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DATE: August 28, 2020

TO: Personnel and Finance Committee

FROM: Chief Deputy Jeff Hook

RE: Exemption to Dane County Ordinance Section 20.14(2)

The Sheriff's Office requests an exemption to Dane County Ordinance Section 20.14(2), which prohibits providing meals for Dane County Employees within Dane County.

On Friday, September 4, 2020, the Sheriff's Office will conduct a ceremony for the Law Enforcement Academy graduates; County employees shall receive cake and refreshments at the ceremony at a cost of approximately \$150.

The Dane County Law Enforcement Training Center established a certified Law Enforcement 720 Academy, commissioned in 2018, for those seeking a law enforcement career in the State of Wisconsin; Academy program criteria is as established by the Wisconsin Department of Justice, Training and Standards Bureau. Completion of the Academy allows individuals to meet Wisconsin certification requirements as a law enforcement officer.

The Sheriff's Office expects to conduct up to two Academy graduation ceremonies annually and request an exemption to provide food and refreshments to County employees for Academy graduations in the future. Funds to cover the cost of food and refreshments has been identified in the Department's budget, thank you very much for your consideration.