



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, March 18, 2015

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Chair Probasco called the meeting of the Airport Commission of March 18, 2015, to order at 5:30pm

Present: 6 - PAUL RUSK, DAVE de FELICE, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG and DONALD ESPOSITO JR.

Absent: 3 - DENNIS O'LOUGHLIN, GEORGE GILLIS and ANDREW SCHAUER

Staff Present: Livingston; Jensen; Jones and Ladell

Guests Present: Mike Stark, Madison College; Hamid Noughani, Assemblage Architects; and Justin Frahm, JSD Engineering

Pledge of Allegiance

The pledge was recited.

B. Public Comment on Items not on the Agenda

There was no public comment.

C. Consideration of Minutes

1. [2014](#) FEB 18, 2015 AIRPORT COMMISSION MINUTES
[MIN-614](#)

Attachments: [2014 MIN-614 Airport Commission minutes Feb. 18, 2015.pdf](#)

A motion was made by Cmsnr. de Felice, seconded by Cmsnr. Armstrong, that the minutes from the February 18, 2015 Airport Commission meeting be approved. The motion carried by a voice vote.

D. Fund Transfers - none

E. Referrals (Resolutions & Ordinance Amendments)

1. [2014 RES-570](#) AUTHORIZING EXECUTION OF LEASES FOR RENTAL CAR CONCESSIONS AT THE DANE COUNTY REGIONAL AIRPORT

Attachments: [2014 RES-570.pdf](#)
[2014 RES-570 Fiscal Note.pdf](#)

Kim Jones presented background and details of the leases. Motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. HAIGHT, that the Resolution be recommended for approval. Motion carried 6-0.

F. Items Requiring Committee Action

1. Mileage and Per Diem (Airport Commission)

Motion by Cmsnr. de Felice, seconded by Cmsnr. Armstrong to approve mileage and per diem for the following commissioners in attendance at tonight's meeting: Armstrong; de Felice; Esposito; Haight; Probasco; and Rusk. Motion carried by a voice vote.

G. Presentations

1. Madison College - Proposed Main Campus Construction

Mike Stark from Madison College presented an overview of proposed culinary addition and renovation to the main building on the Truax campus. The project will give much needed updates and space for the current students enrolled in the program.

Mike Stark introduced the project architect, Hamid Noughani, from Assemblage Architects. He explained that the project was needed for the college's popular culinary program, baking program, and for student food services. A brief question and answer period followed.

Mr. Noughani introduced Justin Frahm from JSD Engineering who gave an overview of the parking. Mr. Frahm pointed out that the one-way flow for dropping off students and for short-term parking would remain a one-way flow. He addressed questions about recent parking lot flooding and was happy to report that the problems were fixed.

Mr. Stark concluded that the entire project would begin in mid-July of this year and that it would take 2.5 to 3 years to complete with a budget of \$5.6 million.

Discussion ensued addressing the necessary steps to coordinate with the proper agencies to keep the project moving along.

H. Reports to Committee

1. Activity Report

Director Livingston reported that enplaned passenger traffic increased nearly 4% from January 2014. Some capacity will be reduced in May and June when compared to last year and Delta will eliminate its non-stop flight to Cincinnati in May. Delta is adding capacity through larger aircraft to Minneapolis, and Atlanta which will compensate for the seat loss to Cincinnati.

2. Air Park Issues

Kim Jones re-capped from the last commission meeting that there were two legal actions currently in mediation and settlement discussions are underway.

3. Airfield construction update

Dave Jensen reported that finishing touches, including landscaping and wayfinding, will complete the parking ramp addition. He then summarized three major projects that will begin this summer. The first is upgrade of runway 18/36 instrument landing system to a category 2 or 3 system. After completion it is expected that the airport will accommodate a larger number of inclement weather landings. The upgrade after a test period should be complete by February. The second project is to change certain taxiway-runway connection points. Jensen presented photos pointing out where the connection points need to be changed to run perpendicular to the runways. This will be done from July 22 to August 17. The third project is to create a taxiway on the south ramp with stronger pavement to allow for larger aircraft to access the air cargo ramp without operating on runway 14/32. There will be two new Glycol pads located on the taxiway. The project should be completed this summer. This project is 90% funded by AIP and 5% state-funded and 5% county.

4. Update on 2014 RES-534 Authorizing Assignment and Amendment of Lease No. DCRA 96-12 Involving Land at Dane County Regional Airport

Jones reported that approval of the lease amendment was halted at the request of the lessee so therefore, at staff request, the chair of Public Works & Transportation asked that the Resolution be referred back from the county board to the Public Works & Transportation committee. This may still go forward and rent is being paid on the property. Jones will keep the commission up to date on the status of this sale.

I. Future Meeting Items and Dates

Chair Probasco announced that the Commission would meet next on, Wednesday, April 15th at 5:30pm. The Noise abatement subcommittee would meet on Thursday, April 23rd at 5:30pm, in the Skuldt Conference Room at the Airport.

J. Such Other Business as Allowed by Law

K. Adjourn

Motion by Cmsnr. Armstron, seconded by Cmsnr. de Felice to adjourn. Motion carried by a voice vote. Meeting adjourned at 6:34pm.

Respectfully Submitted: Sally Probasco, Chair

cjl