

Contract Cover Sheet

Note: Shaded areas are for County Executive review.

Department Dane County Sheriff's Office	Contract/Addendum #: <div style="font-size: 1.5em; font-weight: bold; text-align: center;">12880</div>																				
1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Contract</th> <th style="width: 50%;">Addendum</th> </tr> <tr> <td colspan="2" style="text-align: center; font-size: 0.8em;">If Addendum, please include original contract number</td> </tr> <tr> <td><input type="checkbox"/> POS</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Grant</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lease</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lessor</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Intergovernmental</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Purchase of Property</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Property Sale</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/></td> </tr> </table>	Contract	Addendum	If Addendum, please include original contract number		<input type="checkbox"/> POS	<input type="checkbox"/>	<input type="checkbox"/> Grant	<input type="checkbox"/>	<input type="checkbox"/> Co Lease	<input type="checkbox"/>	<input type="checkbox"/> Co Lessor	<input type="checkbox"/>	<input type="checkbox"/> Intergovernmental	<input type="checkbox"/>	<input type="checkbox"/> Purchase of Property	<input type="checkbox"/>	<input type="checkbox"/> Property Sale	<input type="checkbox"/>	<input type="checkbox"/> Other	<input type="checkbox"/>
Contract		Addendum																			
If Addendum, please include original contract number																					
<input type="checkbox"/> POS		<input type="checkbox"/>																			
<input type="checkbox"/> Grant		<input type="checkbox"/>																			
<input type="checkbox"/> Co Lease		<input type="checkbox"/>																			
<input type="checkbox"/> Co Lessor	<input type="checkbox"/>																				
<input type="checkbox"/> Intergovernmental	<input type="checkbox"/>																				
<input type="checkbox"/> Purchase of Property	<input type="checkbox"/>																				
<input type="checkbox"/> Property Sale	<input type="checkbox"/>																				
<input type="checkbox"/> Other	<input type="checkbox"/>																				
2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					
3. Term of Contract or Addendum: 10/20/16 -10/19/19																					
4. Amount of Contract or Addendum: Commission																					
5. Purpose: Contract for Commissary Services for the Dane County Jail City County Building, Public Safety Building and Ferris Center.																					
6. Vendor or Funding Source: Catering by Marlin's, dba CBM Managed Services																					
7. MUNIS Vendor Code: 1231																					
8. Bid/RFP Number: #115104																					
9. If grant: Funds Positions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input type="checkbox"/> No																					
10. Are funds included in the budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					
11. Account No. & Amount, Org & Obj. <u>SHRFSEC 83015</u> Amount \$ <u>Commission</u> Account No. & Amount, Org & Obj. _____ Amount \$ _____ Account No. & Amount, Org & Obj. _____ Amount \$ _____																					
12. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year _____																					
13. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption _____																					
14. Does Domestic Partner equal benefits requirement apply? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					
15. Director's Approval:																					

Contract Review/Approvals				Vendor	
Initials	Ftnt	Date In	Date Out	Vendor Name	
	Received	<u>10/31/16</u>		Catering by Marlin's dba CBM Managed Services Contact Person Matt DeRoche Phone No. (605)335-0825 E-mail Address Matt.deroche@cbmmanagedservices.com	
	Controller		<u>10/31/16</u>		
	Corporation Counsel	<u>10/3/16</u>	<u>10/3/16</u>		
	Risk Management	<u>10/3/16</u>	<u>10/3/16</u>		
	Purchasing	<u>10/3/16</u>	<u>10/3/16</u>		
_____	County Executive	_____	_____		

Footnotes:

1. Risk Mgt approves the Environmental No. waiver
- 2.

Return to: Name/Title: _____ Phone: Lillian Radivojevich (608)284-4801 E-mail Address: radivojevich@danasheriff.com	Dept.: Dane County Sheriff's Office Mail Address: 115 W. Doty St. Madison WI 53703
--	---

Certification

The attached contract: *[check as many as apply]*

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy¹
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy¹
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy¹

Date: 09/30/16

Signed: _____

Telephone Number 608-284-6167

Print Name: _____

Jeff Hook
Chief Deputy Jeff Hook

Major Contracts Review (DCO Sect. 25.20) This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

Executive Summary (attach additional pages, if needed).

1. **Department Head** Contract is in the best interest of the County.
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: _____

Signature: _____

2. **Director of Administration** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

3. **Corporation Counsel** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

¹ A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

COUNTY OF DANE
Purchase of Services Agreement

Number of Pages, including schedules: _____
Agreement No. 12880
Expiration Date: October 20, 2019
Authority: Res. 2016RES-159
Department: Sheriff's Office
Maximum Cost: \$0 (Commission will be paid to the County)
Registered Agent: _____
Address: _____

THIS AGREEMENT, made and entered into, by and between the County of Dane (hereafter referred to as "COUNTY") and Catering by Marlin's, dba CBM Managed Services (hereafter, "PROVIDER"),

WITNESSETH:

WHEREAS COUNTY, whose address is Public Safety Building, 115 West Doty Street, Madison, Wisconsin, 53703 desires to purchase services from PROVIDER for the purpose of obtaining inmate commissary and inmate banking and trust services; and

WHEREAS PROVIDER, whose address is 500 East 52nd North, Sioux Falls, SD, 57104, is able and willing to provide such services;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, COUNTY and PROVIDER do agree as follows:

- I. **TERM.** The term of this Agreement shall commence on October 21, 2016 (Commencement Date) and shall end on October 20, 2019, unless agreed to sooner in writing by the parties. PROVIDER shall complete its obligations under this Agreement not later than the EXPIRATION DATE. Upon failure of PROVIDER to complete its obligation set forth herein by the EXPIRATION DATE, COUNTY may invoke the penalties, if any, set forth in this document and its attachments.
- II. **SERVICES.**
 - A. PROVIDER agrees to provide the services detailed in the bid specifications, if any; the request for proposals (RFP) and PROVIDER's response thereto, if any; and on the attached Schedule A, which is fully incorporated herein by reference. In the event of a conflict between or among the original RFP Document, RFP responses thereto, or the terms of Schedule A or any attachment, it is agreed that the terms of Schedule A, to the extent of any conflict, are controlling.
 - B. PROVIDER shall commence, carry on and complete its obligations under this Agreement with all deliberate speed and in a sound, economical and efficient manner, in accordance with this Agreement and all applicable laws. In providing services under this Agreement, PROVIDER agrees to cooperate with the various departments, agencies, employees and officers of COUNTY.
 - C. PROVIDER agrees to secure at PROVIDER's own expense all personnel necessary to carry out PROVIDER's obligations under this Agreement. Such personnel shall not be deemed to be employees of COUNTY nor shall they or any of them have or be deemed to have any direct contractual relationship with COUNTY.

- III. ASSIGNMENT/TRANSFER: PROVIDER shall neither assign nor transfer any interest or obligation in this Agreement, without the prior written consent of COUNTY unless otherwise provided herein, provided that claims for money due or to become due PROVIDER from COUNTY under this Agreement may be assigned to a bank, trust company or other financial institution without such approval if and only if the instrument of assignment contains a provision substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to PROVIDER shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this Agreement. PROVIDER shall promptly provide notice of any such assignment or transfer to COUNTY.
- IV. TERMINATION.
- A. Failure of PROVIDER to fulfill any of its obligations under this Agreement in a timely manner, or violation by PROVIDER of any of the covenants or stipulations of this Agreement, shall constitute grounds for COUNTY to terminate this Agreement by giving a thirty (30) day written notice to PROVIDER.
- B. The following shall constitute grounds for immediate termination:
1. violation by PROVIDER of any State, Federal or local law, or failure by PROVIDER to comply with any applicable States and Federal service standards, as expressed by applicable statutes, rules and regulations.
 2. failure by PROVIDER to carry applicable licenses or certifications as required by law.
 3. failure of PROVIDER to comply with reporting requirements contained herein.
 4. inability of PROVIDER to perform the work provided for herein.
- C. Failure of the Dane County Board of Supervisors or the State or Federal Governments to appropriate sufficient funds to carry out COUNTY's obligations hereunder, shall result in automatic termination of this Agreement as of the date funds are no longer available, without notice.
- D. In the event COUNTY terminates this Agreement as provided herein, all finished and unfinished documents, services, papers, data, products, and the like prepared, produced or made by PROVIDER under this Agreement shall at the option of COUNTY become the property of COUNTY, and PROVIDER shall be entitled to receive just and equitable compensation, subject to any penalty, for any satisfactory work completed on such documents, services, papers, data, products or the like. Notwithstanding the above, PROVIDER shall not be relieved of liability to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by PROVIDER, and COUNTY may withhold any payments to PROVIDER for the purpose of set-off.
- V. PAYMENT. COUNTY agrees to make such payments for services rendered under this Agreement as and in the manner specified herein and in the attached Schedule B, which is fully incorporated herein by reference. Notwithstanding any language to the contrary in this Agreement or its attachments, COUNTY shall never be required to pay more than the sum set forth on page 1 of this Agreement under the heading MAXIMUM COST, for all services rendered by PROVIDER under this Agreement.
- VI. REPORTS. PROVIDER agrees to make such reports as are required in the attached Schedule A, which is fully incorporated herein by reference. With respect to such reports it is expressly understood that time is of the essence and that the failure of PROVIDER to comply with the time limits set forth in said Schedule A shall result in the penalties set forth herein.



VII. DELIVERY OF NOTICE. Notices, bills, invoices and reports required by this Agreement shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, first class postage attached, addressed to a party's address as set forth above. It shall be the duty of a party changing its address to notify the other party in writing within a reasonable time.

VIII. INSURANCE.

A. PROVIDER shall indemnify, hold harmless and defend COUNTY, its boards, commissions, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses which COUNTY, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by reason of PROVIDER furnishing the services or goods required to be provided under this Agreement, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of COUNTY, its agencies, boards, commissions, officers, employees or representatives. The obligations of PROVIDER under this paragraph shall survive the expiration or termination of this Agreement.

B. In order to protect itself and COUNTY, its officers, boards, commissions, agencies, agents, volunteers, employees and representatives under the indemnity provisions of the subparagraph above, PROVIDER shall, at PROVIDER's own expense, obtain and at all times during the term of this Agreement keep in full force and effect the insurance coverages, limits, and endorsements listed below. When obtaining required insurance under this Agreement and otherwise, PROVIDER agrees to preserve COUNTY's subrogation rights in all such matters that may arise that are covered by PROVIDER's insurance. Neither these requirements nor the COUNTY's review or acceptance of PROVIDER's certificates of insurance is intended to limit or qualify the liabilities or obligations assumed by the PROVIDER under this Agreement. The County expressly reserves the right to require higher or lower insurance limits where County deems necessary.

Commercial General Liability.

PROVIDER agrees to maintain Commercial General Liability insurance at a limit of not less than \$1,000,000 per occurrence. Coverage shall include, but not be limited to, Bodily Injury and Property Damage to Third Parties, Contractual Liability, Personal Injury and Advertising Injury Liability, Premises-Operations, Independent PROVIDERs and Subcontractors, and Fire Legal Liability. The policy shall not exclude Explosion, Collapse, and Underground Property Damage Liability Coverage. The policy shall list DANE COUNTY as an Additional Insured.

Commercial/Business Automobile Liability.

PROVIDER agrees to maintain Commercial/Business Automobile Liability insurance at a limit of not less than \$1,000,000 Each Occurrence. PROVIDER further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event PROVIDER does not own automobiles, PROVIDER agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Environmental Impairment (Pollution) Liability

~~PROVIDER agrees to maintain Environmental Impairment (Pollution) Liability insurance at a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, and environmental cleanup costs caused by pollution conditions, both sudden and non-sudden. This requirement can be satisfied by either a separate environmental liability policy or through a modification to the Commercial General Liability policy. Evidence of either must be provided.~~

Workers' Compensation.

PROVIDER agrees to maintain Workers Compensation insurance at Wisconsin statutory limits.

Umbrella or Excess Liability.

PROVIDER may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. PROVIDER agrees to list DANE COUNTY as an "Additional Insured" on its Umbrella or Excess Liability policy.

D. Upon execution of this Agreement, PROVIDER shall furnish COUNTY with a Certificate of Insurance listing COUNTY as an additional insured and, upon request, certified copies of the required insurance policies. If PROVIDER's insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of this Agreement, the Certificate of Insurance shall state that professional malpractice or errors and omissions coverage, if the services being provided are professional services coverage is Claims-Made and indicate the Retroactive Date, PROVIDER shall maintain coverage for the duration of this Agreement and for six (6) years following the completion of this Agreement. PROVIDER shall furnish COUNTY, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that PROVIDER shall furnish the COUNTY with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either PROVIDER or COUNTY may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by PROVIDER. In the event any action, suit or other proceeding is brought against COUNTY upon any matter herein indemnified against, COUNTY shall give reasonable notice thereof to PROVIDER and shall cooperate with PROVIDER's attorneys in the defense of the action, suit or other proceeding. PROVIDER shall furnish evidence of adequate Worker's Compensation Insurance. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER.

