

2022 FUND TRANSFER REQUEST FORM

AGENCY	Human Services Department	ORGANIZATION	Fund 2610	LEGISTAR FILE #	2021 FTR-	
2201014 - 2	Donation received from Widen to support Joining Forces for Families (JFF) in the Prevention and Early Intervention Division					
TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase Revenue)				CURRENT BALANCES		
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance	
1	\$58,700	GIFTS AND GRANTS	39000	81560		
2						
3						
4						
	\$58,700	TRANSFER FROM TOTAL				
TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)				CURRENT BALANCES		
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance	
1	\$58,700	DONATION EXPENSE	39000	36560		
2						
3						
4						
	\$58,700	TRANSFER TO TOTAL				
EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)			APPROVALS			
Recognizing one time \$58,700 donation from Widen to support Joining Forces for Families (JFF)			Committee	Date	Approved	Denied
			Oversight Committee			
			Controller			
			County Executive			
			Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.						