



Dane County

Minutes - Final Unless Amended by Committee

Zoning & Land Regulation Committee

Monday, October 10, 2016

6:30 PM

City-County Building, ROOM 354 ****Budget****

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A. Call to Order

Chair Kolar called the meeting of the ZLR Committee to order at 6:33pm in Room 354 of the City-County Building.

Staff present: Chlebowski, Lane, and Violante

Youth Governance Members: Garrett Stolen

Present 4 - MARY KOLAR, AL MATANO, PATRICK MILES, and DENNIS O'LOUGHLIN

Excused 1 - JERRY BOLLIG

B. Public comment for any item not listed on the agenda

No comments made by the public.

C. Consideration of Minutes

[2016
MIN-289](#) Minutes of the September 12, 2016 Zoning and Land Regulation
Committee meeting

Attachments: [09-12-16 ZLR work meeting minutes](#)

A motion was made by O'LOUGHLIN, seconded by MATANO, to approve the minutes of the September 12, 2106 Zoning and Land Regulation Committee meeting. The motion carried by a voice vote.

[2016
MIN-290](#) Minutes of the September 27, 2016 Zoning and Land Regulation
Committee meeting

Attachments: [09-27-16 ZLR Public Hearing minutes](#)

A motion was made by O'LOUGHLIN, seconded by MATANO, to approve the minutes of the September 27, 2106 Zoning and Land Regulation Committee meeting. The motion carried by a voice vote.

D. Zoning Map Amendments and Conditional Use Permits from previous meetings

[10968](#) PETITION: REZONE 10968
APPLICANT: STEVE GANSER
LOCATION: WEST OF 5207 LINCOLN ROAD, SECTION 14, TOWN
OF OREGON
CHANGE FROM: A-3 Agriculture District TO RH-2 Rural Homes District,
RH-2 Rural Homes District TO A-4 Agriculture District
REASON: creating one residential lot

Attachments: [10968 Staff Update](#)
[10968 Town](#)
[10968 Revised zoning request](#)
[10968 Ord Amend](#)

A motion was made by MATANO, seconded by O'LOUGHLIN, that this Zoning Petition be recommended for approval as amended. The motion carried by the following vote: 4-0.

1. The petition shall be amended to create a 12.8-acre parcel on the east side of the property and assign the zoning district classification of RH-3 Rural Home to the new parcel.

Ayes: 4 - KOLAR, MATANO, MILES and O'LOUGHLIN

Excused: 1 - BOLLIG

E. Budget Discussion and Amendments

Presentation of the 2017 Register of Deeds Budget

Register of Deeds Kristi Chlebowski presented the 2017 Register of Deeds Budget to the Committee. No changes were requested.

Presentation of the 2017 Planning and Development Budget

Planning and Development Director Todd Violante presented the 2017 Planning and Development Department Budget to the Committee. No changes were made.

[2016](#)
[ACT-351](#) ZONING AND LAND REGULATION COMMITTEE AMENDMENTS
TO THE PROPOSED 2017 CAPITAL BUDGET (2016 RES-270)

Attachments: [2016 RES-270](#)

No changes were suggested to the budget.

[2016](#)
[ACT-352](#) ZONING AND LAND REGULATION COMMITTEE AMENDMENTS
TO THE PROPOSED 2017 OPERATING BUDGET (2016 RES-269)

Attachments: [2016 RES-269](#)

No changes were suggested to the budget.

F. Plats and Certified Survey Maps

G. Resolutions

H. Ordinance Amendment

I. Reports to Committee

[2016](#)
[RPT-400](#)

Town denial of CUP #2359

Attachments: [CUP 2359 \(Gryffindor\) Cottage Grove 31](#)
[2359.map](#)

Zoning Administrator Lane informed the Committee that the Town of Cottage Grove denied Conditional Use Permit #2359. The conditional use permit will not come before the ZLR Committee.

[2016](#)
[RPT-398](#)

Approved Certified Survey Maps

Attachments: [October 2016](#)

No comments made on the approved certified survey maps.

J. Other Business Authorized by Law

[2016](#)
[DISC-022](#)

Discussion and possible action on a proposed ordinance amendment for Conditional Use Permit Appeals

Attachments: [CUP Appeal Ordinance change](#)
[appeal of CUP](#)

Renee Lauber, Dane County Towns Association Policy Advisor, informed the Committee that the Dane County Towns Association will be reviewing the proposed changes at their October 19th meeting. Chair Kolar stated that changes will not be finalized until DCTA has an opportunity to comment on the matter. The Committee discussed amending the CUP appeal process to have the Board of Adjustment review the appeal prior to circuit court.

[2016](#)
[DISC-024](#)

Discussion and possible action of how informational material is received as part of public input regarding zoning petitions and conditional use permits

Attachments: [official record for petitions](#)
[Keeping of the official record](#)

Renee Lauber, Dane County Towns Association Policy Advisor, informed the Committee that the Dane County Towns Association will be reviewing the proposed changes at their October 19th meeting. Chair Kolar stated that changes will not be finalized until DCTA has an opportunity to comment on the matter. Chair Kolar would like to see language added to the end of item 2a which states, "and received by the Chair at a committee meeting."

K. Adjourn

A motion was made by MATANO, seconded by O'LOUGHLIN, to adjourn the ZLR Committee meeting at 7:40pm. The motion carried unanimously.

Questions? Contact Roger Lane, Planning and Development Department, 266-4266, lane.roger@countyofdane.com