D. The parties do hereby expressly agree that COUNTY, acting at its sole option and through its Risk Manager, may waive any and all requirements contained in this Agreement, such waiver to be in writing only. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by COUNTY's Risk Manager taking into account the nature of the work and other factors relevant to COUNTY's exposure, if any, under this Agreement.

IX. NO WAIVER BY PAYMENT OR ACCEPTANCE. In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by COUNTY of any breach of the covenants of this Agreement or a waiver of any default of PROVIDER and the making of any such payment or acceptance of any such service or product by COUNTY while any such default or breach shall exist shall in no way impair or prejudice the right of COUNTY with respect to recovery of damages or other remedy as a result of such breach or default.

X. NON-DISCRIMINATION. During the term of this Agreement, PROVIDER agrees not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs against any person, whether a recipient of services (actual or potential) or an employee or applicant for employment. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation or level of service(s). PROVIDER agrees to post in conspicuous places, available to all employees, service recipients and applicants for employment and services, notices setting forth the provisions of this paragraph. The listing of prohibited bases for discrimination shall not be construed to amend in



any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.

XI. CIVIL RIGHTS COMPLIANCE.

- A. If PROVIDER has 20 or more employees and receives \$20,000 in annual contracts with COUNTY, the PROVIDER shall submit to COUNTY a current Civil Rights Compliance Plan (CRC) for Meeting Equal Opportunity Requirements under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title VI and XVI of the Public Service Health Act, the Age Discrimination Act of 1975, the Omnibus Budget Reconciliation Act of 1981 and Americans with Disabilities Act (ADA) of 1990. PROVIDER shall also file an Affirmative Action (AA) Plan with COUNTY in accordance with the requirements of chapter 19 of the Dane County Code of Ordinances. PROVIDER shall submit a copy of its discrimination complaint form with its CRC/AA Plan. The CRC/AA Plan must be submitted prior to the effective date of this Agreement and failure to do so by said date shall constitute grounds for immediate termination of this Agreement by COUNTY. If an approved plan has been received during the previous CALENDAR year, a plan update is acceptable. The plan may cover a two-year period. Providers who have less than twenty employees, but who receive more than \$20,000 from the COUNTY in annual contracts, may be required to submit a CRC Action Plan to correct any problems discovered as the result of a complaint investigation or other Civil Rights Compliance monitoring efforts set forth herein below. If PROVIDER submits a CRC/AA Plan to a Department of Workforce Development Division or to a Department of Health and Family Services Division that covers the services purchased by COUNTY, a verification of acceptance by the State of PROVIDER's Plan is sufficient.
- B. PROVIDER agrees to comply with the COUNTY's civil rights compliance policies and procedures. PROVIDER agrees to comply with civil rights monitoring reviews performed by the COUNTY, including the examination of records and relevant files maintained by the PROVIDER. PROVIDER agrees to furnish all information and reports required by the COUNTY as they relate to affirmative action and non-discrimination. PROVIDER further agrees to cooperate with COUNTY in developing, implementing, and monitoring corrective action plans that result from any reviews.
- C. PROVIDER shall post the Equal Opportunity Policy, the name of PROVIDER's designated Equal Opportunity Coordinator and the discrimination complaint process in conspicuous places available to applicants and clients of services, applicants for employment and employees. The complaint process will be according to COUNTY's policies and procedures and made available in languages and formats understandable to applicants, clients and employees. PROVIDER shall supply to COUNTY's Contract Compliance Officer upon request a summary document of all client complaints related to perceived discrimination in service delivery. These documents shall include names of the involved persons, nature of the complaints, and a description of any attempts made to achieve complaint resolution.
- D. PROVIDER shall provide copies of all announcements of new employment opportunities to COUNTY's Contract Compliance Officer when such announcements are issued.
- E. If PROVIDER is a government entity having its own compliance plan, PROVIDER'S plan shall govern PROVIDER's activities.

XII. LIVING WAGE.

- A. PROVIDER agrees to pay all workers employed by PROVIDER in the performance of this Agreement, whether on a full-time or part-time basis, the prevailing living wage as defined in section 25.015(1)(f), Dane County Ordinances. PROVIDER agrees to make available for COUNTY inspection PROVIDER's payroll records relating to employees providing services on or under this Agreement or subcontract.
- B. If any payroll records of PROVIDER contain any false, misleading or fraudulent information, or if PROVIDER fails to comply with the provisions of section 25.015 of the

Dane County Code of Ordinances, COUNTY may withhold payments on the Agreement, terminate, cancel or suspend the Agreement in whole or in part, or, after a due process hearing, deny PROVIDER the right to participate in bidding on future county contracts for a period of one year after the first violation is found and for a period of 3 years after a second violation is found.

- C. PROVIDER agrees to submit to COUNTY a certification as required in section 25.015(7) of the Dane County Code of Ordinances.
- D. PROVIDER agrees to display COUNTY's current living wage poster in a prominent place where it can be easily seen and read by persons employed by PROVIDER.
- E. PROVIDER shall ensure that any subcontractors comply with the provisions of this section.
- F. The following are exemptions from the requirements of this section:
 - 1. When the Maximum Cost of the Agreement is less than \$5,000;
 - 2. When the provider is a school district, a municipality, or other unit of government;
 - 3. When the County is purchasing residential services at an established per bed rate;
 - 4. When employees are persons with disabilities working in employment programs and the provider holds a current sub-minimum wage certificate issued by the U.S. Department of Labor or where such a certificate could be issued but for the fact that the employer is paying a wage higher than the minimum wage;
 - 5. When an individual receives compensation for providing services to a family member;
 - 6. When employees are student interns;
 - 7. When the provider meets any other criteria for exemption outlined in section 25.015(1)(d) of the Dane County Code of Ordinances; and
 - 8. Where the contract is funded or co-funded by a government agency requiring a different living wage, the higher wage requirement shall prevail.

XIII. DOMESTIC PARTNER EQUAL BENEFITS. The PROVIDER agrees to provide the same economic benefits to all of its employees with domestic partners as it does to employees with spouses, or the cash equivalent if such a benefit cannot reasonably be provided. The PROVIDER agrees to make available for County inspection the PROVIDER's payroll records relating to employees providing services on or under this contract or subcontract. If any payroll records of a PROVIDER contain any false, misleading or fraudulent information, or if a PROVIDER fails to comply with the provisions of s. 25.016, D. C. Ords., the contract compliance officer may withhold payments on the contract; terminate, cancel or suspend the contract in whole or in part; or, after a due process hearing, deny the contractor the right to participate in bidding on future County contracts for a period of one year after the first violation is found and for a period of three years after a second or subsequent violation is found.

XIV. COMPLIANCE WITH FAIR LABOR STANDARDS.

- A. Reporting of Adverse Findings. During the term of this Agreement, PROVIDER shall report to the County Contract Compliance Officer, within ten (10) days, any allegations to, or findings by the National Labor Relations Board (NLRB) or Wisconsin Employment Relations Commission (WERC) that PROVIDER has violated a statute or regulation regarding labor standards or relations. If an investigation by the Contract Compliance Officer results in a final determination that the matter adversely affects PROVIDER'S responsibilities under this Agreement, and which recommends termination, suspension or cancellation of this agreement, the County may take such action.
- B. Appeal Process. PROVIDER may appeal any adverse finding by the Contract Compliance Officer as set forth in sec. 25.015(11)(c) through (e).
- C. Notice Requirement. PROVIDER shall post the following statement in a prominent place visible to employees: "As a condition of receiving and maintaining a contract with Dane

County, this employer shall comply with federal, state and all other applicable laws prohibiting retaliation for union organizing.”

XV. MISCELLANEOUS.

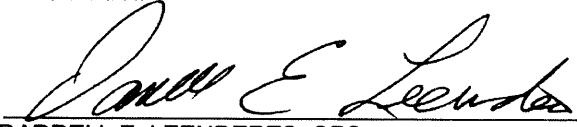
- A. Registered Agent. PROVIDER warrants that it has complied with all necessary requirements to do business in the State of Wisconsin, that the persons executing this Agreement on its behalf are authorized to do so, and, if a corporation, that the name and address of PROVIDER's registered agent is as set forth opposite the heading REGISTERED AGENT on page 1 of this Agreement. PROVIDER shall notify COUNTY immediately, in writing, of any change in its registered agent, his or her address, and PROVIDER's legal status. For a partnership, the term 'registered agent' shall mean a general partner.
- B. Controlling Law and Venue. It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin law shall be controlling. Venue for any legal proceedings shall be in the Dane County Circuit Court.
- C. Limitation Of Agreement. This Agreement is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Agreement shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.
- D. Entire Agreement. The entire agreement of the parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that this Agreement shall not be amended in any fashion except in writing, executed by both parties.
- E. Counterparts. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.



IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this Agreement and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

Date Signed: 9/30/2016


DARRELL E. LEENDERTS, CFO

Date Signed: 9/30/2016


NAOMI C. MCLAUGHLIN, DIRECTOR OF SALES

FOR COUNTY:

Date Signed: _____

JOSEPH PARISI, County Executive

Date Signed: _____

SCOTT MCDONELL, COUNTY CLERK



Schedule A

The PROVIDER shall provide commissary service for the Dane County Sheriff's Office, Security Services Division, at the three following facility service locations and any other jail/treatment facility that may be built or occupied under the control of the Sheriff's Office within the term of this AGREEMENT:

1. City-County Building Jail (CCB)
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
2. Public Safety Building (PSB)
115 W. Doty St.
Madison, WI 53703
3. William H. Ferris Center
2120 Rimrock Road
Madison, WI 53713

Commissary Service is defined as the exclusive operation and provision of commissary products (food, snacks, beverages, personal items, etc.), Fresh Express, emails provided by the PROVIDER to indirectly sell to inmates and deliver such items to each inmate in their respective housing units.

The AGREEMENT term is for three years from October 21, 2016 through October 20, 2019 with an option, by written addendum, to renew for two (2) additional one (1) year periods.

1.0 TERMS OF AGREEMENT

- 1.1 The successful performance of this AGREEMENT is dependent on a favorable response from the users. The PROVIDER shall meet monthly with the Security Services Captain, or his/her designee, to review sales, explain deviations, discuss problems, and to improve the results of the required service included in the AGREEMENT. PROVIDER shall cooperate at all times with Sheriff's Office, and other contractors providing service to the Sheriff's Office as requested by the Sheriff's Office, to maintain maximum efficiency and good public relations.
- 1.2 PROVIDER shall be financially responsible for obtaining all required permits, licenses, and bonding to comply with pertinent municipal, County, State and federal laws, and shall assume liability for all applicable taxes including but not restricted to sales, property, and beverages.

2.0 Commissary Service Product Specification

- 2.1 The PROVIDER shall offer products for inmates on a pre-ordered basis to include Exhibits I through VI, Dane County Menus as agreed upon between the PROVIDER and Sheriff's Office. This shall include the ability to restrict access based on facility security and medical concerns.
- 2.2 The PROVIDER shall comply with the portion and prices specified in this contract and those additions/deletions arrived at by mutual agreement between the PROVIDER and Sheriff's Office at the start of this contract. A detailed listing of portions and prices of all items intended to be sold is attached to this contract and has been approved by the Sheriff's Office.
- 2.3 The PROVIDER shall submit change requests to the Sheriff's Office in writing for approval prior to implementation of any changes. However, no price changes are allowed during the first year of the contract unless such changes are due to inflationary increases, unusual cost increases incurred by PROVIDER and other uncontrollable



issues. After the first year, requests from the PROVIDER for price changes may be submitted to the Sheriff's Office for consideration in February and August. All requests will be considered within 10 business days. The County reserves the right of final approval on all items, offering and prices. Approved changes will be implemented after providing two weeks notification to the inmate population. Final approval of any price changes will be made by formal addendum to this agreement.

