



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, March 21, 2018

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Vice-Chair Probasco called the meeting to order at 5:31pm.

Present: 6 - DENNIS O'LOUGHLIN, PAUL RUSK, SALLY PROBASCO, DONALD ESPOSITO JR., ANDREW SCHAUER and MAUREEN McCARVILLE

Excused: 2 - WILLIAM HAIGHT and PERRY ARMSTRONG

Pledge of Allegiance

The pledge was recited.

Staff in Attendance: Livingston; Jensen; Jones and Ladell

B. Consideration of Minutes

1. [2017 MIN-573](#) 2017 MIN-573 Airport Commission Minutes February 21, 2018

Attachments: [2017 MIN-573](#)

A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (6-0)

C. Special Matters

1. *Honoring Commissioner Don Esposito for his Service on the Airport Commission*

Vice-Chair PROBASCO read and presented a proclamation congratulating Airport Commissioner, Don Esposito on his 9 years of service on the Commission and his recent retirement. Members expressed their appreciation for his service. Cmsnr. ESPOSITO thanked staff and commissioners for the opportunity to serve and expressed that he truly enjoyed the experience and will miss it.

2. Honoring Supervisor Dennis O'Loughlin for his Service on the Airport Commission

Vice-Chair PROBASCO presented a proclamation and expressed sincere gratitude to long-time Supervisor, DENNIS O'LOUGHLIN for his long-time service on the Commission and for his retirement from the County Board of Supervisors. Supervisor O'LOUGHLIN thanked everyone and he noted that it was his second time serving multiple terms on the Commission and one of his favorite commissions on which to serve.

D. Referrals (Resolutions & Ordinance Amendments)

1. [2017 RES-487](#) APPROVAL OF ASSIGNMENT AND AMENDMENT OF LEASE E / DCRA 96-12 INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE and SCHAUER

Attachments: [2017 RES-487](#)

[2017 RES-487 Fiscal Note](#)

[Signed Mueller Lease Amendment and Approval of Assignment Rev iv 3 12-S..](#)

Jones explained the lease and answered a few questions. A motion was made by Supervisor O'LOUGHLIN, seconded by Cmsnr. ESPOSITO, JR., that the Resolution be recommended for approval. The motion carried by a voice vote. (6-0)

2. [2017 RES-502](#) AUTHORIZING EXECUTION OF AN AIR SERVICE PROMOTION AND MARKETING AGREEMENT WITH UNITED AIRLINES INC - DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE and SCHAUER

Attachments: [2017 RES-502](#)

[2017 RES-502 Fiscal Note](#)

[United Airlines Promotion Agreement 3-18 for agenda](#)

Jones explained the resolution. A motion was made by Supervisor O'LOUGHLIN, seconded by Cmsnr. ESPOSITO, JR., that the Resolution be recommended for approval. The motion carried by a voice vote. (6-0)

E. Items Requiring Commission Action

1. Mileage and Per Diem for Airport Commission members in attendance at this meeting, March 21, 2018

A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, to Approve mileage and per diem for commission members in attendance at this, March 21, 2018 meeting of the Airport Commission. Motion carried by a voice vote. (6-0)

F. Presentations - none

G. Reports to Commission

1. Activity Report

Director Livingston reported that in January activity was up 3 percent and year to date enplanements were up 3 percent, as well. Seats are up 20 percent over last year. Projected seat capacity for the summer indicates that positive growth should continue.

2. Air Park Matters

Deputy Director Jones reported positive tenant activity including potential new building projects and new lease holders. She added that the tenants will have to come to the commission for approval on the projects as the antiquated covenants and subcommittee are no longer in effect. There was some discussion and positive feedback.

3. Possible Revision of Chapter 15 of the Dane County Code of Ordinances

Director Livingston deferred to Supervisor McCarville who mentioned that the Ordinance Amendment revision to Chapter 15 of the Dane County Code of Ordinances work is still in progress and any updates that would affect this body will be brought to the Commission.

4. Landside Construction Update

Deputy Director Jensen briefed the commission on the history of the Employee Parking Lot and the plan for expansion to 370 stalls and a new cell phone lot. Jensen handed out a map which highlighted the runway protection zone. The expansion and update will include gating, fencing, new and improved lighting and will be safer for employees. Construction should begin early April of this year. Discussion ensued.

H. Future Meeting Items and Dates

Next meeting tentatively scheduled for Wednesday, April 11, 2018 @ 5:30PM, or Call of Chair

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the Agenda.

J. Such Other Business as Allowed by Law

There was no other business.

K. Adjourn

A motion was made by Supervisor O'LOUGHLIN, seconded by Cmsnr. ESPOSITO to adjourn. Motion carried by a voice vote. (6-0) The meeting adjourned at 6:15pm.

Minutes submitted on behalf of Sally Probasco, Vice-Chair.

SP:cjl

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administration Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1