



## Minutes - Draft

### Board of Health for Madison and Dane County

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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**Wednesday, March 5, 2025**

**5:30 PM**

**Hybrid Meeting; Attend in person at the City County  
Building Room 357; attend virtually via Zoom**

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The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in a hybrid format. The public can attend the meeting in person at 210 Martin Luther King Jr. Blvd. Rm. 357, or virtually via Zoom.

1. Written Comments: You can send comments on agenda items to [PHBOHSupport@cityofmadison.com](mailto:PHBOHSupport@cityofmadison.com)
2. Register for Public Comment:
  - Register to speak at the meeting.
  - Register to answer questions.
  - Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

3. Watch the Meeting: If you would like to join the meeting virtually as an observer, please visit <https://www.cityofmadison.com/watchmeetings>. You can also attend in person at 210 Martin Luther King Jr. Blvd. Rm. 357.

4. Listen by Phone:  
(887) 853-5257 US Toll-free

### **CALL TO ORDER / ROLL CALL**

**The Chair called the meeting to order at 5:38 PM.**

## APPROVAL OF MINUTES

1. [2024  
MIN-468](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE  
COUNTY ON FEBRUARY 5, 2025

Attachments: [February 5, 2025 Meeting Minutes](#)

A motion was made by FIGUEROA-COLE, seconded by JACKSON, that the Minutes be approved. The motion carried by a voice vote.

## PUBLIC COMMENT

2. [2024  
RPT-559](#) PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR  
MADISON AND DANE COUNTY ON MARCH 5, 2025

Registrants = 0

## DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the Ethics Code.

## NEW BUSINESS

### DANE COUNTY BOARD RESOLUTIONS

3. [2024  
RES-347](#) AUTHORIZATION OF NOMENCLATURE CHANGES TO LICENSE  
TYPES FOR PUBLIC POOLS AND WATER ATTRACTIONS,  
RECREATIONAL AND EDUCATIONAL CAMPS, AND SPECIAL  
EVENT CAMPGROUNDS WITHIN THE LICENSED ESTABLISHMENT  
PROGRAM

Attachments: [2024 RES-347](#)

[2024 RES-347 FISCAL NOTE](#)

A motion was made by FIGUEROA-COLE, seconded by MUSSER, that the Resolution be recommended for approval. The motion carried by a voice vote.

4. [2024  
RES-348](#) AMENDING THE PUBLIC HEALTH BUDGET AND AUTHORIZING  
APPROVAL OF THE UPDATED LICENSED ESTABLISHMENT FEE  
SCHEDULES WITH THE 1% INCREASE IN DATCP  
REIMBURSEMENT FEES AND OTHER FEE CHANGES

**Attachments:** [2024 RES-348](#)

[2024 RES-348 Fiscal Note](#)

[Summary of 2025 LE Fee Increases](#)

[Current Food License Fees](#)

[Current General License Fees](#)

[Proposed Food License Fees](#)

[Proposed General License Fees](#)

A motion was made by MUSSER, seconded by FIGUEROA-COLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote.

## BOARD OF HEALTH RESOLUTIONS

5. [2024 BOH RES-042](#) Board of Health for Madison and Dane County Resolution #2025-08 Authorization of Nomenclature Changes to License Types for Public Pools and Water Attractions, Recreational and Educational Camps, and Special Event Campgrounds within the Licensed Establishment Program

**Attachments:** [BOH RES 2025-08](#)

A motion was made by FIGUEROA-COLE, seconded by MUSSER, that the BOHMDRC Resolution be granted final approval. The motion carried by a voice vote.

6. [2024 BOH RES-043](#) Board of Health for Madison and Dane County Resolution #2025-09 Amending the Public Health Budget and Authorizing Approval of the Updated Licensed Establishment Fee Schedules with the 1% Increase in DATCP Reimbursement Fees and Other Fee Changes

**Attachments:** [BOH RES 2025-09](#)

A motion was made by FIGUEROA-COLE, seconded by MUSSER, that the BOHMDRC Resolution be granted final approval. The motion carried by a voice vote.

7. [2024 BOH RES-044](#) Board of Health for Madison and Dane County Resolution #2025-10 Authorization to Accept Funds from the Animal Owners who Redeem Their Animals from Dane County Humane Society

**Attachments:** [BOH RES 2025-10 Animal Services Invoicing](#)

A motion was made by FIGUEROA-COLE, seconded by MUSSER, that the BOHMDRC Resolution be granted final approval. The motion carried by a voice vote.

## REPORTS TO COMMITTEE

Chair - Jerry Halverson

Director - Janel Heinrich

## **FUTURE MEETING ITEMS AND DATES**

Wednesday, April 2, 2025 at 5:30pm, in person at the Atrium Community Room

## **ADJOURN**

A motion was made by FIGUEROA-COLE, seconded by MUSSER, that the meeting be adjourned. The motion carried unanimously. The meeting adjourned at 5:50 PM.