

# Dane County Contract Cover Sheet

<b>Dept./Division</b>	Human Services
<b>Vendor Name</b>	Star Protection and Patrol, LLC.
<b>Vendor MUNIS #</b>	29505
<b>Brief Contract Title/Description</b>	Security Guard Services at Temporary Shelters in Madison
<b>Contract Term</b>	April 24, 2020- May 31, 2020
<b>Total Contract Amount</b>	\$ 90,000

<b>Contract #</b> <small>Admin will assign</small>	<b>13825C</b>
<b>Addendum</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of Contract</b>	
<input checked="" type="checkbox"/>	<b>Dane County Contract</b>
<input type="checkbox"/>	<b>Grant</b>
<input type="checkbox"/>	<b>County Lessee</b>
<input type="checkbox"/>	<b>County Lessor</b>
<input type="checkbox"/>	<b>Intergovernmental</b>
<input type="checkbox"/>	<b>Purchase of Property</b>
<input type="checkbox"/>	<b>Property Sale</b>
<input type="checkbox"/>	<b>Other</b>

<b>Purchasing Authority</b>	<input type="checkbox"/> <b>\$11,000 or under – Best Judgment</b> (1 quote required)		
	<input type="checkbox"/> <b>Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works)</b> (3 quotes required)		
	<input checked="" type="checkbox"/> <b>Over \$37,000 (\$25,000 Public Works)</b> (Formal RFB/RFP required)	<b>RFB/RFP #</b>	119041
	<input type="checkbox"/> <b>Bid Waiver – \$37,000 or under</b> (\$25,000 or under Public Works)		
	<input type="checkbox"/> <b>Bid Waiver – Over \$37,000</b> (N/A to Public Works)		
	<input type="checkbox"/> <b>N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other</b>		

MUNIS Req.	Org Code	39000	Obj Code	20025	Amount	\$ 90,000
<b>Req #</b>	1350				Amount	\$
<b>Year</b>	2020				Amount	\$

<b>Resolution</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>						
	<input checked="" type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.						
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.					<b>Res #</b>	
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.					<b>Year</b>	

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	4/20/20	4/22/20	
<i>CH</i>	Controller		4/22/20	approval via email
<i>MR</i>	Purchasing		4/21/20	approval via email
<i>DG</i>	Corporation Counsel		4/21/20	approval via email
<i>DL</i>	Risk Management		4/21/20	approval via email
	County Executive	4/22/20	4/22/20	approval via email

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Michele Dickinson	<b>Name</b>	Zachary Taft
<b>Phone #</b>	608-242-6418	<b>Phone #</b>	920-309-8377
<b>Email</b>	dickinson.michele@countyofdane.com	<b>Email</b>	ztaft@starprotectionandpatrol.com
<b>Address</b>	1202 Northport Dr. Madison, WI 53704	<b>Address</b>	1222 W. South Park Ave. Oshkosh, WI 54902

<b>Certification:</b> The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input type="checkbox"/>	Non-standard contract.

## Contract Cover Sheet Signature

Department Approval of Contract		
<b>Dept. Head / Authorized Designee</b>	Signature	Date
	Printed Name	
	Shawn Tessman	

## Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	Signature	Date
	Comments	
<b>Corporation Counsel</b>	Signature	Date
	Comments	

## Goldade, Michelle

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**From:** Hicklin, Charles  
**Sent:** Wednesday, April 22, 2020 10:25 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13825C

## Goldade, Michelle

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**From:** Rogan, Megan  
**Sent:** Tuesday, April 21, 2020 8:24 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13825C

## Goldade, Michelle

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**From:** Lowndes, Daniel  
**Sent:** Tuesday, April 21, 2020 3:22 PM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13825C

## Goldade, Michelle

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**From:** Gault, David  
**Sent:** Tuesday, April 21, 2020 8:49 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #13825C



## DANE COUNTY CONTRACT ADDENDUM

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Star Protection and Patrol, LLC (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #13825 and addenda A & B, have previously entered into a contractual relationship pursuant to which Provider provides Security Guard Services and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to add temporary Security Guard services at multiple hotels and temporary shelters throughout the County.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the temporary services requested in Addenda A & B is extended through May 31, 2020, at an additional cost of up to \$90,000.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

### FOR PROVIDER:

Zachary Taft

04/17/2020

Date Signed

### FOR COUNTY:

*Joseph T. Parisi*

4/22/2020

Joseph T. Parisi, Dane County Executive

Date Signed

**Signature:** *Zachary H. Taft*

**Email:** [ztaft@starprotectionandpatrol.com](mailto:ztaft@starprotectionandpatrol.com)