- 2.4 PROVIDER shall provide necessary staff and/or equipment to facilitate the processing of commissary orders via the inmate telephone system, in-pod kiosk where necessary and/or tablets when available and implementation of "Lockdown" Software.
- 2.5 The commissary ordering system must be completely integrated with the trust accounting system, requiring no additional data entry for ordering or billing. Completed commissary orders must not be billed to inmate accounts until the inmate's housing unit is processed as an entire batch. Any inmate restrictions existing at the time the housing unit batch is processed should be enforced.
- 2.6 Inmates may utilize available tablets and/or in-pod kiosks to send inmate secure messages. Messages are charged at the rate of \$0.50 per incoming and outgoing messages. Messages can be paid via the inmate trust account or collect to the receiver. Fees shall be assessed at the time the message is sent.
- 2.7 PROVIDER must customize the "Lockdown" Software to facilitate inmate accounting. The software shall include security and privacy protections as are reasonable under the circumstances. The PROVIDER is responsible for all costs associated with implementation and onsite training of Sheriff's Office staff on the "Lockdown" Software.
- 2.8 The Sheriff's Office maintains a contract with Inmate Calling Solutions for inmate telephone services. The PROVIDER shall work with our current inmate telephone provider to facilitate telephone ordering and also agrees to provide telephone minutes for sale to, and for inmate use through commissary. The PROVIDER is responsible for coordinating this service with Inmate Calling Solutions. Any costs associated with this are the responsibility of the PROVIDER.
 - 2.8.1 The PROVIDER will charge a service fee of \$1.00 per transaction to the end user for the purchase of telephone minutes. Notice of the charge will be clearly noticed to the end user.
 - 2.8.2 Contact for Inmate Calling Solutions is: Jan Roth, Senior Regional Account Manager (314) 264-2979, e-mail jroth@icsolutions.com
- 2.9 Provider must customize the "Lockdown" Software to extract data from the Spillman records management system to reduce the amount of data entry needed to be done by Sheriff's Office staff. The PROVIDER is responsible for all costs associated with such interface and any costs associated with changes due to upgrades to Spillman.
 - 2.9.1 Contact for Spillman Technologies, Inc., is Kyle Berrett, Client Services Representative, telephone 800-801-902-1499, email kberrett@spillman.com

3.0 Commissary Service Operations

- 3.1 PROVIDER shall provide commissary service for inmates on an as needed pre-order basis once per week. PROVIDER'S employees shall deliver product directly to the inmate on-site at his/her housing unit. PROVIDER will assure that at least one delivery employee will be able to communicate effectively in English to resolve questions and issues with the inmate at the time of delivery.
- 3.2 Unless mutually agreed upon, the following delivery schedule shall be adhered to:

Commissary Delivery Schedule	
Wednesday	CCB, PSB & FC deliveries
Thursday	Re-delivery to all buildings for inmates that were not available during regular delivery (Attorney visit, court, work-release, etc.)
Credits	Credits shall be issued after two attempts are made to deliver to the inmate (normal delivery and re-delivery attempts). If the inmate is not available, a credit shall be issued to the inmate the following Monday after two failed attempts to deliver.
Holiday Delivery	If Thanksgiving, Christmas, or New Year's Day fall

	on a delivery day, the PROVIDER shall give the inmates 3 weeks notice of the schedule change. Schedule changes shall fall within the same week as the holiday.
Emergent Changes	The COUNTY shall be given a minimum of 24 hours notice of emergent changes to the delivery schedule.

- 3.3 The Sheriff's Office Project and Program Assistant, (608)284-6176 shall be notified of any emergency delivery schedule changes no later than 24 hour prior to regularly scheduled delivery.
- 3.4 Provider shall provide off-site storage space for merchandise inventory and order processing. The PROVIDER agrees to open a new distribution center in the Madison area to facilitate commissary services. Such distribution center will be operational within six months of the start of the contract.
- 3.5 PROVIDER shall maintain an adequate inventory of items specified for this service so that at least 95% of the items are delivered consistently and correctly. This percentage is based upon the overall item count and not on the number of inmate orders. It is acceptable to deliver orders on the day following the placement of the order. The Sheriff's Office does not allow for items to be back ordered. The PROVIDER is to fill inmate orders with in-stock items. Items that are not available are removed from the order. Purchase, payment and storage of inventory is the sole responsibility of the PROVIDER.
- 3.6 The Sheriff's Office shall work closely with PROVIDER to maintain a variety of items and brands that meet the inmate needs and have a high turnover rate. Slow moving items may be removed from the required list by mutual agreement of the Sheriff's Office and the PROVIDER, with the exception of those items determined to be necessary by medical providers and jail administrators for the health and hygiene of inmates.
- 3.7 Product, containers and packaging shall not have metal, glass or powder as part of their content. Product must conform to all precautions for safety and security in a correctional facility, as determined by the Sheriff's Office. All product, containers and packaging shall be pre-approved by the Sheriff's Office before the product is made available to inmates.
- 3.8 PROVIDER shall notify the Sheriff's Office of any errors that may have occurred in the processing of commissary orders within forty-eight (48) hours of any occurrence. After this time period, the Sheriff's Office shall be held harmless.
- 3.9 The Sheriff's Office shall have the right to inspect the PROVIDER'S facilities, storage and auxiliary service rooms, and operations with respect to use, safety, sanitation, and maintenance of said premise, all of which shall be maintained at a level satisfactory to the Sheriff's Office. Such inspections shall be scheduled to ensure availability of the PROVIDER's management staff.
- 3.10 PROVIDER shall process and bag the orders and deliver the product directly to inmates in the housing units. PROVIDER shall include a copy of the order form for the inmate. Inmates shall sign for items at time of delivery. The PROVIDER shall make every attempt to deliver commissary items directly to the inmates. A second delivery attempt for undelivered orders shall be attempted should the inmate be unavailable due to court, Huber, or other required absences. Sheriff's Office staff acceptance of commissary orders on behalf of inmates shall be kept to a minimum and apply only to Huber inmates.
- 3.11 Orders are to be delivered in paper or plastic bags. PROVIDER shall retrieve all bags from inmates.
- 3.12 PROVIDER shall check inmate ID bracelet prior to dispensing commissary items to assure correct order is given to correct inmate.
- 3.13 Disputes shall be between PROVIDER and inmate. It will be the responsibility of the PROVIDER to provide refunds or deliver the product(s) ordered. No partial credits of product will be processed by the Sheriff's Office. Should an inmate be released from jail after the inmate's trust account has been debited, but prior to delivery of an order, the PROVIDER shall credit the inmate's trust account.
- 3.14 The PROVIDER shall be responsible for handling inmate grievances relating to commissary services. The Sheriff's Office Project and Program Assistant will fax the Sheriff's Office Grievance form to the PROVIDER. The PROVIDER shall provide a written response to the inmate within 5 business days of receipt of the grievance to the Sheriff's Office.

- 3.15 Inmates shall be granted fifteen (15) minutes of access to the tablets every 2 hours at no cost. Inmates may rent the use of a tablet for a twenty-four (24) hour consecutive period (Gold Pass Access) at the rate of \$4.99. Inmates may purchase tablet rental via their inmate trust account or through third party payment through the JailATM.com website

4.0 Personnel, Employment Practices and Staffing for Commissary Services

- 4.1 In performance of the work, duties and obligations assumed by the PROVIDER, it is mutually understood and agreed that the PROVIDER, including any and all of the PROVIDER'S officers, agents and employees, shall at all times be acting and performing in an independent capacity and not as an officer, agent, servant, employee, joint venture, partner or associate of the COUNTY.
- 4.2 Personnel on the PROVIDER'S payroll shall be the PROVIDER'S responsibility. PROVIDER shall comply with all applicable government regulations related to the employment, compensation, and payment of personnel. All employees of the PROVIDER at the Sheriff's Office who handle cash shall be bonded and a list of these employees furnished to the Sheriff's Office. This list shall be reviewed and approved in writing or at any time during the term of this AGREEMENT by the Sheriff's Office.
- 4.3 The PROVIDER shall at all times maintain on duty for the Sheriff's Office an adequate staff of employees for efficient operation. To this end, the PROVIDER shall maintain a minimum of four (4) employees on payroll, authorized by the Security Services Division of the Sheriff's Office to service the Sheriff's Office. The PROVIDER shall provide the Sheriff's Office with a list of approved employees prior to the start of the contract and as frequently thereafter as necessary to keep the listing current.
- 4.4 The PROVIDER'S management, repair service, route and commissary service employees assigned to the Sheriff's Office, on both regular and relief schedules, must receive approval and written security clearance, based upon a successful background check, prior to physical entry into the jail. PROVIDER employees convicted of a felony or misdemeanor may not be approved for assignment at the Sheriff's Office.
- 4.5 Access shall be periodically reviewed, to include a background check, and may be denied at any time.
- 4.6 The PROVIDER shall provide the Sheriff's Office with a list of approved employees prior to the start of the AGREEMENT, and as frequently thereafter as necessary, to keep the listing current.
- 4.7 Each PROVIDER employee cleared for work in the Jail shall be issued a personal identification card by the Sheriff's Office which must be presented for entry and worn at all times while in the secure areas of the Jail System.
- 4.8 PROVIDER'S employees, granted jail access privileges, shall be required to participate in a jail access orientation training class conducted by the Sheriff's Office to familiarize the employee with security precautions, jail access rules, and the agencies zero tolerance policy regarding sexual abuse and sexual harassment and the responsibilities related to the prevention, detection, and response to such allegations. Training shall occur prior to admission to the Jail. The PROVIDER shall be responsible for employee wages, if any, for these training sessions.
- 4.9 Personnel of the PROVIDER shall observe all regulations of the Sheriff's Office, including no cell phone usage on site. Failure to do so may result in the revocation of jail access. Further, the Sheriff's Office may prosecute the PROVIDER or its individual employees for acts of property damage, bringing in or passing contraband materials, theft and fraudulent acts.
- 4.10 PROVIDER's on-site employees shall wear uniforms, acceptable to the Sheriff's Office, that easily identify the PROVIDER. The PROVIDER is responsible for all costs associated with the provision of such uniforms.
- 4.11 On-site employees shall be issued an identification card, that identifies the employee by name. Identification Cards shall be worn and readily visible by the Provider's on-site employees at all times while in any Sheriff's Office facility.
- 4.12 PROVIDER shall not be granted vehicular access to the garage of the City County Building (CCB) or the Public Safety Building (PSB) at any time. The loading dock at the PSB may be used to unload deliveries to both the PSB and the CCB. Parking is usually available on the surface lot by the loading dock. If PROVIDER wishes to park in the surface lot, they must make sure any vehicle does not block ingress/egress to the surface lot for emergency equipment, nor can it block ingress/egress into the building for



emergency personnel and/or equipment. The Sheriff's Office does not guarantee parking will always be available on the surface lot. PROVIDER shall make arrangements for alternate parking, as necessary.

- 4.13 During and after the term of this Agreement, including any renewal period (s), PROVIDER shall recognize and protect the confidentiality of all information and shall not disclose information to ANY party other than to the COUNTY, except by written consent of the COUNTY. Names and information are not to be turned over to any party under any circumstance even in the pursuit of collecting or retrieving bad debt.

5.0 Commissions, Accounting, and Payment for Commissary Service

5.1 Accounting

5.1.1 The PROVIDER shall provide a secure software solution that interfaces with the jail's records management system for the purpose of providing an array of services to facilitate commissary and meet the jails needs relating to inmate trust accounts and banking. Such software shall have the ability to keep accurate and complete records of all commissary activity and balances of inmate accounts.

5.1.2 The features and services of the "Lockdown Software" shall include, but are not limited to:

- Allow identified Sheriff's Office personnel to create unlimited users with customized security settings without the PROVIDERS assistance.
- Allow user groups to be established that limit access to program features.
- Lockdown shall allow debt percentage collections via the Funds Account Configuration Setting
- Automatically deduct a defined portion of incoming inmate deposits to satisfy inmate debts based on prioritization.
- Allow authorized users to create new inmate debts.
- Allow authorized users to void inmate debts. If money has been collected on the debt, even over the course of several weeks, the system should refund all monies collected if the debt is voided. This must be accomplished without PROVIDER assistance.
- Allow authorized users to write-off debts or portions of debts.
- Allow predefined transaction amounts and comments to be entered for recurring transactions.
- Allow the creation of new inmate scheduled payments with payment frequencies including daily, weekly, and monthly.
- Allow releases of inmate funds by cash, check or debit card.
- Allow multiple methods of releasing inmate funds (i.e. a portion in cash, remainder in check form debit card).
- Allow group releases of inmates being transferred between facilities with a single check.
- Allow searching for inmates by inmate ID or last name.
- Allow printing of checks directly from system with signatures printed on the check.
- Allow automatic printing of receipts after transaction entry without additional confirmations.
- Allow receipt printing on standard printers to be specified other than using default printer.
- Allow receipt printing on standard laser printers with 3-part perforated paper, 3 receipts per page or on 80MM thermal printers.
- Allow station specific printers to be specified other than using default printer.
- Allow export of reports to PDF, RTF, or Microsoft Excel. Exported reports should optionally disable page headers and footers for better integration with Microsoft Excel.
- Allow import of bank statements for automated monthly reconciliation.
- Automatically create ACH entries for release debit card withdrawals.
- Support Positive Pay export of check information to banks.



