

Draft Day Resource Center Concept Paper

City County Homeless Issues Committee

May 9th, 2016



United Way
of Dane County



Introduction and Goals

- Partners and potential funders of a Day Resource Center met to reaffirm goals for a facility.
- Discussions guided by previous recommendations and research into facility models.

Introduction and Goals, Con't.

- Major Themes Emerged:
 - Combination of basic needs and resources to prevent and end homelessness.
 - Ensure facility is welcoming support and good neighbor.
 - Develop operations model that can respond to current and emerging needs.
 - Ensure successful acquisition of a qualified operator.
 - Determine budget estimate.
 - Partnerships with the private sector important.

Proposed Operations

- 1326 E. Washington Ave. (Fmr. Messner Building), City of Madison
- Seven days a week, including holidays
- 8am – 5pm
- Balance of services to be offered on day one and those to be phased in over time

Operations - Resources

- Provider responsible for coordinating resources.
 - Case management
 - Computer Lab
 - Coordinated Entry
 - Housing Navigators
 - Utilize Private Offices at Day Resource Center

Operations - Engagement Services

- The following services would be provided and/or managed by the operator of the Day Resource Center.
 - Day rooms
 - Kitchenette
 - Laundry
 - Mail/Message center
 - Outdoor spaces
 - Day storage (gym lockers)
 - Telephone access
 - Van transportation

Operations - Phase-In Services

- Benefits counseling
- Haircuts
- Medical services
- Mental health assessments
- Legal services
- Alcohol and other drug addiction services

Additional Considerations

- Security plan
- Community engagement

Budget

- Will ultimately be determined by provider and resources they bring to project. Estimate reached through assumptions.
- Current cost estimate - \$427,398
- Current budgeted totals - \$310,000
 - City of Madison: \$80,000
 - Dane County: \$130,000
 - United Way: \$100,000
- Estimated provider responsibility - \$117,398
- Remaining capital funds - \$1,797,193

Timeline

*REVISED Preliminary Day Resource Center Project Timeline**

Task	2016				2017				
	(4/1-4/30)	2nd Qtr. (5/1-5/31)	3rd Qtr. (6/1-8/30)	3rd Qtr. (7/1-9/30)	4th Qtr. (10/1-12/31)	1st Qtr. (1/1-3/31)	2nd Qtr. (4/1-6/30)	3rd Qtr. (7/1-9/30)	4th Qtr. (10/1-12/31)
Stakeholder Input (ongoing)					→				
Service provider selection (RFP)		→							
Develop design and operational plans				→ Architect & provider develop / finalize design and operations plans		Plans revised to address issues and comply with conditional approval			
Conditional Use Permit (CUP) process				→ Pre-app mtg with city staff min 30 days prior to CUP submission	→ CUP submitted; Urban Design (UDC) & Plan Commission (PC) review & action				
Construction							→		
Day resource center opens								↔	↔

Draft schedule

April/May: Stakeholder input (ongoing); RFP issued by end of May

June/July: Provider RFP responses due by mid-July; review and selection process conducted mid-late July

August/September: Provider selection by early August; develop/finalize design & operations plans; CUP pre-app meeting; submit CUP early September

October-December: Madison UDC & PC hearings and reviews October/November; approvals late fall, revise & finalize plans; hire construction contractor

January-July 2017: Construction commences; service provider prepares for opening; ensure compliance with approved operations plan & permit conditions

August-December 2017: Construction concludes; final site and operations prep; resource center opening late summer / early fall 2017

**Preliminary timeline based on assumptions regarding processes and variables subject to change*

Draft Floorplan

CONRSCHNER ASSOCIATES

Architecture
Planning

10000 Wisconsin Ave., Ste 110
Madison, Wisconsin 53704

ISSUED



PROJECT
DANE COUNTY
OFF RESOURCE CENTER
1325 E WASHINGTON AVE
MADISON WISCONSIN

DRAWING
EXISTING FLOOR PLAN AND
DRAFT PROGRAM SPACE
USE CONCEPT
DATE
01.12.16