

**DANE COUNTY**  
**POLICY AND FISCAL NOTE**

|                                                             |                               |
|-------------------------------------------------------------|-------------------------------|
| _____ Original _____ Update                                 | Substitute No. _____          |
| Sponsor: _____                                              | Resolution No. 2026 RES-044   |
| Vote Required: Majority <input checked="" type="checkbox"/> | Ordinance Amendment No. _____ |
| Two-Thirds _____ 3/4 _____                                  |                               |

Title of Resolution or Ord. Amd.:

AUTHORIZING STOUGHTON LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS- PEI DIVISION

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution authorizes a lease agreement with Dack Print LLC for office space rented at 343 East Main Street in Stoughton, WI.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

This new lease will allow JFF to continue occupying space at 343 East Main Street until May 31, 2027.

Contains reporting requirement to board/committee- No Board/committee name: Cadence: N/A

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☒ No Fiscal Effect  
☐ Results in Revenue Increase  
☐ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The new lease rental rate is \$400 per month, which includes all utilities except for telephone and internet, for a total of \$4800.00 annually. The lease will expire May 31, 2027 and includes one option to renew for an additional year at the same rental rate. There is no change to Levy.

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |            | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |            | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues - |              |          |            |          |
| Personal Services    |              |          |            |          |            |              |          |            |          |
| Operating Expenses   |              |          |            |          |            |              |          |            |          |
| Contractual Services |              |          |            |          |            |              |          |            |          |
| Capital              |              |          |            |          |            |              |          |            |          |
| Total                | \$0          | \$0      | \$0        | \$0      | Total      | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

|              |                |           |              |
|--------------|----------------|-----------|--------------|
| Agency:      |                | Division: |              |
| Prepared by: | Der Xiong      | Date:     | 5/11/26      |
| Reviewed by: | Chad Lillethun | Date:     | 5/12/26      |
|              |                | Phone:    | 608-358-6085 |
|              |                | Phone:    |              |