

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2019 RES-224
Vote Required: Majority <input checked="" type="checkbox"/> Two-Thirds		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

**APPROVAL OF LEASE WITH NORTHGATE VENTURES, LLC FOR SPACE AT
JOB CENTER ANNEX DCDHS - EAWS DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County has leased approximately 4,083 square feet of space at 1709 Aberg Avenue, Suite B, located at the Northgate Shopping Center, from Northgate Ventures, LLC since 2013. This space, known as the "Job Center Annex" provides additional offices for County and partner agency services provided in conjunction with the Dane County Job Center located adjacent to this space. The current lease expires on September 30, 2019 and Economic Assistance and Work Services Division desires to continue to operate within the building for an additional three years through September 2022.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

A new lease has been presented to the County at an initial monthly rental rate of \$3,927.56 or \$47,130.72 annually which, in keeping with the current escalator rate, is a 2% increase over the current rental rate. A continued annual increase of 2% shall apply to each subsequent year of the initial term.

In addition to the base rental rate, the County shall be responsible for a portion of operation expenses for common area maintenance and a portion

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- _____ Results in Revenue Increase
- Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$11,783		\$47,131		Federal				
Contractual Services					State				
Capital					Other				
Total	\$11,783	\$0	\$47,131	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
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