



# Dane County

## Minutes - Final

### Community Development Block Grant (CDBG) Commission

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Thursday, September 24, 2015

5:30 PM

Badger Prairie Health Care Center  
1100 E. Verona Ave.  
Verona, WI 53593

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**Badger Prairie Health Care Center  
1100 E. Verona Ave.  
Verona, WI 53593**

#### A. Call To Order

*The meeting was called to order at 5:42 p.m.*

*Ron Johnson, Vice Chair, stated that he would be sitting in as Commission Chair for the meeting in the absence of Chair Vogel.*

*Staff and others present: Pat Hawky, Carol Strause, and Heather Kirkpatrick, Village of Brooklyn; Andrea Hughes and An Nguyen, WWBIC; Joanna Cervantes, Hispanic Chamber of Commerce of Wisconsin; Pedro Ruiz and Peter Ouchakof, staff.*

- Present** 6 - DAVE RIPP, Supervisor CYNDA SOLBERG, RON JOHNSON, GAIL SHEA, NEIL STECHSCHULTE, and WESLEY SPARKMAN
- Excused** 5 - RICHARD OBERLE, BRIAN BIGLER, DONNA VOGEL, GODWIN AMEGASHIE, and MATT EGERER

#### B. Public Comment on Items not on the Agenda

*Joanna Cervantes, Hispanic Chamber of Commerce of Wisconsin, introduced herself to the Commission, thanked the Commission for their funding recommendations, and stated that she is very interested in local economic and workforce development initiatives and would like to become more involved with County committees and other programs that promote economic development.*

#### C. Consideration of Minutes

*Motion by Ripp, seconded by Sparkman, to approve the minutes of the August 27, 2015 meeting as presented. Motion carried 6-0.*

**This was approved**

[2015](#)  
[MIN-332](#)

MINUTES OF THE 08/27/15 CDBG COMMISSION MEETING

**Attachments:** [08.27.15 Minutes- Final](#)

#### D. Action Items

[2015  
ACT-298](#)

VILLAGE OF BROOKLYN AMENDMENT REQUEST.

**Attachments:** [Village of Brooklyn amendment request staff summary](#)  
[Village of Brooklyn amendment request](#)

*Representatives from the Village of Brooklyn presented background information about the Brooklyn Business Park, which was awarded a CDBG grant in 2013. Among other marketing efforts, the Village has hired a commercial real estate broker to help attract businesses to the park. Staff informed the Commission that they had notified the HUD field office of the situation, and that there is no statutory requirements precluding such a request.*

*Motion by Ripp, seconded by Stechschulte, to approve a three year contract extension and reduce the number of jobs to be created from 27 to 8. Motion carried 6-0.*

**A motion was made by RIPP, seconded by STECHSCHULTE, that this Action Item be approved. The motion carried by the following vote:**

**Ayes:** 6 - RIPP, SOLBERG, JOHNSON, SHEA, STECHSCHULTE and SPARKMAN

**Excused:** 5 - OBERLE, BIGLER, VOGEL, AMEGASHIE and EGERER

[2015  
ACT-313](#)

ED-RLF LOAN RENEWAL REQUEST- WWBIC

**Attachments:** [WWBIC RLF Renewal Request](#)

*Andrea Hughes and An Nguyen spoke on the request from WWBIC, thanking the Commission for Dane County's partnership with WWBIC which has allowed WWBIC to significantly impact job and business development in Dane County. Ouchakof gave a summary of the history of the loan, which began in 2005 as a five year note with 3.5% interest, and was renewed in 2010 for five years at a rate of 1.5%. A question was asked regarding the interest rate requested and margin at which WWBIC re-lends the funds. Nguyen stated that the interest rate that WWBIC passes on to borrowers is prime plus 5%, and justified the difference in rates by stating the significant overhead costs associated with administering their loans and the need for a bilingual business consultant. Nguyen also noted that they have seen a significant increase in demand in recent years and are requesting an additional \$100,000 to help meet the ongoing needs of businesses. Solberg stated her reluctance to lend additional funds while money from the original loan is available to lend, but advised WWBIC to request additional funds at a later time once all of the funds from the original loan have been exhausted.*

*Motion was made by Ripp, seconded by Solberg, to approve the loan renewal request with the requested terms, but deny the request for an additional \$100,000. Motion carried 6-0.*

**A motion was made by RIPP, seconded by SOLBERG, that this Action Item be approved as amended. The motion carried by the following vote:**

**Ayes:** 6 - RIPP, SOLBERG, JOHNSON, SHEA, STECHSCHULTE and SPARKMAN

**Excused:** 5 - OBERLE, BIGLER, VOGEL, AMEGASHIE and EGERER

## E. Reports to Committee

[2015](#)                    SEPTEMBER LOAN REPORT  
[RPT-451](#)

**Attachments:** [09-15-2015](#)

*Staff reported on the September RLF Loan Report.*

[2015](#)                    SEPTEMBER CDBG EXPENDED FUNDS REPORT  
[RPT-452](#)

**Attachments:** [CDBG - Expenditure Status Report September.17.2015](#)

*Staff reported on the September CDBG Expended Funds Report.*

[2015](#)                    SEPTEMBER HOME EXPENDED FUNDS REPORT  
[RPT-453](#)

**Attachments:** [HOME - Expenditure Status Report September.17.2015](#)

*Staff reported on the September HOME Expended Funds Report.*

## F. Adjourn

*Motion by Stechschulte, seconded by Shea, to adjourn. Motion carried 6-0. The meeting was adjourned at 6:22 p.m.*