- Automatically export inmate information to the Jail ATM website, approximately every 10 minutes.
 - Automatically import inmate web and phone deposits within 5 minutes with no need for operator intervention.
 - Automatically export inmate information to commissary order by phone system.
 - Directly interface with kiosk equipment designed to accept bills and coins.
 - Allow user-defined indigent tracking based on current balance, days since booking, and deposits over a period, and commissary bills over a period.
 - System must allow transactions to be easily voided while maintaining a verifiable audit trail.
 - System must allow holding of funds which cannot be spent by the inmate until released. Holds must support automatic removal after a predefined number of days.
 - Include predefined reports not limited to:
Trial Balance, Resident Balances, Balance Sheet, Check Postings, Money Receipts, Cash Disbursements, Inmate Debt, Fund Billing, Fund collections, Fund Credits, Payroll, Indigents, Savings, Releases, Bank Deposits, Debt Write-offs, Reconciliation, Commissary Receipts, Commissary Housing Totals, Commissary Product Sales, and Check Register.
 - Allow commissary purchase restrictions based on balance, housing locations, product groups, and individual product purchasing patterns.
 - Allow dietary, religious, gender, age, indigent, debt, day-of-week, or behavioral restrictions on commissary purchases.
 - Allow printing commissary menus in English and Spanish directly from system.
 - General ledger accounting capabilities.
 - Multiple bank account tracking.
 - Security features, including password protection and the ability to restrict access based on user need.
 - Provide for cash drawer balancing.
 - Electronic signature capabilities (when available)
 - ACH capabilities from multiple vendors.
- 5.1.3 The PROVIDER shall maintain complete accurate records of all sales in accordance with accepted industry accounting practices, and shall keep in a safe place all such financial records and statement pertaining to the operations at the Sheriff's Office, for a period of eight years from the close of each year's operation.
- 5.1.4 Upon termination or expiration of the contract agreement, it is understood that all completed or partially completed data, records, computations, survey information, and all other material that PROVIDER has collected or prepared in carrying out the contract shall be provided to and become the exclusive property of COUNTY unless or until such time as any of the above materials become public domain. Therefore, any reports, information and data, policies and procedures, protocols, manuals, forms, records, statistical reports, given to or prepared by the PROVIDER under this agreement shall not be made available to any individual or organization by PROVIDER without the prior written authorization of the COUNTY.
- 5.1.4.1 The PROVIDER shall provide "read only" access to the "Lockdown" Software for a period of five (5) years upon termination or expiration of this agreement and shall make available to the COUNTY timely reports of transaction level data, at no cost to the COUNTY for an additional three (3) years after the read only access ends for a total of eight (8) years.
- 5.1.5 Sales tax collected from inmates shall be deducted from gross receipts, before computing the State Sales Tax provided the inmates are advised of the amount of sales tax they are paying. (Divide gross receipts by 1.055.) Commissions

shall be computed on the resulting net receipts for all commission sales. PROVIDER, on request, shall make available to the Sheriff's Office copies of all sales and other excise tax reports that the PROVIDER is required to furnish any government or governmental agency which identify those revenues and resulting taxes generated at the Sheriff's Office.

- 5.1.6 The Sheriff's Office commission under this AGREEMENT is determined in part with the PROVIDER'S full consideration of applicable State, local and federal excise and sales taxes on all products at the start of this AGREEMENT. In the event of an increase or decrease in these taxes, or change in tax structure that affects the PROVIDER'S tax liability, price adjustments, with the approval of the Sheriff's Office, may be granted outside that specified in Section 2.2 of this schedule.
- 5.1.7 Refunds shall be deducted from gross sales item categories in which refund occurred prior to computation of State and local sales tax and commission due the Sheriff's Office.
- 5.2 **Payments**
 - 5.2.1 Sales records provided by the Sheriff's Office shall be the determining basis for each invoice. The Sheriff's Office shall verify and validate the invoice and sales reports. Once reconciled, the Sheriff's Office shall submit payment of the invoices to the PROVIDER on a net 30 day term.
 - 5.2.2 The PROVIDER shall pay the Sheriff's Office commissary services commissions on a monthly basis or before the 15th day of each month for the previous month's commissary sales. Payment shall be accompanied by a record of receipted sales, State Sales Tax, and commission calculation.
 - 5.2.3 Period commission payments shall be sent to the Dane County Sheriff's Office, Attention Jail Bookkeeper, 115 West Doty Street, Madison, Wisconsin, 53703. Copies of period statements and supporting documents shall be sent via e-mail to the Security Services Captain or his/her designee. Commission payments not received by the Sheriff's Office at least thirty (30) days following the 15th day of the month shall be assessed a 5% penalty.
 - 5.2.4 The Sheriff's Office records of receipted commissionable sales ("Commissionable Sales") shall be used as the basis to compute commissions payable to the Sheriff's Office or revenue from commissary service. Commissionable Sales are defined as total gross sales minus sales tax, postal products, credits, Huber Expense Money, phone time, emails, ATM fees and any other items sold at cost or with no mark-up.
 - 5.2.5 The COUNTY may review the Provider's sales records for commissary service at a mutually agreed upon time. The PROVIDER may review the COUNTY'S commissary records at any mutually agreed upon time.
 - 5.2.6 All records pertaining to the operation of this service shall be open for inspection and/or audit by COUNTY at any or all reasonable times with 5 business days notice.
 - 5.2.7 PROVIDER shall advise the Sheriff's Office of the schedule of the PROVIDER'S audit of records and operations of the Sheriff's Office. Sheriff's Office shall have the option to participate in the PROVIDER'S audits and require a full report of these audits, as they pertain to the AGREEMENT, annually.
 - 5.2.8 In the event of a dispute regarding commissions to be paid to COUNTY, PROVIDER'S inventory control of reported inventory sales for commissary route employees shall be used as the basis to compute commission payable to the Sheriff's Office.

6.0 Technological Solutions: JailATM Web Deposit, Lobby ATM's, In-pod Kiosk, tablets, Debit Cards upon Release, Deposit Payment Processing, and Support Services

- 6.1 It is understood that the PROVIDER partners with Tech Friends for technological solutions to include the "Lockdown" software program, JailATM Web Deposit, Booking Kiosk, Lobby ATM's, in-pod kiosks where necessary, tablets when available, debit cards upon release, deposit payment processing and other support services.
 - 6.1.1 The PROVIDER shall provide a Booking Kiosk to the COUNTY at no cost to the COUNTY. The booking manager shall accept both bills and coins and shall have

- a drop slot for manual entry of damaged or soiled currency and checks.
- 6.1.2 The PROVIDER is responsible for the contractual relationship with Tech Friends. The COUNTY'S contractual relationship is with PROVIDER only.
- 6.2 PROVIDER shall provide inmate deposit service (Inmate Deposit Service). For the service locations referenced in AGREEMENT. In addition, the PROVIDER shall install a two (2) Lobby ATM's with the camera feature, at no cost to the COUNTY, in the lobby of the Public Safety Building. The COUNTY is responsible for the cost of providing network cable and wiring.
- 6.2.1 Funds Transfer – Tech Friends shall accept credit/debit card deposit transactions from individuals (End User) who utilize the Inmate Deposit Service through the JailATM.com website or a Lobby ATM. Tech Friends will transfer by ACH, net proceeds resulting from Inmate Deposit Service or Lobby ATM transactions to an account designated by the COUNTY. Funds will be transferred to the County electronically Monday through Friday. The COUNTY will provide written authorization and wire instructions to Tech Friends.
- 6.2.2 Fees and Net Proceeds – Tech Friends shall apply a service fee to deposits made through Inmate Deposit Service or the Lobby ATM's via credit/debit cards. Service Fees will be paid by the End User. Fee amounts will be 10% or \$2.50, whichever is greater. There shall be a \$300 per card transaction limit on all deposits to Inmate Trust Account. "Net Proceeds shall mean amounts collected from End User, less applicable service fees. The PROVIDER will charge a service fee of \$3.25 to the end user for cash deposits made to inmate accounts. Notice of the charge will be clearly noticed to the end user. The PROVIDER shall invoice the Sheriff's Office monthly giving a detailed account of such service fees to include the inmate's name and the date and time of the deposit transaction for verification purposes.
- 6.2.3 Bail/Bond transactions shall not be accepted on-line through the JailATM.com website or through the Lobby ATM's.
- 6.2.4 Transaction and Sales Reporting – PROVIDER shall provide an on-line (web based) reporting tool for the purpose of viewing and verifying deposits made using JailATM or the Lobby ATM's. Transactions will be reflected in the PROVIDER's "Lockdown" software program in real time, as transactions occur. In order for the PROVIDER to respond in a prompt and efficient fashion, the PROVIDER shall notify Tech Friends of any known problems or delays in availability or accuracy. Should the COUNTY discover a problem in the Software program, the COUNTY shall notify the PROVIDER and Tech Friends.
- 6.2.5 The PROVIDER is responsible for the Interface with Tech Friends and shall ensure the County is provided with an electronic record of each deposit.
- 6.2.6 The PROVIDER shall ensure that Tech Friends shall be responsible for transferring funds to the COUNTY'S banking system. In the case where the inmate banking system is not able to accept deposit transactions automatically, deposit transactions will be viewable through the PROVIDER's "Lockdown" software program.
- 6.2.7 End-User Customer Service – The PROVIDER shall have full responsibility for End User, COUNTY and PROVIDER customer service as it relates to the Inmate Deposit Service or use of the Lobby ATM's . The PROVIDER will implement and staff a toll free customer service center and provide service personnel with appropriate resources to address COUNTY service issues and to support inmate trust accounting software issues that arise within four (4) hours, 24/7/365. In the event that an escalation of the issue is needed, the PROVIDER shall be on-site within eight (8) hours.
- 6.2.8 Any credit or debit card transactions in connection with any of the services provide hereunder, shall comply with all applicable laws, regulation and payment card industry data security standards related to the protection of cardholder data (Data Protection Rules).
- 6.3 At release, inmates shall be issued a debit card for the balance of their trust account, less all debt owed to the Sheriff's Office. The PROVIDER shall provide, at no cost to the COUNTY, debit cards and all associated hardware and software for the issuance of debit cards.
- 6.3.1 The debit card release system must have the capability to swipe a debit card at release using vendor provided encrypted magnetic stripe readers and



- automatically load the debit card with the inmate's balance at release.
- 6.3.2 The Trust Accounting System shall automatically create ACH entries for monthly bank reconciliation based on withdrawals from the Sheriff's Office bank account required to fund the release debit cards.
- 6.3.3 The cards should not require additional action by the inmate to activate the card.
- 6.3.4 The PROVIDER shall not assess a debit card service fee to the inmate for a minimum of 72 hours after release. After 72 hours, the PROVIDER shall assess a weekly fee of \$2.50 until such time as all funds are depleted.
- 6.4 Tablets and In-pod kiosks shall support, at a minimum, commissary ordering, grievance workflows, inquiries, including medical/dental inquiries and information, inmate handbook, orientation video, PREA orientation and information and a jail information tab at no additional cost to the COUNTY. In addition, it shall support the implementation of law library and secure messaging. Public Defenders and other mutually agreed upon professional partners who require private access to inmates via messaging without being monitored or recorded shall be allowed to do so at no cost to the Public Defender, professional partner or the County.
- 6.5 It is understood that PROVIDER will initially process commissary orders utilizing the County's phone ordering system and the PROVIDER's in-pod kiosks (where necessary for security purposes). During the first year of the Agreement PROVIDER will convert the commissary ordering system to utilize Provider's tablets. PROVIDER will transition to the kiosk and tablet technology within 7 days of the completion of the infrastructure for wired and wireless internet connectivity.
- 6.6 PROVIDER will furnish 6 kiosks (to be placed in CCB 623, 701, 717, 719, 723) and 145 tablets once the infrastructure for wired and wireless internet connectivity has been completed. PROVIDER will be responsible for the maintenance and replacement of all of PROVIDERS equipment including the kiosks and tablets. The number of kiosks and tablets along with their location may change upon mutual agreement of the Parties.
- 6.6.1 Once the kiosks and tablets are in use at COUNTY's facilities. The units will be maintained in working order by PROVIDER. The tablets and kiosks will be repaired or replaced within three (3) business days in the event they are unusable for any reason.
- 6.7 PROVIDER will pay COUNTY for the first One Hundred Thousand Dollars and no/100 (\$100,000) of the costs for the infrastructure improvements for the wired and wireless internet connectivity. Payment will be made at the time the COUNTY accepts a quotation to enter into a contract for the work. Should the PROVIDER's contributions for infrastructure improvements required by the COUNTY be less than \$75,000, PROVIDER and COUNTY will reopen contract negotiations to increase the COUNTY's commission rate for the COUNTY to recover the \$25,000.
- 6.7.1 COUNTY agrees that should this Agreement terminate prior to the initial Expiration Date, and after the PROVIDER pays the COUNTY for the infrastructure improvements for the wired and wireless internet connectivity, the COUNTY agrees to reimburse PROVIDER for the unamortized portion of its investment using a straight-line amortization schedule. The monthly amortization amount shall be the amount contributed by PROVIDER, not to exceed \$100,000, divided by 36 multiplied by the remaining months of the original 36 month term of the contract.
- 6.8 All software and equipment furnished by the PROVIDER shall remain the property of the PROVIDER. All improvements made to COUNTY's facility by either Party shall remain the property of the County.
- 6.9 Regular software upgrades are to be implemented throughout the contract term, with new and enhanced features being offered to the COUNTY at no additional charge. Any downtime required for maintenance/upgrades should be scheduled 48 hours in advance by providing written notice to the DCSO and scheduled at a time that results in the least amount of disruption.
- 6.9.1 The PROVIDER shall provide at least a 5 working day notice to the COUNTY whenever possible when making network configuration changes alerting COUNTY network administrators of potential problems.
7. PROVIDER will make on-line commissary ordering available for third-party members through JailATM.com. PROVIDER will charge a \$2.00 maintenance fee for each order placed to cover costs related web maintenance and credit card charge backs. The commissary product prices through JailATM.com will be marked up ten percent (10%)



over the regular inmate commissary price to cover costs related merchant and credit card processing fees.

