



Dane County Department of Human Services Division of Children, Youth & Families

Dane County Executive – Joe Parisi
Director – Shawn Tessmann
Division Administrator – Martha Stacker, PhD

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February 1, 2022

Re: exception to P&F for late mileage
Attn: Meg Krohn

This is a request for an exception for the November mileage submitted late. This mileage request was signed by myself, Sarah McKenzie, on the evening of 01.31.2022 and signed by a supervisor, Kristen Ryan, and filed on 02.01.2022. This is scarcely out of the 60 day deadline for mileage reimbursement.

This is the first I have had a late submission with exception of one time at the very beginning of the mileage deadline change, which I did not appeal. I am asking for this exception because with all the nonworking days for the holidays in November and December, the ongoing COVID crisis, and the unprecedented worker shorter crisis in CYF – child protective services it has become increasingly difficult to manage the court mandated case work and the other responsibilities of the job that are not directly related to client case management, such as mileage reimbursement. Unfortunately, the nature of CPS includes crisis case management, mandated court timelines, and countless other tasks. Unfortunately the nature of this work often is a balance of what is more of a priority than something else. Often this plays out to be our less pressing work (such as mileage reimbursement) to be put on the back burner, to the point that some social workers just choose not to do mileage reimbursement at all. Knowing I was behind on my mileage I took time outside of the work day, my personal evening, to complete my November 2021, December 2021, and January 2022 mileage. These were all completed the evening of 01.31.22 and submitted by a supervisor on 02.01.22.

Thank you for considering the request to the exception.

Thank you,

S. McKenzie

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