



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, March 9, 2022

5:30 PM

Virtual Zoom Meeting: See top of agenda for  
instructions on how to join the webinar or call in via  
phone.

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The March 9, 2022 Airport Commission Meeting is being held virtually. The public can access the meeting with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_OxDvZaW9Tnuz0pPdJsQjGw](https://zoom.us/webinar/register/WN_OxDvZaW9Tnuz0pPdJsQjGw)

This link will be active until the end of the meeting.

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If you want to submit a written comment for this meeting, or send handouts for commission members, please send them to [Gallagher.Julie@msnairport.com](mailto:Gallagher.Julie@msnairport.com)

**PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBERS OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).**

#### A. Call To Order

The meeting was called to order at 5:30 pm.

Present: Supervisor PALM

Staff present: Jones, Meyers, Riechers, Tutwiler (Corp Counsel), Gallagher, Yocum

Present: 8 - PERRY ARMSTRONG, JERRY BOLLIG, WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, ANDREW SCHAUER, ANGELA THOMAS and JASON ILSTRUP

Pledge of Allegiance

The pledge was recited.

**B. Consideration of Minutes**

1. [2021  
MIN-663](#) Minutes of the 02/09/2022 Airport Commission Meeting

**Attachments:** [2021 MIN-663](#)

A motion was made by Commissioner ARMSTRONG, seconded by Supervisor McCARVILLE, that the minutes be approved. The motion carried by a voice vote. 7-0 Supervisor Palm abstained from voting on this item as he was not a Member of the Commission when the February 9, 2022 meeting took place.

**C. Reports of Subcommittees - None****D. Referrals (Resolutions & Ordinance Amendments)**

1. [2021  
RES-383](#) AUTHORIZING NEW DIRECTOR OF AIR SERVICE DEVELOPMENT POSITION - DANE COUNTY REGIONAL AIRPORT

**Sponsors:** McCARVILLE

**Attachments:** [2021 RES-383](#)  
[2021 RES-383 FN](#)

A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, that the resolution be recommended for approval. The motion carried by a voice vote. 8-0

2. [2021  
RES-386](#) AUTHORIZING APPROVAL OF ASSIGNMENT OF LEASEHOLD INTEREST INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT  
LEASE NO. DCRA 96-12/DCRA 2016-19

**Sponsors:** McCARVILLE and VELDRAN

**Attachments:** [2021 RES-386](#)  
[2021 RES-386 FISCAL NOTE](#)  
[2021 RES-386 CONTRACT #10872D](#)  
[2021 RES-386 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner ARMSTRONG, that the resolution be recommended for approval. The motion carried by a voice vote. 8-0

- 3. [2021 RES-398](#) AUTHORIZING EXECUTION OF PURCHASE OF SERVICES AGREEMENT FOR MARKETING AND ADVERTISING, MEDIA BUYING, AND MARKET RESEARCH SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** McCARVILLE

**Attachments:** [2021 RES-398](#)  
[2021 RES-398 FISCAL NOTE](#)  
[2021 RES-398 CONTRACT #14687](#)  
[2021 RES-398 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner ARMSTRONG, that the resolution be recommended for approval. The motion carried by a voice vote. 8-0

**E. Items Requiring Committee Action**

- 1. [2021 ACT-490](#) EXEMPT LEASE DFJ TOO, LLC LEASE OF LAND ON THE DANE COUNTY REGIONAL AIRPORT

**Attachments:** [2021 ACT-490 Exempt Lease No 2022-01](#)

A motion was made by Commissioner ARMSTRONG, seconded by Supervisor McCARVILLE, that the resolution be recommended for approval. The motion carried by a voice vote. 8-0

- 2. Per Diem for Airport Commission Members in attendance at this remote, March 9, 2022 Meeting of the Airport Commission

A motion was made by Commissioner ARMSTRONG, seconded by Supervisor McCARVILLE, that the resolution be recommended for approval. The motion carried by a voice vote. 8-0

**F. Presentations**

Isthmus Montessori Academy Expansion

Brian Schuster and Jim Olson presented to the Commission on the proposed expansion to the Isthmus Montessori Academy located at 1802 Pankratz Street.

**G. Reports to Committee**

Airport Activity Update

Director Jones reported January 2022 numbers were two times higher than January 2021. Director Jones also provided an update on upcoming events, terminal expansion construction and timeline for filling the Airport Corp Counsel position, vacated by Rodney Knight's retirement.

#### **H. Future Meeting Items and Dates**

The next Airport Commission Meeting is tentatively scheduled for Wednesday, April 13, 2022, 5:30 pm, or at the Call of the Chair

#### **I. Public Comment on Items not on the Agenda**

#### **J. Such Other Business as Allowed by Law**

#### **K. Adjourn**

**A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, that the meeting be adjourned. The motion carried by a voice vote. 8-0 The meeting adjourned at 6:34 pm.**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*