



## Dane County Department of Human Services Division of Children, Youth & Families

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Deputy Director – Astra Iheukumere  
Division Administrator – Martha Stacker, Ph.D.

**JOE PARISI**  
**DANE COUNTY EXECUTIVE**

TO: Personnel and Finance Committee, C/O Meg Krohn

FROM: Nate Marzen

DATE: September 22, 2023

RE: Late mileage reimbursement

This letter serves as a request for an exception to the 60 day limit for employee reimbursements, as I recently turned in my May and June mileage forms, and had not been aware of this 60 day limit. As such I was informed by Account Clerk Olivier Benthon that I would not be reimbursed for my mileage, without your committee's approval.

Thanks for your consideration of this matter,

Nate Marzen  
Lead Social Worker  
Court Diversion Unit  
Youth Justice