Schedule B

The PROVIDER agrees to pay the Sheriff's Office a composite commission of Commissary Sales of 37%, or a minimum annual guarantee (MAG) commission of \$250,000, whichever is greater. The MAG will be calculated and paid at the end of each contract year.

In the event that there is a change in the scope of services provided by the PROVIDER, such as a decrease in inmate spending limits, a significant reduction in menu items offered, or if the annual under-roof population falls below 675, the MAG may be re-negotiated.



PSB/FC COMMISSARY MENU
OCTOBER 2016

Exhibit I

Item #	Description	2052	\$2.50	5000	CANDY	7010	\$0.49
1004	Womens Briefs 6	2052	\$2.85	5000	Chick-O-Stack (K/S)	7010	\$0.49
1005	Womens Briefs 8	2053	\$2.85	5001	Pay Day Bar (K/S)	7011	\$0.49
1006	Womens Briefs 10	2054	\$2.85	5002	Tonate Pop Drops (K/S)	7012	\$1.05
1007	Womens Briefs 12	2055	\$2.85	5003	M&M Plain (K/S)	7013	\$1.09
1008	Mens Briefs S	2056	\$6.69	5004	Skittles (S)	7016	\$1.37
1009	Mens Briefs M	2057	\$2.72	5005	Atomic Fire Ball 3oz (K/S)	7020	\$5.39
1010	Mens Briefs L	2058	\$2.72	5006	Root Beer Barrels 4 5oz (S)	7021	\$0.37
1011	Mens Briefs XL	2059	\$6.59	5008	Snickers (K/S)	7022	\$1.31
1012	Mens Briefs 2XL	4010	\$3.27	5009	M&M Peanut (K/S)	7024	\$1.31
1013	Boxer Shorts S	4011	\$4.20	5010	Twix (K/S)	7027	\$0.69
1014	Boxer Shorts M	4012	\$4.20	5011	Hersheys Milk Chocolate (K/S)	7028	\$0.69
1015	Boxer Shorts L	4013	\$4.20	5012	Butterfinger (K/S)	7029	\$0.69
1016	Boxer Shorts XL	4014	\$4.20	5013	Milky Way (K/S)	7030	\$0.69
1017	Boxer Shorts 2XL	4015	\$4.45	5014	Kit Kat (K/S)	7031	\$0.69
1018	Boxer Shorts 3XL	4000	\$4.45	5015	M&M Peanut Butter (K/S)	7032	\$0.85
1019	T-Shirt White M	4001	\$5.15	5016	Snickers Almond (K/S)	7033	\$1.00
1020	T-Shirt White L	4002	\$5.15	5017	Baby Ruth (K/S)	7034	\$1.00
1021	T-Shirt White XL	4003	\$5.15	5019	Whatchamacallit (K/S)	7035	\$1.13
1022	T-Shirt 2XL	4006	\$7.62	5020	1 Musketeer (K/S)	7036	\$1.00
1023	T-Shirt 3XL	4007	\$7.50	5021	Mike & Ike (K/S)	7040	\$1.99
1024	Sport Bra 34	4008	\$7.50	5022	Reese's Peanut Butter Cup (K)	7044	\$1.52
1025	Sport Bra 36	4012	\$7.50	5023	Lennon Drops 4 25oz (S)	7045	\$1.47
1026	Sport Bra 38	4013	\$7.50	5024	Butterscotch Disc 4 5oz (S)	7049	\$1.69
1027	Sport Bra 40	4014	\$7.75	5028	Jolly Rancher 3 7oz (K/S)	7052	\$1.47
1028	Sport Bra 42	4016	\$7.75	5030	Hersheys Milk Chocolate Almonds	7055	\$5.39
1029	Sport Bra 44	4018	\$7.75	5032	Nutrageous (K/S)	7056	\$4.85
1041	Canvas Shoes Navy Size 7	4039	\$10.31	5035	Skittles Sour (S)	7059	\$1.31
1042	Canvas Shoes Navy Size 8	4040	\$10.31	5037	Starburst Original (S)	7061	\$1.31
1043	Canvas Shoes Navy Size 9	4031	\$10.31	5038	Starburst Original (S)	7062	\$1.31
1044	Canvas Shoes Navy Size 10	4033	\$10.31	5039	Starburst Original (S)	7063	\$1.31
1045	Canvas Shoes Navy Size 11	4034	\$10.31	5040	Twizzlers Soft (K/S)	7064	\$1.31
1046	Canvas Shoes Navy Size 12	4035	\$10.31	5041	Gummy Bears 4 5oz (S)	7065	\$1.31
1047	Canvas Shoes Navy Size 13	4036	\$10.31	5042	Cinnamon Bears (S)	7068	\$0.65
1048	Canvas Shoes Navy Size 14	4037	\$10.31	5045	SF Starlite Mints 3 25oz (K/S)	7069	\$1.69
1054	Heavy White Sock	4038	\$4.99	5047	SF Butterscotch Disc 3 5oz	7070	\$1.72
1055	Reading Glasses 2.0	4045	\$8.33	5051	Skittles Tropical (S)	7071	\$1.67
1056	Reading Glasses 2.5	4046	\$8.33	6000	Nescafe Tasters Choice Single (K)	7072	\$1.67
1072	Boxer Shorts 3XL	4042	\$4.99	6001	Sweet and low (lct)	7073	\$1.31
1091	Boxer Shorts 4xl	4043	\$4.79	6002	Creamer singles 10pk (K)	7075	\$1.31
1100	T-shirt 4x	4044	\$4.79	6003	Gatorade Fruit Punch (K)	7077	\$1.05
1101	T-Shirt 5x	4045	\$8.33	6004	Pepsi 20oz (S)	7078	\$1.05
2000	Freshmint/Nature Mini Fluoride	4046	\$1.65	6005	Mountain Dew 20oz (S)	7080	\$0.67
2001	Dial Soap Bar	4049	\$1.49	6007	Sierra Mist (S)	7081	\$1.18
2003	Next 1 Sports Bar	4050	\$1.59	6008	Root Beer (S)	7083	\$1.39
2004	Generic Speed Stick Deodorant	4059	\$3.89	6012	SF Cocoa single	7085	\$1.31
2006	Shampoo Balsam/Protein 4oz	4060	\$1.19	6015	Hottown Coffee 3oz (K)	7086	\$1.92
2011	Hair Gel	4061	\$3.31	6017	Instant Coffee 4oz	7087	\$1.64
2012	Magic Shave Cream	4062	\$7.59	6018	Maxwell House 4oz Coffee (K)	7089	\$1.64
2016	Mouthwash-Alcohol Free	4066	\$1.75	6021	Kool Aid Cherry 6oz (K/S)	7091	\$0.62
2021	Lady Speed Stick	4067	\$2.99	6022	Kool Aid Grape 6oz (K/S)	7092	\$1.19
2022	Power Up Women's Anti-perspirant	4068	\$2.99	6023	Kool Aid Tropical 6oz (K/S)	7093	\$1.19
2023	Secret Women's Anti-perspirant	4069	\$4.25	6025	Maxwell House 3 oz Coffee (K)	7094	\$1.45
2024	Power Up Men's Anti-perspirant	4071	\$4.25	6026	Decafe Nescafe SS Coffee (S)	7102	\$0.09
2027	Sulfur 8 shampoo 7.5oz	4077	\$7.65	6027	Hot Cocoa Mix	7103	\$0.10
2028	Denture Adhesive 2 4oz	4079	\$3.95	6029	Countrytime Lemonade 6oz (K)	7107	\$0.15
2029	Contact Lens Solution 12oz	4080	\$9.79	6031	Dr Pepper (S)	7108	\$3.89
2030	Contact Lens Case	4081	\$5.25	6036	Orange Crush 20oz (S)	7109	\$1.00
2031	Blue Magic Conditioner 4oz	4084	\$3.62	6037	Bottle Water (S)	7112	\$0.49
2033	Cocoa Butter Lotion 4oz	4091	\$1.59	6051	SF Fruit punch drink mix 10pk	7114	\$0.94
			\$1.76	6051	SF Lemonade Drink mix 10pk	7115	\$0.94

**PSB/FC COMMISSARY MENU
OCTOBER 2016**

2035	Speed Stick Mens Deodorant	3.89	4096	Maxell Ear Buds	\$8.03	6052	SF Orange Drink mix 10pk	7117	M&C Cheese 1oz (K)	\$1.90
2036	Shampoo Suave 1.2oz	5.45	4097	Sony Radio J.A.A. Battery Included	\$42.50	6053	SF Ice Ten Drink mix 10pk	7121	Peanut Butter Cracker (K)	\$0.71
2037	Skin Hand & Body Care Lotion	1.44	4100	Father's Day Card	\$2.45		CHIPS/SNACKS	7142	Chocolate Chip Cookie 12oz (K/S)	\$2.69
2039	Dove Bar Soap 4oz	3.9	4103	Pencil #2 Full Size	\$0.30	5033	Nutty Bar SINGLE (K/S)	7145	Moon Lodge Plain Chips 6oz (K)	\$2.45
2040	Toothbrush Long Handled	\$1.29	4104	Valentine's Card	\$2.45	7004	Grandmas Peanut Butter Cookies (K)	7147	Ritz Crackers Full box (K)	\$4.45
2044	Multi-Vitamin	\$5.29	4105	Blank Greeting Card	\$2.45	7005	Famous Amos 2oz (K)	7148	Saltine Crackers Full Box (K)	\$4.05
2045	Bergamot Hair Dressing 3.75oz	\$3.59	4106	Easter Greeting Card	\$2.45	7006	Duplex Cookie 5oz (K/S)	7149	Pop Tarts Strawberry 6ct Box	\$3.34
2048	Neutrogena Soap	\$4.79	4107	Thanksgiving Greeting Card	\$2.45	7007	Lemon Creme Cookie 5oz (K/S)	7150	Pop Tarts Blueberry 6ct Box	\$3.34
2049	Dove Sensitive Skin	\$3.90	4108	Sympathy Greeting Card	\$2.45	7008	Peanut Butter Creme Cookie 5oz (K/S)	7151	Pop Tarts Brown Sugar/Cinnal	\$3.34
2050	Conditioner Balsam & Protein	\$1.25				7009	Vanilla Creme Cookie (K/S)	7152	Blitzin Hot Cheese Crunchy N	\$2.89
2051	Freshscent Deodorant 1.6oz	\$1.70	8000	Huber Expense Money (Up to \$15 maximum)	\$1.00					

