
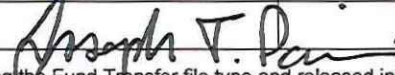


2014

# FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office		ORGANIZATION Support Services			LEGISTAR FILE # 2015 FTR-077		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$35,000	Squad Video System Replacement	CPSHRF 58672	\$231,078		\$107,737	\$123,341
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$35,000	Sheriff Discretionary Equip/Compu	CPSHRF 58578	\$68,003		\$64,796	\$3,027
2							
3							
4							
5							
EXPLANATION				APPROVALS			
Request transfer of \$35,000 to purchase a replacement Robotic Total Station for the Sheriff's Office Accident Reconstruction Team. A Total Station is used for surveying vehicle accidents sites and crime scenes and is significantly more efficient than hand measuring methods. The existing Total Station is experiencing repair issues, is no longer supported by the manufacturer, and has reached the end of its useful life. Capital funding is available in CPSHRF 58578 because the installation cost of the in-squad video units was less than anticipated.					DATE	APPROVED	DENIED
				Controller	3/7/16		
				County Executive	3-11-16		
				Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.			