

## Dane County Contract Cover Sheet

<b>Dept./Division</b>	Dept. Human Services / Economic Assistance
<b>Vendor Name</b>	Greater Wisconsin Agency on Aging Resources.
<b>Vendor MUNIS #</b>	19338
<b>Brief Contract Title/Description</b>	GWAAR is exercising its remaining renewal option for its leased space at the Job Center. This Addendum to Lease will extend the lease to March 31, 2020.
<b>Contract Term</b>	April 1, 2019 to March 31, 2020
<b>Total Contract Amount</b>	\$ 7008.76

<b>Contract #</b> <small>Admin will assign</small>	13622A
<b>Addendum</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of Contract</b>	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input checked="" type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

<b>Purchasing Authority</b>	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$35,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$35,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$35,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$35,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$

<b>Resolution</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>			
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.			
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	<b>Res #</b>	524	
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	<b>Year</b>	2018	


<b>Domestic Partner</b>	Does Domestic Partner Equal Benefits Requirement Apply? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
-------------------------	---

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MS	Received by DOA	3/9/19		
CA	Controller		3/7/19	
CA	Purchasing		3/7/19	
df	Corporation Counsel	3/7/19	3/7/19	
SL	Risk Management	3/7/19	3/7/19	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Sharene Smith	<b>Name</b>	Robert Kellerman
<b>Phone #</b>	608-224-3761	<b>Phone #</b>	608-243-5670
<b>Email</b>	smith.sharene@countyofdane.com	<b>Email</b>	robert.kellerman@gwaar.org
<b>Address</b>	5201 Fen Oak Dr., #208, Madison, 53718	<b>Address</b>	1414 MacArthur Rd., Ste. A, Madison, 53714

<b>Certification:</b> The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input checked="" type="checkbox"/>	Non-standard contract.

### Contract Cover Sheet Signature

Department Approval of Contract		
<b>Dept. Head / Authorized Designee</b>	<b>Signature</b>	<b>Date</b>
		3/6/17
	<b>Printed Name</b>	
	Laura Hicklin	

### Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	<b>Signature</b>	<b>Date</b>
	<b>Comments</b>	
<b>Corporation Counsel</b>	<b>Signature</b>	<b>Date</b>
	<b>Comments</b>	

13622A

**ADDENDUM TO LEASE**

THIS ADDENDUM TO LEASE, made and entered into by and between the County of Dane (hereinafter referred to as "LESSOR") and Greater Wisconsin Agency on Aging Resources, Inc. (hereinafter referred to as "LESSEE").

**WITNESSETH**

WHEREAS, LESSOR and LESSEE have entered into a Lease for a certain part of the premises located at 1819 Aberg Avenue in the City of Madison, Dane County, Wisconsin, more fully described as Areas numbered D4-13, D4-14 and D4-17;

WHEREAS, the Lease will expire on March 31, 2019, and LESSEE wishes to exercise its remaining option to renew per Section 6 of the Lease, for an additional period of one (1) year;

WHEREAS, the annual lease payment shall be increased by 4% over the immediately preceding lease year at the beginning of the renewal option per Section 5 of the Lease;

THEREFORE, in consideration of the above conditions and the mutual covenants set forth hereafter and in the Lease, the receipt and sufficiency of which is hereby acknowledged by each party for itself, LESSOR and LESSEE agree to the following:

1. Section 3 of the lease is amended to read:

**TERM.** The term of this Lease shall be for one (1) year, commencing on the first day of April, 2019 and ending on the thirty first day of March, 2020, unless terminated sooner as provided herein. The parties may also terminate this contract at any time by giving the other at least thirty (30) days notice in writing.

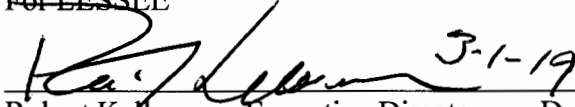
2. Section 4 of the lease is amended to read:

**RENTS.** As rent for the leased premises LESSEE shall pay to LESSOR at 1202 Northport Drive, Madison, Wisconsin, 53704 or at such other place as LESSOR may designate in writing from time to time, a total sum of \$7008.76 for the additional one (1) year term. The annual rent shall be \$7008.76 payable in equal monthly installments of \$584.06 beginning on April 1, 2019.

All other terms, conditions and obligations of the Lease remain in full force and effect.

IN WITNESS THEREOF LESSOR, by its authorized agent, and LESSEE have set their hands and seals as of the day and date by which both parties have caused this addendum to lease to be executed.

For LESSEE

 3-1-19  
Robert Kellerman, Executive Director      Date  
Greater Wisconsin Agency of Aging Resources, Inc.

For LESSOR

\_\_\_\_\_  
Joseph T. Parisi, County Executive      Date

\_\_\_\_\_  
Scott McDonell, County Clerk      Date