN TR3090**

**Proposal No. 9715-21
July 8th, 2021**

**Prepared for:
Roxanne Wienkes
Madison, WI**

By: Dustin Schmidt
Phone: 920-766-3600
Email: dschmidt@tanncorporation.com

Proposal Summary

The below pricing is for a two-and-a-half-year quarterly inspection program. The quarterly program includes two full internal/external inspection and 2 external only inspections, totaling 4 inspections per year. Note prices are with TANN providing the confined space attendant for the internal inspection.

Pricing also includes a separate option for annual dry ice blasting. The cost includes 2 blasting sessions done annually over a period of 2 years. This amount can be adjusted if the frequency of cleaning needs to change.

There is also an option for emergency parts and labor. This would cover up to \$20,000 in parts and 125 hours of labor.

2.5-year RTO Inspection Program with TANN provided confined space attendant: \$55,840

2-year Annual Dry Ice Blasting:\$15,980

Emergency Parts:\$20,000

Emergency Labor:\$20,000

Total:\$111,820

A purchase order from the customer for the full amount above will serve as an agreement to the related inspection program and it's terms. Invoicing will occur quarterly. Payment terms are net 30 days