CCB COMMISARY MENU
OCTOBER 2016

GREY=NOT ALLOWED IN THE CCB

Exhibit II

Item #	Description	Price	Item #	Description	Price	Item #	Description	Price	Item #	Description	Price
1004	Womens Briefs 6	\$2.85	2052	Freshmint Sensitive Toothpaste	\$2.50	5000	Chick-O-Stick (K)(S)	\$0.40	7010	Oatmeal Apple Cinnamon (K)	\$0.49
1005	Womens Briefs 8	\$2.85	2053	CoolWave Toothpaste 4oz	\$4.00	5001	Play Day Bar (K)(S)	\$1.37	7011	Oatmeal Brown Sugar (K)	\$0.49
1006	Womens Briefs 10	\$2.85	2055	Toothbrush Short Handled 3.2	\$0.47	5002	Tootsie Pop Drops (K)(S)	\$1.37	7012	Jalapeno Slices (K)(S)	\$1.05
1007	Womens Briefs 12	\$2.85	2062	Freshmint Soap 3oz	\$1.07	5003	M&M Plain (K)(S)	\$1.37	7013	Hot Peanuts (K)	\$1.09
1008	Mens Briefs S	\$2.72	2063	Sulfur 8& Conditioner 2 oz	\$6.60	5004	Skittles (S)	\$1.37	7016	Cheez Its (K)	\$1.09
1009	Mens Briefs M	\$2.72							7020	Jalapeno Cheese Tub 16oz	\$5.39
1010	Mens Briefs L	\$2.72	2041	Toilethate Antifungal Foot Cream	\$2.56	5005	Atomix Fire Ball 3oz (K)(S)	\$1.35	7021	Grape Jelly-Squeezer	\$0.37
1011	Mens Briefs XL	\$2.72	2042	Cough Drop Honey Lemon	\$2.99	5006	Root Beer Barrels 4 5oz (S)	\$1.35	7022	Cheetos	\$0.37
1012	Mens Briefs 2XL	\$2.72	2061	Dandruff Shampoo 11oz	\$6.59	5008	Snickers (K)(S)	\$1.37	7024	Cheetos Flamin' Hot	\$1.31
1013	Boxer Shorts S	\$4.20	4010	Ibuprofen (Generic Adult) 2ct	\$0.30	5009	M&M Peanut (K)(S)	\$1.37	7027	Chili Ramen	\$0.69
1014	Boxer Shorts M	\$4.20	4011	Acetaminophen (generic Tylenol) 2ct	\$1.49	5010	Town (K)(S)	\$1.37	7028	Texas Beef Ramen	\$0.69
1015	Boxer Shorts L	\$4.20	4022	Tums - 8ct roll	\$2.78	5011	Hersheys Milk Chocolate (K)(S)	\$1.37	7029	Beef Ramen	\$0.69
1016	Boxer Shorts XL	\$4.20	4031	Hydrocortisone Cream	\$4.00	5012	Butterfinger (K)(S)	\$1.37	7030	Chicken Ramen	\$0.69
1017	Boxer Shorts 2XL	\$4.45	4051	Hemorrhoidal ointment	\$4.00	5013	Milky Way (K)(S)	\$1.37	7031	Cap'n Shrimp Ramen	\$0.69
1018	Boxer Shorts 3XL	\$4.45				5014	Kitt Kat (K)(S)	\$1.37	7032	Cap'n Crunch Ramen	\$0.69
1019	T-Shirt White M	\$5.15	4000	Envelope #10	\$0.10	5015	M&M Peanut Butter (K)(S)	\$1.37	7033	Squeeze Cheddar Cheese	\$0.85
1020	T-Shirt White L	\$5.15	4001	Golf Pencil	\$0.15	5016	Snickers Almond (K)(S)	\$1.37	7034	Squeeze Jalapeno Cheese	\$1.00
1021	T-Shirt White XL	\$5.15	4003	Eraser Tip	\$0.19	5017	Baby Ruth (K)(S)	\$1.37	7036	Pre-Cooked White Rice 2oz (K)	\$1.13
1022	T-Shirt 2XL	\$7.62	4004	Denture Cup/Bath	\$1.35	5019	Whatchamacallit (K)(S)	\$1.37	7036	Pop Tan Strawberry 2ct	\$1.00
1023	T-Shirt 3XL	\$7.75	4005	9x12 Envelope	\$0.38	5020	3 Musketeer (K)(S)	\$1.37	7040	Beef Jerky 3oz Bag	\$4.99
1024	Sport Bra 34	\$7.50	4006	Eraser-Block	\$1.19	5021	M&M Milk Chocolate (K)(S)	\$1.37	7044	Cinnamon Roll 4oz (K)	\$1.52
1025	Sport Bra 36	\$7.50	4007	Stamp	\$0.47	5022	Reese's Peanut Butter (Cup (K)	\$1.37	7045	Honey Bun feed (K)	\$1.47
1026	Sport Bra 38	\$7.50	4012	Floss Loops	\$2.68	5023	Lemon Drops 4 2oz (S)	\$1.37	7049	Instant Chili 4oz	\$1.69
1027	Sport Bra 40	\$7.75	4013	Stamp Envelope	\$0.62	5024	Jolly Rancher 3 7oz (K)(S)	\$1.70	7052	Hot Chili w Beans Pouch	\$2.69
1028	Sport Bra 42	\$7.75	4014	Hair Pick 5in	\$0.62	5028	Lolly Rancher 4 2oz (K)(S)	\$1.37	7053	Honey Bun Glazed (K)	\$1.47
1029	Sport Bra 44	\$7.75	4016	ALL Laundry Detergent Single	\$1.00	5030	Hersheys Milk Chocolate Almonds (K)(S)	\$1.37	7055	Cheddar Cheese Tub 1oz	\$5.39
1041	Canvas Shoes Navy Size 7	\$10.31	4018	Soap Box	\$0.95	5032	Nutrageous (K)(S)	\$1.37	7056	Graham Cracker Box (K)(S)	\$4.85
1042	Canvas Shoes Navy Size 8	\$10.31	4019	AA Battery 1 ea	\$2.29	5033	Skittles Sour (S)	\$1.37	7059	Doritos Jalapeno	\$1.31
1043	Canvas Shoes Navy Size 9	\$10.31	4030	Panty Liner	\$1.59	5037	Santitas Original (S)	\$1.65	7061	Doritos Cool Ranch 1 5oz	\$1.31
1044	Canvas Shoes Navy Size 10	\$10.31	4031	Chapel	\$2.45	5039	Santitas Nacho Cheese 1 5oz	\$1.37	7062	Doritos Cheese Com (S)	\$1.31
1045	Canvas Shoes Navy Size 11	\$10.31	4034	Get Well card	\$2.45	5040	Tweezers 3oz (K)(S)	\$1.99	7063	Earl's Cheesy Corn (S)	\$1.31
1046	Canvas Shoes Navy Size 12	\$10.31	4035	Thank You Card	\$2.45	5041	Gummy Bears 4 5oz (S)	\$1.75	7065	Funyuns Onion Chips (K)	\$1.31
1047	Canvas Shoes Navy Size 13	\$10.31	4036	BirthDay Card	\$2.45	5042	Crismanon Beans (S)	\$2.39	7068	Hot Fries - Small	\$0.65
1048	Canvas Shoes Navy Size 14	\$10.31	4037	Thinking of You Card	\$2.45	5045	SF Sterlite Mints 3 2oz (K)(S)	\$2.39	7069	Jack Links SQUATCH Meat S	\$1.69
1052	Reading Glasses 2 0	\$4.99	4038	Love Card	\$2.45	5047	SF Butter Scotch Disc 3 5oz	\$2.39	7070	Summer Sausage 5oz	\$3.72
1054	Heavy White Sock	\$1.54	4039	BirthDay Card (Spamash)	\$0.75	5051	Skittles Tropical (S)	\$1.37	7071	Jumbo Hot Dill Pickle (K)	\$1.67
1055	Reading Glasses 2 5	\$4.99	4040	2 Pocket Folder	\$2.45				7072	Kosher Dill Pickle (K)	\$1.67
1072	Boxer Shorts 5XL	\$4.79	4042	Mothers Day Card	\$2.27	6000	Nescafe Tasters Choice Single (K)	\$0.41	7073	Lays BBQ 1 5oz (K)	\$1.31
1091	Boxer Shorts 4XL	\$8.33	4043	Crossword puzzle	\$2.73	6001	Sweet and low 10ct	\$0.48	7075	Lays Sour Cream & Onion 1 5oz	\$1.31
1101	T-shirt 4x	\$8.33	4044	Dictionary/English	\$3.68	6002	Creamer singles 10pk (K)	\$0.48	7077	Obriens Beef and Cheddar	\$1.05
			4045	Acne Cream	\$2.29	6003	Galorade Fruit Punch (K)	\$1.99	7078	Obriens Double Barrel Salsami	\$1.05
			4046	Denture Cleanser Tablets 1lbct	\$3.00	6004	Pepsi 20oz (S)	\$1.80	7080	Spicy Vegetable Ramen	\$0.89
			4048	Colored Pencils 3 5 inch 12ct	\$3.50	6005	Mountain Dew 20oz (S)	\$1.80	7081	Salsitas	\$1.18
			4049	Pinochle Cards	\$3.41	6007	Sierra Mint (S)	\$1.80	7083	Snyders Hot Buffalo Pucces (K)	\$1.30
			4050	Tampons Set	\$3.41	6008	Root Beer (S)	\$1.80	7085	Krunchers kentle Jalapeno Chip	\$1.31
			4059	Carnex	\$0.58	6012	SF Cocoa simple	\$0.49	7086	Flour Tortillas 6ct (K)	\$1.92
			4060	Foam Ear Plugs	\$1.76	6015	Homestown Coffee 3oz (K)	\$4.99	7089	Blueberry Blastin (K)	\$1.64
			4061	Economy Playing Cards	\$2.29	6017	Indian Coffee 4oz	\$2.24	7091	Cheese and Cracker (K)(S)	\$0.62
			4062	Paper Lined Writing Pad - Wh	\$2.29	6018	Maxwell House 4oz Coffee (K)	\$2.99	7092	Cup O Noodle Beef	\$1.19
			4063	Paper Sketch Pad	\$0.76	6022	Kool Aid Cherry 6oz (K)(S)	\$2.99	7093	Cup O Noodle Chicken	\$1.19
			4066	Comb 3" Black	\$0.79	6023	Kool Aid Tropical 6oz (K)(S)	\$6.25	7094	Cup O noodle Spicy Chile Chi	\$3.45
			4067	Toothbrush Holder	\$12.00	6026	Maxwell House 3 oz Coffee (K)	\$0.40	7102	Mustard PC (K)	\$0.99
			4068	Uno Cards	\$2.85	6027	Hot Cocoa Mix	\$0.50	7103	Ketchup PC (K)	\$0.10
			4071	Word Search	\$1.26	6029	Counttime Lemonade 6oz (K)	\$2.99	7107	Mayo PC (K)	\$0.15
			4077	Sudoku	\$8.95	6031	Dr. Pepper (S)	\$1.80	7108	Oatmeal Variety Pack 10ct	\$3.80
			4079	Fixodent Denture Adhesive Ct	\$2.74	6032	Orange Crush 20oz (S)	\$1.60	7109	Pop Tart Brown Sugar 2ct	\$1.00
			4080	Eye Drops Artificial Tears 5oz	\$4.26	6037	Bottle Water (S)	\$1.60	7112	Sugar Packets 10ct	\$0.49
			4081	Nasal Spray							

**CCB COMMISARY MENU
OCTOBER 2016**

GREY=NOT ALLOWED IN THE CCB

2011	Blue Magic Conditioner 4oz	3.62	4084	Paper Lined Writing Pad - Yel	\$1.79	6050	SF Fruit punch drink mix 10pk	\$2.65	7114	Granola Bar Peanut Butter (S)	\$0.94
2033	Cocoa Butter Lotion 4oz	1.59	4091	Composition Notebook	\$1.76	6051	SF Lemonade Drink mix 10pk	\$2.65	7115	Granola Choc Chip (K)(S)	\$0.94
2035	Speed Stick Mens Deodorant	3.89	4096	Maxell Ear Buds	\$1.03	6052	SF Orange Drink mix 10pk	\$2.65	7117	Mac & Cheese 3oz (K)	\$1.90
2036	Shampoo Suave 1.2oz	5.45	4097	Sony Radio 1 AA Battery included	\$42.50	6053	SF Ice Tea Drink mix 10pk	\$2.65	7121	Peanut Butter Cracker (K)	\$0.71
2037	Skin Hand & Body Care Lotion	1.44	4100	Father's Day Card	\$2.45				7142	Chocolate Chip Cookie 12oz (K)(S)	\$2.69
2039	Dove Bar Soap 4oz	3.9	4103	Pencil #2 Full Size	\$0.30	5033	Nutty Bar SINGLE (K)(S)	\$0.52	7145	Moon Lodge Plain Chips 6oz (K)	\$2.45
2040	Toothbrush Long Handled	\$1.29	4104	Valentine's Card	\$2.45	7004	Grandmas Peanut Butter Cookies (K)	\$1.02	7147	Ritz Crackers Full Box (K)	\$4.45
2044	Multi-Vitamin	\$5.29	4105	Blank Greeting Card	\$2.45	7005	Famous Amos 2oz (K)	\$1.33	7148	Saltine Crackers Full Box (K)	\$4.05
2045	Bergamot Hair Dressing 1.75oz	\$3.59	4106	Easter Greeting Card	\$2.45	7006	Duplex Cookie 3oz (K)(S)	\$1.59	7149	Pop Tarts Strawberry Oct Box	\$3.34
2048	Neutrogena Soap	\$4.79	4107	Thanksgiving Greeting Card	\$2.45	7007	Lemon Creme Cookie 3oz (K)	\$1.59	7150	Pop Tarts Blueberry Oct Box	\$3.34
2049	Dove Sensitive Skin	\$3.90	4108	Sympathy Greeting Card	\$2.45	7008	Peanut Butter Creme Cookie 3oz (K)(S)	\$1.59	7151	Pop Tarts Brown Sugar/Cinnamon	\$3.34
2050	Conditioner Balsam & Protein	\$1.25				7009	Vanilla Creme Cookie (K)(S)	\$1.59	7152	Blazin Hot Cheese Crunchy N	\$2.89
2051	Freshcent Deodorant 1.6oz	\$1.70	8000	Fiber Expense Money (Up to a Maximum of \$35)	\$1.00						

