



# DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

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**County Executive**  
Kathleen M. Falk

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**Commissioner / Director**  
Gerald J. Mandli

**TO:** Personnel and Finance Committee

**FROM:** Gerald J. Mandli, P.E., Commissioner / Director

**DATE:** January 21, 2016

**SUBJECT:** Request for approval to provide refreshments to Highway Employees at Department's Spring Training Day

On April 5, 2016, Dane County Highway Department personnel will attend an entire day of training at the Alliant Energy Center. Training provided includes OSHA required courses as well as courses on other important topics.

We are holding the training at our new facility at the east side campus. This will permit all of our employees to become familiar with this new site.

In recognition of our employees dedication and service to Dane County, we would like to provide morning break and lunch for our highway personnel.

The total cost to our department is \$500.

We respectfully request that an exception be made to Section 20.14 of the Expense Account Ordinance in order to permit us to provide this token of appreciation for our snow plow operators, mechanics, dispatchers and managers.

Thank you for your consideration.