

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 342 significant

BAF # 24060  
 Acct: Seitz  
 Mgr: Mennig  
 Budget Y/N: Y

<b>Contract #</b> Admin will assign	<b>15370 / 87220A</b>
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<b>Dept./Division</b>	Human Services /HAA	<b>Vendor Name</b>	Catholic Charities, Inc., Diocese of Madison
<b>Brief Addendum Title/Description</b>	Increasing contract by \$200,000, funding coming from City of Madison's contribution	<b>Vendor MUNIS #</b>	1227
		<b>Addendum Term</b>	1/1/2024 - 12/31/2024
		<b>Amount (\$)</b>	\$ 200,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Spring Larson, Contract Coordination Assistant	<b>Contact</b>	Shawn Carney
<b>Phone #</b>	608-242-6391	<b>Phone #</b>	608-826-8111
<b>Email</b>	dcdhscontracts@countyofdane.com	<b>Email</b>	scarney@ccmadison.org
<b>Purchasing Officer</b>			

Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> 80366	<b>Obj:</b> 36205	<b>Proj:</b>	\$ 200,000.00
	<b>PO#</b> 20240646	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	1/1/2024 - 12/31/2024	\$ 491,902.00	<input checked="" type="checkbox"/> None	Res#
	A	1/1/2024 - 12/31/2024	\$ 200,000.00	<input type="checkbox"/> None	Res# 2023 - 342
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 691,902.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	CRB 2/23/24

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 3/1/24	Date Out: _____
		<input type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Monday, March 4, 2024 12:27 PM  
**To:** Hicklin, Charles; Rogan, Megan; Gault, David  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #15370  
**Attachments:** 15370.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 3/4/2024 1:35 PM	Approve: 3/4/2024 1:35 PM
	Rogan, Megan	Read: 3/4/2024 1:06 PM	Approve: 3/4/2024 1:06 PM
	Gault, David	Read: 3/4/2024 1:00 PM	Approve: 3/4/2024 1:01 PM
	Stavn, Stephanie		
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15370  
Department: Human Services  
Vendor: Catholic Charities  
Contract Description: Operation of The Beacon (Res 342)  
Contract Term: 1/1/24 – 12/31/24  
Contract Amount: \$200,000.00

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

2023 RES –342

**AUTHORIZING RECEIPT OF FUNDS FROM THE CITY OF MADISON CONTRIBUTING TO OPERATIONS OF THE BEACON DAY RESOURCE CENTER DCDHS – HAA DIVISION**

Dane County is involved in a public-private partnership between the City of Madison, The United Way, and Catholic Charities, Inc., Diocese of Madison to operate The Beacon day resource center for individuals experiencing homelessness in Dane County.

This resolution is to authorize the receipt of the City of Madison’s 2024 contribution of \$200,000 to this collaborative partnership and to amend the contract for Catholic Charities, Inc., Diocese of Madison for the corresponding amount.

**NOW, THEREFORE, BE IT RESOLVED** that Dane County authorizes the receipt of \$200,000 from the City of Madison to support operations of The Beacon day resource center in 2024; and

**BE IT FURTHER RESOLVED** that the following revenue account be added to the Housing Access and Affordability Division of the Department of Human Services and that the revenue increase be credited to the County General Fund and transferred from the General Fund to the following expenditure account in the Department of Human Services:

Revenue

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 86430(NEW)	City of Madison - Beacon	\$200,000

Expenditure

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 36205	Shelter Operations	\$200,000

**BE IT FINALLY RESOLVED** that the following contract be amended and that the County Executive and the County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County and that the Controller is authorized to make payments for the contract.

<u>Vendor</u>	<u>Amendment Amount</u>
Catholic Charities, Inc., Diocese of Madison	\$200,000

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and Catholic Charities, Inc., Diocese of Madison (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. 87220 (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum. This addendum consists of two ( 2 ) pages.

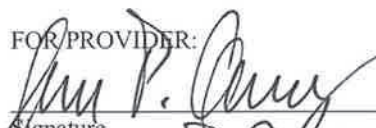
Current Cost  
for 2024  
\$ 491,902

Addendum Amount  
\$ 200,000

Revised Maximum  
Cost for 2024  
\$ 691,902

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

Date Signed: 2/28/24

FOR PROVIDER:  
  
Signature  
SHAWN P. CARNEY - EXEC. DIRECTOR  
Print Name and Title of Signer

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name and Title of Signer

Date Signed: 2/29/2024

FOR COUNTY:  
  
ASTRA IHEUKUMERE, Interim Director,  
Department of Human Services

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
JOE PARISI, County Executive  
(when applicable)

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
SCOTT MCDONELL, County Clerk  
(when applicable)

Created: 10/11/2023	Contract #: 87220	Provider: Catholic Charities, Inc., Dioceses of Madison
Revised: 1/30/2024	Division: HAA	Funding Period: January 1, 2024 through December 31, 2024

Program Number	Program Group	Orig.	Obj.	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting Specific	
a. 8140	6945	80366	36205	Day Resource Center	106			\$1,748.76	365	\$ 638,297		\$ 638,297	Specific	
b. 8143	6945	80366	33637	Transportation Services	107			\$35.12	1,040	\$ 36,519		\$ 36,519	Specific	
c. 8148	8148	80366	36300	Direct Assistance	106			\$284.76	60	\$ 17,086		\$ 17,086	Specific	
d.														
e.														
f.														
g.														
h.														
i.														
j.														
<b>Total</b>											<b>\$ 691,902.00</b>	<b>\$ -</b>	<b>\$ 691,902.00</b>	

\*Other Revenue-Include here the source and related amount for each program:

**\$200,000 from City of Madison.**

The section below is to be used to further define the information above.

a. Unit costs are calculated by the provision of shelter 365 days a year and include funds for 7.5 FTE and operational costs to provide Day Resource Center program. Includes a COLA increase of \$28,674 based on the County Exec's 2024 budget. 1.30.24 - \$200,000 from the City of Madison.

b. Unit costs include funds for .5 FTE to operate shuttle service 7 days a week from 7:30a - 8:30a and 4pm - 5pm. Includes a COLA increase of \$2,389 based on the County Exec's 2024 budget.

c. Unit cost estimates a maximum of \$250 in direct assistance provided a guest per year. Some assistance could be less, which would provide additional units.

d.

e.

f.

g.

h.

i.

j.

Standard Program Category (SPC) Code Description:

- a. 106 Housing/Energy Assistance
- b. 107 Transportation
- c. 106 Housing/Energy Assistance
- d.
- e.
- f.
- g.
- h.
- i.
- k.

Contract Manager(s)/Programs:  
Melissa Mennig - Mennig.Melissa@countyofdane.com

Accountant(s)/Programs:  
Dylan Seitz - Seitz.Dylan@countyofdane.com