2025 RES-077 1 AMENDING THE 2025 OPERATING BUDGET AND AWARD OF CONTRACT FOR 2 DEVELOPMENT OF HIGHWAY STANDARD OPERATING PROCEDURES MANUAL 3 4 5 The Dane County Highway & Transportation Department received requests for proposals 6 for development of a standard operating procedures manual, RFP 2025-020. 7 8 A complete tabulation is on file at the Highway Department office. The selected proposer 9 10 is: Baker Tilly Advisory Group LP 11 4807 Innovate Lane 12 Madison WI 53718 13 14 Total: \$175,000.00 15 16 Funds are available in existing operating accounts to fund the cost of development of the 17 standard operating procedures manual. 18 19 20 NOW THEREFORE BE IT RESOLVED that the 2025 Operating Budget be amended as follows: 21 Decrease account HWADMIN 10009 "Admin Salaries & Wages" by \$50,000 2.2. Decrease account HWOPRMNT 10009 "Maint Salaries & Wages" by \$125,000 23 Increase account HWADMIN NEW "SOP Manual Development" by \$175,000. 24 25 BE IT FINALLY RESOLVED that the contract between the County and Baker Tilly Advisory 26 Group LP is approved and that the County Executive and County Clerk are authorized to 27 execute the contract. 28