COMMISSARY MENU
OCTOBER 2016

RED = NO SALT ADDED DIET RESTRICTIONS

2035	Speed Stick Mens Deodorant	3.89	4096	Maxell Ear Buds	\$8.03	6052	SF Orange Drink mix 10pk	7117	Mac & Cheese 3oz (K)	\$1.90
2036	Shampoo Suave 1.2oz	5.45	4097	Sony Radio 1 AA Battery Included	\$42.50	6053	SF Ice Tea Drink mix 10pk	7121	Peanut Butter Cracker (K)	\$0.71
2037	Skin Hand & Body Care Lotion	1.44	4100	Father's Day Card	\$2.45		CHIPS/SNACKS	7142	Chocolate Chip Cookie 12oz (K/S)	\$2.69
2039	Dove Bar Soap 4oz	3.9	4103	Pencil #2 Full Size	\$0.30	5033	Nutty Bar SINGLE (K/S)	7145	Moon Lodge Plain Chips 6oz (K)	\$2.45
2040	Toothbrush Long Handled	\$1.29	4104	Valentine's Card	\$2.45	7004	Grandmas Peanut Butter Cookies (K)	7147	Ritz Crackers Full box (K)	\$4.45
2044	Multi-Vitamin	\$5.29	4105	Blank Greeting Card	\$1.33	7005	Famous Amos 2oz (K)			
2045	Bergamot Hair Dressing 3.75oz	\$3.59	4106	Easter Greeting Card	\$2.45	7006	Dixie's Cookie 5oz (K/S)	7149	Pop Tarts Strawberry 6ct Box	\$3.34
2048	Neutrogena Soap	\$4.79	4107	Thanksgiving Greeting Card	\$2.45	7007	Lemon Creme Cookie 5oz (K/S)	7150	Pop Tarts Blueberry 6ct Box	\$3.34
2049	Dove Sensitive Skin	\$3.90	4108	Sympathy Greeting Card	\$2.45	7008	Peanut Butter Creme Cookie 5oz (K/S)	7151	Pop Tarts Brown Sugar/Cinnamon	\$3.34
2050	Conditioner Balsam & Protein	\$1.25				7009	Vanilla Creme Cookie (K/S)			
2051	Freshscent Deodorant 1.6oz	\$1.70	8000	Huber Expense Money (Up to \$35 Maximum)	\$1.00					

COMMISARY MENU
OCTOBER 2016

Green=Bland Diet Restrictions

Exhibit IV

Item #	Description	Price	Item #	Description	Price	Item #	Description	Price	Item #	Description	Price
1004	Women's Briefs 6	\$2.85	2052	Freshmint Sensitive Toothpaste	\$2.50	5000	Chick-O-Stick (K/S)	\$0.40	7010	Oranget Apple Cinnamon (K)	\$0.49
1005	Women's Briefs 8	\$2.85	2053	CoatWave Toothpaste 4oz	\$4.00	5001	Pay Day Bar (K/S)	\$1.37	7011	Oranget Brown Sugar (K)	\$0.49
1006	Women's Briefs 10	\$2.85	2055	Toothbrush Short Handled 3.2	\$0.47	5002	Tootsie Pop Drops (K/S)	\$1.37			
1007	Women's Briefs 12	\$2.85	2062	Freshscent Soap 3oz	\$1.07	5003	M&M Plant (K/S)	\$1.37			
1008	Mens Briefs S	\$2.72	2063	Sulfur & Conditioner 2 oz	\$6.69	5004	Skittles (S)	\$1.37	7016	Cheez Its (K)	\$1.09
1009	Mens Briefs M	\$2.72									
1010	Mens Briefs L	\$2.72	2041	Tolthrate Antifungal Foot Cream	\$2.56				7021	Grave Jelly Squeezer	\$0.37
1011	Mens Briefs XL	\$2.72	2042	Cough Drop Honey Lemon	\$2.99				7022	Cherrios	\$1.31
1012	Mens Briefs 2XL	\$3.27	2061	Dandruff Shampoo 11oz	\$6.59	5006	Root Beer Barrels 4.5oz (S)	\$1.35			
1013	Boxer Shorts S	\$4.20	4010	Ibuprofen (generic Advil) 2ct	\$0.30	5008	Snickers (K/S)	\$1.37			
1014	Boxer Shorts M	\$4.20	4011	Acetaminophen (generic Tylenol) 2ct	\$0.30	5009	M&M Peanut (K/S)	\$1.37			
1015	Boxer Shorts L	\$4.20	4012	Tunas - 8ct roll	\$1.49	5010	Twix (K/S)	\$1.37	7029	Beef Ramen	\$0.69
1016	Boxer Shorts XL	\$4.20	4022	Hydrocortisone Cream	\$2.78	5011	Hershey's Milk Chocolate (K/S)	\$1.37	7030	Chicken Ramen	\$0.69
1017	Boxer Shorts 2XL	\$4.45	4051	Hemorrhoidal ointment	\$4.00	5012	Butterfinger (K/S)	\$1.37			
1018	Boxer Shorts 3XL	\$4.45				5013	Milly Way (K/S)	\$1.37			
1019	T-Shirt White M	\$5.15				5014	Kit Kat (K/S)	\$1.37	7032	Squeeze Peanut Butter	\$0.85
1020	T-Shirt White L	\$5.15	4000	Envelope # 10	\$0.10	5015	M&M Peanut Butter (K/S)	\$1.37	7033	Squeeze Cheddar Cheese	\$1.00
1021	T-Shirt White XL	\$5.15	4001	Golf Pencil	\$0.15	5016	Snickers Almond (K/S)	\$1.37			
1022	T-Shirt 2XL	\$7.62	4003	Eraser Tip	\$0.19	5017	Baby Ruth (K/S)	\$1.37	7035	Pre-Cooked White Rice 2oz (K)	\$1.13
1023	T-Shirt 3XL	\$7.75	4004	Denture Cup/Bath	\$1.35	5019	Whatchamacallit (K/S)	\$1.37	7036	Pop Tart Strawberry 2ct	\$1.00
1024	Sport Bra 34	\$7.50	4005	9x 12 Envelope	\$0.38	5020	1 Minute (K/S)	\$1.37			
1025	Sport Bra 36	\$7.50	4006	Eraser-Block	\$1.19	5021	Milze & Its (K/S)	\$1.37	7044	Cinnamon Roll 4oz (K)	\$1.52
1026	Sport Bra 38	\$7.50	4007	Stamp 47cent	\$0.47	5022	Reese's Peanut Butter Cup (K)	\$1.37	7045	Honey Bun Iced (K)	\$1.47
1027	Sport Bra 40	\$7.50	4012	Floss Loops	\$2.68	5024	Butterscotch Disc 4.5oz (S)	\$1.37			
1028	Sport Bra 42	\$7.75	4014	Stamp Envelope	\$0.62	5028	Jolly Rancher 3 Toz (K/S)	\$1.70	7053	Honey Bun Glazed (K)	\$1.47
1029	Sport Bra 44	\$7.75	4016	ALL Laundry Detergent Single	\$1.00	5030	Hershey's Milk Chocolate Almonds	\$1.37	7055	Cheddar Cheese Tub 16oz	\$5.39
1041	Canvas Shoes Navy Size 7	\$10.31	4018	Scap Box	\$0.95	5032	Nutrageous (K/S)	\$1.37	7056	Graham Cracker Box (S)	\$4.85
1042	Canvas Shoes Navy Size 8	\$10.31	4019	AA Battery 1 ea	\$0.85	5035	Skittles Sour (S)	\$1.37			
1043	Canvas Shoes Navy Size 9	\$10.31	4031	Panty Liner	\$2.29	5037	Starburst Original (S)	\$1.37	7061	Doritos Cool Ranch 1.5oz	\$1.31
1044	Canvas Shoes Navy Size 10	\$10.31	4033	Chapet	\$1.59	5038	Starlite Mints (S)	\$1.65			
1045	Canvas Shoes Navy Size 11	\$10.31	4034	Winter Holiday Card	\$2.45	5039	Tootsie Roll 2.25oz (K/S)	\$1.37	7063	Earl's Cheesy Corn (S)	\$1.90
1046	Canvas Shoes Navy Size 12	\$10.31	4035	Get Well card	\$2.45	5040	Twizzlers 5oz (K/S)	\$1.99			
1047	Canvas Shoes Navy Size 13	\$10.31	4036	Thank You Card	\$2.45	5041	Glummi Beers 4.5oz (S)	\$1.69	7065	Funnyuns Onion Chips (K)	\$1.31
1048	Canvas Shoes Navy Size 14	\$10.31	4037	Birthdays Card	\$2.45	5042	Cinnamon Beers (S)	\$2.39			
1052	Reading Glasses 1.50	\$4.99	4038	Thinking of You Card	\$2.45	5045	SF Starlite Mints 1.25oz (K/S)	\$2.39	7070	Summer Sausage 5oz	\$3.72
1054	Heavy White Sock	\$1.54	4039	Love Card	\$2.45	5047	SF Butterscotch Disc 3.5oz	\$2.45			
1055	Reading Glasses 2.0	\$4.99	4040	Birthday Card (Shamish)	\$0.75	5051	Skittles Tropical (S)	\$1.37			
1056	Reading Glasses 2.5	\$4.99	4042	2 Pocket Folder	\$2.45						
1072	Boxer Shorts 5XL	\$4.79	4043	Mothers Day Card	\$2.45						
1091	Boxer Shorts 4xl	\$4.79	4043	Crossword puzzle	\$2.27	6001	Sweet and low 10ct	\$0.48	7075	Lays Sour Cream & Onion 1.5oz	\$1.31
1100	T-shirt 4x	\$8.33	4044	Dictionary/English	\$2.73	6002	Creamer singles 10pk (K)	\$0.48	7077	Obtains Beef and Cheddar	\$1.05
			4045	Acne Cream	\$3.68	6003	Gatorade Fruit Punch (K)	\$1.99			
			4046	Denture Cleanser Tablets 1.8ct	\$2.29						
			4048	Colored Pencils 3.5 inch 12ct	\$3.00						
			4049	Photo Cards	\$3.50						
			4050	Photo Cards	\$3.43	6007	Sierra Mist (S)	\$1.80	7081	Salstas	\$1.18
			4059	Camx	\$1.69	6008	Root Beer (S)	\$1.80			
			4060	Foam Ear Plugs	\$0.58	6012	SF Cocoa single	\$0.49	7086	Flour Tortillas 6ct (K)	\$1.92
			4061	Economy Playing Cards	\$1.76				7087	Blueberry Blaster (K)	\$1.64
			4062	Paper Lined Writing Pad - Wh	\$1.76				7089	Strawberry Cheese Danish (K)	\$1.64
			4063	Paper Sketch Pad	\$1.79	6021	Kool Aid Cherry 6oz (K/S)	\$2.99	7091	Cheese and Cracker (K/S)	\$0.62
			4066	Comb 5" Black	\$0.26	6022	Kool Aid Grape 6oz (K/S)	\$2.99	7092	Cup O Noodle Beef	\$1.19
			4067	Toothbrush Holder	\$0.79	6023	Kool Aid Tropical 6oz (K/S)	\$2.99	7093	Cup O Noodle Chicken	\$1.19
			4068	Uno Cards	\$12.00						
			4069	Word Search	\$2.89	6027	Hot Cocoa Mix	\$0.50	7102	Mustard PC (K)	\$0.09
			4071	Palm Brush	\$1.26	6031	Dr. Pepper (S)	\$1.80	7103	Ketchup PC (K)	\$0.10
			4077	Sudoku	\$2.75	6037	Bottle Water (S)	\$1.60	7108	Onnmeal Variety Pack 10ct	\$3.89
			4079	Prudent Denture Adhesive Cr	\$8.95	6050	SF Fruit punch drink mix 10pk	\$2.65	7109	Pop Tart Brown Sugar 2ct	\$1.00
			4080	Eye Drops Artificial Tears 5oz	\$2.74				7114	Granola Bar Peanut Butter (K/S)	\$0.49
			4081	Nasal Spray	\$4.26				7115	Granola Choc. Chip (K/S)	\$0.94
			4084	Paper Lined Writing Pad - Yel	\$1.79						
			4091	Composition Notebook	\$3.76						

COMMISARY MENU
OCTOBER 2016

Green=Bland Diet Restrictions

2035	Speed Stick Mens Deodorant	3.89	4096	Maxwell Bar Buds	\$8.03	6097	SF Ice Tea Drink mix 10pk	7117	Mac & Cheese 3oz (K)	\$1.90
2036	Shampoo Suave 1 2oz	5.45	4097	Sony Radio 1 AA Battery Included	\$42.50	6053	SF Ice Tea Drink mix 10pk	7121	Peanut Butter Cracker (K)	\$0.71
2037	Skim Hand & Body Care Lotion	1.44	4100	Father's Day Card	\$2.45		CHIPS/SNACKS	7142	Chocolate Chip Cookie 12oz (K/S)	\$2.69
2039	Dove Bar Soap 4oz	3.9	4103	Pencil #2 Full Size	\$0.30	5033	Nutty Bar SINGLE (K/S)	7145	Moon Lodge Plain Chipt 6oz (K)	\$2.45
2040	Toothbrush Lionk Handled	\$1.29	4104	Valentine's Card	\$2.45	7004	Grandmas Peanut Butter Cookies	7147	Ritz Crackers Full box (K)	\$4.45
2044	Multi-Vitamin	\$3.29	4105	Blank Greeting Card	\$2.45	7005	Pamms Amos 2oz (K)	7148	Saline Crackers Full Box (K)	\$4.05
2048	Bergamot Hair Dressing 3.75oz	\$3.59	4106	Easter Greeting Card	\$2.45	7006	Duplex Cookie 3oz (K/S)	7149	Pop Tarts Strawberry 6ct Box	\$3.34
2049	Dove Sensitive Skin	\$4.79	4107	Thanksgiving Greeting Card	\$2.45	7007	Lemon Creme Cookie 5oz (K)	7150	Pop Tarts Blueberry 6ct Box	\$3.34
2050	Conditioner Balm & Protein	\$1.90	4108	Sympathy Greeting Card	\$2.45	7008	Peanut Butter Creme Cookie 5oz	7151	Pop Tarts Brown Sugar/Cinnamon	\$3.34
2051	Freshscent Deodorant 1.6oz	\$1.25		Huber Expense Money (Up to \$35 Maximum)	\$1.00	7009	Vanilla Creme Cookie (K/S)	7152		\$1.59
		\$1.70	8000							

