

1 2021 RES-010

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3 **AUTHORIZING AN EXTENSION OF LTE HOURS**
4 **DCDHS – HAA DIVISION**

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6 The Dane County Department of Human Services’ (DCDHS) Housing Access and Affordability
7 Division (HAA) has employed a limited term employee (LTE) Clerk III to assist with
8 administrative and planning tasks related to the implementation and ongoing management of
9 various COVID-19 preparedness and response activities to assist individuals and families
10 experiencing homelessness and the agencies that serve this population.

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12 Dane County’s Civil Service Ordinance, section 18.16(1)(a), limits limited term employees to
13 1,200 hours per year. The employee in this position is approaching the limit for LTE’s, and
14 DCDHS is requesting an extension of hours to assist with current projects and retain this
15 capacity.

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17 The budget contains sufficient funds to support this position for the remainder of this year.

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19 NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors grants an
20 exception to Ordinance 18.16(1)(a) to allow the LTE Clerk III in the Department of Human
21 Services – HAA Division Org 6080 to exceed 1,200 hours in the 2021 payroll year.

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23 BE IT FINALLY RESOLVED that the following expenditure accounts be adjusted in the DCDHS
24 HAA division.

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26 Expenditures

27 80000 10072	LIMITED TERM EMPLOYEES	\$29,172
28 80000 10108	SOCIAL SECURITY	\$ 2,232
29 80000 21870	PANDEMIC HOUSING ASSISTANCE	< \$31,404 >
30		
31 Total Expenditures		\$ 0