COMMISSARY MENU
OCTOBER 2016

YELLOW = DIABETIC DIET RESTRICTIONS

Exhibit VI

CLOTHING		FRESHMINT SENSITIVE TOOTHPASTE		CANDY		BEVERAGES	
Item #	Description	Price	Item #	Description	Price	Item #	Description
1004	Womens Briefs 6	\$2.85	2052	Chick-O-Stick (K/S)	\$0.40	7010	Quinmel Apple Cinnamon (K)
1005	Womens Briefs 8	\$2.85	3000	Pay Day Bar (K/S)	\$1.37	7011	Quinmel Brown Sugar (K)
1006	Womens Briefs 10	\$2.85	3001	Tootsie Pop Drops (K/S)	\$1.37	7012	Jalapeno Slices (K/S)
1007	Womens Briefs 12	\$2.85	3002	M&M Plain (K/S)	\$1.37	7013	Hot Peanuts (K)
1008	Mens Briefs S	\$2.72	3003	Skittles (S)	\$1.37	7016	Cheez Its (K)
1009	Mens Briefs M	\$2.72	3004	Skittles (S)	\$1.37	7020	Jalapeno Cheese Tub 16oz
1010	Mens Briefs L	\$2.72	3005	Atomic Fire Ball 3oz (K/S)	\$1.35	7021	Grape Jelly Squeezer
1011	Mens Briefs XL	\$2.72	3006	Root Beer Berrale 4.5oz (S)	\$1.35	7022	Cheetos
1012	Mens Briefs 2XL	\$3.27	3008	Snickers (K/S)	\$1.37	7024	Cheerios Flamin Hot
1013	Boxer Shorts S	\$4.20	3009	M&M Peanut (K/S)	\$1.37	7027	Chili Ramen
1014	Boxer Shorts M	\$4.20	3010	Twix (K/S)	\$1.37	7028	Texas Beef Ramen
1015	Boxer Shorts L	\$4.20	3011	Herbivore Milk Chocolate (K/S)	\$1.37	7029	Beef Ramen
1016	Boxer Shorts XL	\$4.20	3012	Butterfinger (K/S)	\$1.37	7030	Chick'n Ramen
1017	Boxer Shorts 2XL	\$4.45	3013	Milly Way (K/S)	\$1.37	7031	Cajun Shrimp Ramen
1018	Boxer Shorts 3XL	\$5.15	3014	Kit Kat (K/S)	\$1.37	7032	Squeeze Peanut Butter
1019	T-Shirt White M	\$5.15	3015	M&M Peanut Butter (K/S)	\$1.37	7033	Squeeze Cheddar Cheese
1020	T-Shirt White L	\$5.15	3016	Snickers Almond (K/S)	\$1.37	7034	Squeeze Jalapeno Cheese
1021	T-Shirt White XL	\$5.15	3017	Baby Ruth (K/S)	\$1.37	7036	Pop Twt Strawberry 2ct
1022	T-Shirt 2XL	\$7.62	3018	Whisper (K/S)	\$1.37	7040	Beef Jerky 3oz Bag
1023	T-Shirt 3XL	\$7.75	3019	3 M&M's (K/S)	\$1.37	7044	Cinnamon Roll 4oz (K)
1024	Sport Bra 34	\$7.50	3020	Reese's Peanut Butter Cup (K)	\$1.37	7045	Honey Bun (K)
1025	Sport Bra 36	\$7.50	3021	Lemon Drops 4.25oz (S)	\$1.37	7049	Instant Chili 4oz (K)
1026	Sport Bra 38	\$7.50	3022	Butterscotch Dnc 4.5oz (S)	\$1.37	7052	Hot Chili w Beans Pouch
1027	Sport Bra 40	\$7.75	3023	Jelly Rancher 3oz (K/S)	\$1.70	7053	Honey Bun Glazed (K)
1028	Sport Bra 42	\$7.75	3024	Herhey's Milk Chocolate Almonds	\$1.37	7055	Cheddar Cheese Tub 16oz
1029	Sport Bra 44	\$7.75	3025	Starburst Original (S)	\$1.37	7059	Cheetos Jalapeno
1041	Canvas Shoes Navy Size 7	\$10.31	3026	Starburst Original (S)	\$1.37	7061	Doritos Cool Ranch 1.5oz
1042	Canvas Shoes Navy Size 8	\$10.31	3027	Starburst Original (S)	\$1.37	7062	Doritos Nacho Cheese 1.5oz
1043	Canvas Shoes Navy Size 9	\$10.31	3028	Starburst Original (S)	\$1.37	7063	Earl's Cheesy Corn (S)
1044	Canvas Shoes Navy Size 10	\$10.31	3029	Starburst Original (S)	\$1.37	7064	Print Chilt Cheese 1.5oz
1045	Canvas Shoes Navy Size 11	\$10.31	3030	Starburst Original (S)	\$1.37	7065	Funnyuns Onion Chups (K)
1046	Canvas Shoes Navy Size 12	\$10.31	3031	Starburst Original (S)	\$1.37	7068	Hot Fries - Small
1047	Canvas Shoes Navy Size 13	\$10.31	3032	Starburst Original (S)	\$1.37	7069	Jack Links SQUATCH Meat S
1048	Canvas Shoes Navy Size 14	\$10.31	3033	Starburst Original (S)	\$1.37	7070	Summer Sausage 5oz
1052	Reading Glasses 1.50	\$4.99	3034	Starburst Original (S)	\$1.37	7071	Jumbo Hot Dill Pickle (K)
1054	Heavy White Sock	\$1.54	3035	Starburst Original (S)	\$1.37	7072	Kosher Dill Pickle (K)
1055	Reading Glasses 2.0	\$4.99	3036	Starburst Original (S)	\$1.37	7073	Lays BBQ 1.5oz (K)
1056	Reading Glasses 2.5	\$4.99	3037	Starburst Original (S)	\$1.37	7075	Lays Sour Cream & Onion 1.5oz
1072	Boxer Shorts 5XL	\$4.79	3038	Starburst Original (S)	\$1.37	7077	Obriens Beef and Cheddar
1091	Boxer Shorts 4xl	\$4.79	3039	Starburst Original (S)	\$1.37	7078	Obriens Double Barrel Salmi
1100	T-shirt 4x	\$8.33	3040	Starburst Original (S)	\$1.37	7080	Spicy Vegetable Ramen
1101	T-Shirt 5x	\$8.33	3041	Starburst Original (S)	\$1.37	7081	Salsitas
2000	Freshmint/Nature Mint Fluoride	\$1.65	6000	Nescafe Latteers Choice Single (K)	\$0.41	7083	Snyders Hot Buffalo Pieces (K)
2001	Dial Soap Bar	\$1.49	6001	Sweet and low 10ct	\$0.48	7085	Knauzers kettle Jalapeno Chip
2003	Next I Sports Bar	\$1.59	6002	Creamer singles 10pk (K)	\$0.48	7086	Flour Tortillas oct (K)
2004	Generic Speed Stick Deodorant	\$3.89	6003	Gatorade Fruit Punch (K)	\$1.99	7087	Blueberry Blaster (K)
2006	Shampoo Balsam/Protein 4oz	\$1.19	6004	Popa 20oz (S)	\$1.80	7089	Strawberry Cheese Danish (K)
2011	Hair Gel	\$3.31	6005	Mountain Dew 20oz (S)	\$1.80	7092	Cheese and Cracker (K/S)
2012	Magic Shave Cream	\$7.59	6006	Sierra Mist (S)	\$1.80	7094	Cup O Noodle Chicken
2021	LaDi Speed Stick	\$2.99	6007	Root Beer (S)	\$1.80	7095	Cup O Noodle Spicy Chile Chi
2022	Power Up Women's Anti-perspirant	\$2.99	6008	SP Coosa single	\$0.49	7095	Refired Beansw/Jalapeno&Gre (K)
2023	Secret Women's Anti-perspirant	\$4.25	6009	Hometown Coffee 3oz (K)	\$0.40	7103	Mustard PC (K)
2024	Power Up Men's Anti-perspirant	\$4.25	6010	Instant Coffee 4oz	\$0.50	7107	Mayo PC (K)
2027	Sulfur & shampoo 7.5oz	\$7.65	6011	Kool Aid Cherry 6oz (K/S)	\$2.99	7108	Quinmel Variety Pack 10ct
2028	Denture Adhesive 2 4oz	\$4.25	6012	Kool Aid Grape 6oz (K/S)	\$2.99	7109	Pop Tart Brown Sugar 2ct
2030	Contact Lens Case	\$5.25	6013	Kool Aid Tropical 6oz (K/S)	\$2.99	7112	Sugar Packets 10ct
2031	Bliss Magic Conditioner 4oz	3.62	6014	Maxwell House 3 oz Coffee (K)	\$0.40	7114	Granola Bar Peanut Butter (K/S)
2033	Cocoa Butter Lotion 4oz	1.59	6015	Decafe Nescafe SS Coffee (K)	\$0.40	7115	Granola Choc Chip (K/S)
			6016	Hot Cocoa Mix	\$2.99		
			6017	Countrytime Lemonade 6oz (K)	\$2.99		
			6018	Dr. Pepper (S)	\$1.80		
			6019	Evaport Denture Adhesive Cr	\$9.79		
			6020	Eye Drops Artificial Tears 5oz	\$4.26		
			6021	Neal Spray	\$1.60		
			6022	Paper Lined Writing Pad - Yel	\$1.59		
			6023	Composition Notebook	\$3.76		

COMMISSARY MENU
OCTOBER 2016

YELLOW = DIABETIC DIET RESTRICTIONS

2035	Speed Stick Mens Deodorant	3.89	4096	Maxell Ear Buds	\$8.03	6052	SF Orange Drink mix 10pk	7117	Mac & Cheese 3oz (K.)	\$1.90
2036	Shampoo Squate 1 2oz	5.45	4097	Sony Radio 1 AA Battery Included	\$42.50	6053	SF Ice Tea Drink mix 10pk	7121	Peanut Butter Cracker (K)	\$0.71
2037	Skin Hand & Body Care Lotion	1.44	4100	Father's Day Card	\$2.45		CHIPS/SNACKS	7142	Chocolate Chip Cookie 12oz (K/S)	\$2.69
2039	Dove Bar Soap 4oz	3.9	4103	Pencil #2 Full Size	\$0.30	5033	Nutty Bar SINGLE (K/S)	7145	Moon Lodge Plain Chips 6oz (K)	\$2.45
2040	Toothbrush Long Handled	\$1.29	4104	Valentine's Card	\$2.45	7004	Grandmas Peanut Butter Cookies (K)	7147	Ritz Crackers Full Box (K)	\$4.45
2044	Multi- Vitamin	\$3.29	4105	Blank Greeting Card	\$2.45	7005	Famous Amos 2oz (K)	7148	Saltine Crackers Full Box (K)	\$4.05
2045	Bergamot Hair Dressing 3.75oz	\$3.59	4106	Easter Greeting Card	\$2.45	7006	Duglex Cookie 5oz (K/S)	7149	Pop Tarts Strawberry 6ct Box	\$3.34
2048	Neutrogena Soap	\$4.79	4107	Thanksgiving Greeting Card	\$2.45	7007	Lemon Creams Cookie 5oz (K/S)	7150	Pop Tarts Blueberry 6ct Box	\$3.34
2049	Dove Sensitive Skin	\$3.90	4108	Sympathy Greeting Card	\$2.45	7008	Peanut Butter Creams Cookie 5oz (K/S)	7151	Pop Tarts Brown Sugar/Cinna	\$3.34
2050	Conditioner Balsam & Protein	\$1.25	8000	Huber Expense Money (Up to \$35 Maximum)	\$1.00	7009	Vanilla Creams Cookies (K/S)	7152	Blazin Hot Cheese Crumby N	\$2.89
2051	Freshscent Deodorant 1 6oz	\$1.70								